



Board Meeting Minutes 2.19.19

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Kendra Ericson
- II. Attendance – Roll call – Sandy Miller, Laura Van Waardhuizen, Dan Kiley, Kendra Ericson, Greg Kepner, Shannon Smith, Lisa Stange, Susan Seufferer, Kelsie Engelken
- III. Approve previous board minutes 12.18.18 and 1.15.19. Susan moved to approve the meeting minutes from both meetings. Shannon 2nd Passed
- IV. Treasurer’s report – Sandy Warning gave a report last month with a balance of \$44,425.34. We are doing well!
- V. Division reports – (Briefly highlight upcoming initiatives/concerns/help needed from Iowa ACTE)
Please email report to Sandy M. prior to the meeting if not attending meeting.
 - IAAE – Karen Van De Walle – no report
 - IBEA – Shannon Smith – IBEA would like to have reciprocal booths at our conferences. IBEA is Sept. 29-30 at Holiday Inn Merle Hay (exhibits on the 30th). Shannon is going to check to see if Sandy can give greetings. Great idea to have each division have a booth at IACTE Conference
 - IFCSE –Kelsie Engelken – Spring Key Leader meeting is this Saturday to finalize things for August 5 -6 conference.
 - IHEA – Maureen Weaver – no report
 - IITEA – Dan Kiley – no report – Grant Wood is trying to get things moving and work through consortiums. Greg shared that there is a person from UNI that would be interested in helping out.
- VI. ACTE Region III Representative Report – Greg Kepner –State of Union CTE was not mentioned, but Alisha Hyslop was quoted in NY Times talking about WBL experiences. Region III report submitted to VP Cindy Stover. Shared growth, ACTE Conference attendance, Advocacy events, CTE Day at the Capitol, NPS and Media Tour.
- VII. DE Liaison Report – Lisa Stange – We have hired 2 new staff persons with CTE. Jeffrey Fletcher is our new Accountability person. Katy Blatnick-Gagne is our generalist and Health Sciences person. Interviews for Information Technology are underway.
 - a. Lisa also reported on the Region III teacher shortage grant. It is being finished up and the committee is getting ready for a proposal for phase 2. More to come!
- VIII. Membership Report – Sandy Miller
IFCSE paid for the 116 they said they were sending. IAAE paid for 157, 29 short of what I thought they were submitting so 574 total members
+ 1 Health
+ 1 FCS
576 Total as of 2.19.19
- IX. Executive Director Report – Sandy M

- CTE Day at the Capitol, Feb 7, 9:00 – 3:00 a.m.
 - 145 registered from 23 schools and CTSOs to attend CTE Day at the Capitol with an additional 80 FCCLA members attending FCCLA Day at the Capitol so 225 total! The school cancelations across the state due to the ice storm, allowed 8 displays with 45 people in attendance.
 - Governor Reynolds signed a proclamation in the rotunda declaring February as CTE Month!
- Media Tour March 11 – 14
 - Sites have been confirmed, Day 1 Sioux City area WITCC and Sioux City High School, Day 2 MMCRU and Eagle Grove, Day 3 Aplington Parkersburg and Waterloo, Day 4 Linn Mar and Kirkwood
 - Working to establish itinerary at each site
 - Jarrod Nagurka is attending from ACTE, flying in Sunday, March 10, returning Friday, March 15
- Iowa ACTE conference
 - Save the date was included in CTE Day at Capitol email to all members.
- Biennial Report was submitted to Iowa Secretary of State, Jan 30, 2019
- Bylaws revision – Lauren Lessels, ACTE, is reviewing the three page narrative I sent her regarding revision along with Lisa’s comments regarding my narrative.
- 501(C)4 to a 501(C)3 – I am working with Lauren Lessels in changing our IRS status. LeAnn and ACTE was willing to send our situation to their lawyer, Paula, and cover 1 hour of her time on this matter. If Iowa needs additional time with Paula beyond that it would have to be paid by Iowa ACTE. Lauren forwarded the information about our organization’s status to Paula.

[Here is Paula’s recommendation on next steps:](#)

1. The affiliate has to set up a new corporation with a slightly different name and with c-3 purposes.
2. It has to get a new EIN.
3. It can then shut down the old c-4 and transfer its assets to the new c-3.
4. The new c-3 adopts bylaws that mention c-3 but otherwise look like their old bylaws.
5. ACTE includes the new c-3, with the new EIN, on its next listing of affiliates included on its annual group exemption update that it sends the IRS.

[Essentially you will need to set up a new corporation, and then once complete, ACTE can include you on our group tax exemption.](#)

X. Program of Work 2018-2019

A. Member Value and Engagement

- Iowa ACTE Conference, Tuesday, September 17, 2019 – Sandy M.
 - ACTE is sending Michael Connet to be our guest.
 - Formation of Iowa ACTE Conference Planning Committee, Chair is Laura Van Waardhuizen, 1st Vice President -- Each division needs to send their conference planning division person and their contact to Sandy Miller by the next meeting (3/19) at the latest. Greg Kepner will help Laura.
 - Membership is selected by Chair and approved by the Board.
 - Region III Awards – information is due in the portal March 1. Any state winner wanting to update their information in the portal may do so until the end of February. – Dana has emailed those people and contacted them all. If you have a person that won at the state level, please remind them to get their information in the portal and update if needed.
 - Region III Conference, June 12-14, 2019, Lisle, IL
- Be thinking of nominations for 2nd Vice Pres for 2019-2020

- Budget Caps Sign-on Letter , Jarrod Nagurka – Sandy M. There is a need to raise the budget cap for nondefense discretionary programs, which includes education, because unless Congress acts by the end of FY 2019, there may be significant Perkins reductions and it would eliminate any chance of increasing it. Organizations, not individuals are asked to sign on to a letter to Members of Congress. Sandy would like our approval to sign on. Lisa moved that we sign on as an organization. Susan 2nd. Motion passed.
- Face-to-face board meeting in July.... Wed., July 10???? -- Sandy will send out a Doodle

B. Professional and Leadership Development

- Duties of IACTE Representatives –sample revised from IAAE, see attachment – Lisa Stange & Sandy W – we can review this summer at the face-to-face

C. Advocacy and Awareness

- CTE Day at the Capitol 2020 SAVE the DATE Thursday, February 6, 2020 7:00 – 9:00 a.m. west and south wings of Rotunda, 9:00 – 1:00 whole Rotunda (we could do breakfast!)
- Media Tour – Lisa, Greg, Kendra, Karen, Sandy M
 - Lisa, Jarrod Nagurka, Sandy M.
 - Rent a car and purchase insurance?
 - Funds from DE - \$2000, Funds from Region III - \$1000.
- National Policy Seminar, March 25-27, 2019 – Kent Seuferer and Sandy M
 - Four Zoom meetings with students completed
 - HOSA, TSA, FFA, FBLA
 - Sandy has reserved a hotel and registered students. ACTE provided a reduced registration fee. Students will also attend the Swiss Embassy Event. Students have booked flights. Students should have plenty of money to fund their whole trip with the \$1000 we allow per student.

D. Strategic Partnerships

- NPS Student Organization Rotation – Kent Seuferer – all four zoom meetings are done. Kent is making a flyer for all. ACTE gave us an \$80 student plus 10% off of each student (regular fee) with the Swiss Embassy event included! Rooms were full for Crystal City Marriot. Now they will be at a less expensive hotel with breakfast.
- ACTE published Iowa ACTE Fact Sheet – Lisa and Sandy M -- ACTE is working on it and printing 25 for us.
- [Article](#) in DE Newsletter about CTE Day at the Capitol

E. Innovation

- XI. Other business? – Sandy got an email from Dara Knudtson to create an IBEA window cling – looking for the logo that has all of the division logos. She'd like us to help pay for this and split costs. Idea is to look into this and talk about it this summer.
- XII. [Next Meeting Time – March 19, 2019, 4:00 – 5:00 p.m.](#)
- XIII. Adjourn – at 5:07 PM by Kendra Ericson

Respectfully submitted, Lisa Stange, Secretary