

Association for Career and Technical Education – New and Related Services Division
2018 Annual Policy Meeting
November 28, 2018
11:15 a.m. – 12:15 a.m.
Grand Hyatt, Room 007C
Minutes

1. Call to Order Anesa Hooper

- a. Introductions - Anesa Hooper, ACTE NRS Vice President, called the meeting to order at 11:20 a.m. She welcomed everyone in attendance and asked members to state the committee or section members represent.

Members Present:

- Anesa Hooper – ACTE NRS Vice President
- Career Academy – Kevin English
- Cooperative Work Experience – Kelly Diemer
- Information Technology – Snehal Bhakta
- Instructional Curriculum Management – Rhonda Benfield
- Instructional Material (AIM) – Claire Zevnik
- Integration of Academics and CTE Scholars – Mary Jo Self
- Makers of Policy/Public Information – William Hudson
- ROTC – Michael Wetzel and Robert Barrow
- Special Populations – Emily Sherwood & Marta Osuna
- Support Staff – Brenda Conell
- CTE Scholars – Mar Jo Self

- b. Review Agenda – all members present reviewed and approved the agenda.

- c. Agenda Revisions - none

2. Minutes Anesa Hooper

- November 7, 2018 conference call meeting minutes – all members present reviewed the minutes. Marta Osuna motioned to approve the minutes. Motion was seconded by Michael Wetzel and passed unanimously after a vote from all members present. Motion carried.
- December 6, 2017 Policy Committee Minutes - Anesa Hooper presented the minutes to the members. Kevin English motioned to accept the minutes as presented. Motion was seconded by Kelly Diemer and passed unanimously after a vote from all members present. Motion carried.

3. Old Business Anesa Hooper

a. Committee Reports

- 1) ACTE Bylaws Committee – no report
- 2) Nominating Committee – Brenda Conell reported that the committee met three times: Review, select, interview nominees and made recommendation to the Board of Directors for President-Elect office. The following recommended nominees will be presented to the Assembly of Delegate session: Cindy Stover, Brian Law, and Doug Major.
- 3) ACTE Resolutions Committee – Kristy Barnett reported that there's no resolutions submitted.

b. Section Reports

- 1) Career Academy – no report.
- 2) Cooperative Work Experience – Kelly Diemer reported ...
- 3) Instructional Management & Materials -
- 4) AIM – Claire Hart is developing an email to be sent to AIM members regarding moving forward in merging with Instructional Curriculum Management program.
- 5) Integration of Academics and CTE – no report
- 6) Makers of Policy/Public Information
- 7) ROTC – Michael Wetzel reported that one of ROTC's success is CTE credential recognition. He also shared that some of the states such as Arizona, Nevada, Kentucky, and Alabama are getting some of Perkins Funding.
- 8) Information Technology – Snehal Bhakta shared that since he is in currently in learning mode about the section. The section is aligning with education population, STEM CTE, and Engineering Tech Divisions. His long-term goal is to collaborate and unified with IT and STEM Divisions. His plan is to reach out to the members and inform them regarding the program and CTE member benefits.
- 9) Special Population – Marta Onusa reported that with the new Perkins funding this year, Special Population program will be qualified. However, students must meet the requirement eligibility such as: must be a member on the Special Population Program, meet the economic disadvantage eligibility, or under youth foster care up to 21 years of age. Marta also added that Emily Sherwood is working on the Special Population Section website.
- 10) Support Staff – Brenda Conell reported that website content is in progress to be sent to the NRS Division website.
- 11) CTE Scholar - Mary Jo Self reported that the section is currently moving forward to its discipline specifics and campaigning to increase its membership awareness in understanding the overall structure of "why join ACTE". She is also researching section history from the year 2005.
- 12) Tech Prep – no report.

- c. Consideration of moving IT Section from NRS to ETED Division. After much discussion, it was decided to have more IT Section representation to ensure that IT meet members' needs prior to moving forward in joining ETED Division.

4. New Business Anesa Hooper

a. Section Membership Update

NEW & Related Service (NRS) Section	FY18
Career Academy	199
Information Technology	243
Curriculum & Instruction Management	78
Instructional Materials	111
International	19
Makers of Policy	32
Integration Academic and CTE and Other	440
Professional Development	141
Public Information	69
Research	71
ROTC	81
Safe Schools	22
Special Populations	498
Support Staff	279
Teacher Educators	233
Tech Prep	68
Work-Based :earning/Youth Apprenticeship	442

- b. Increase NRS Membership Ideas – the following ideas were up for discussion at the next Policy Committee meeting at VISION2019: any changes members would like to see made to NRS Division; ideas for member recruitment and how to actively engage them within the Division or their sections; innovative topics presentation at the future conferences; develop email or needs assessment inquiries to members; how much involvement is required to participate; involvement incentive, etc...
Action Item: Develop email inquiry to send to all members. Mary Jo Self and Brenda Conell agreed to assist. Collected responses will be reviewed and evaluated at the next NRS Policy Committee meeting.
- c. NRS Reception (new social gathering this year) – Anesa Hooper announced that the NRS Reception is scheduled to meet on Friday, November 30, 2018 from 5:45 – 6:45 p.m., Grand Hyatt, 3rd Floor, Room Travis CD.
- d. Conference App – Anesa Hooper encouraged every to utilize the conference mobile app this year.
- e. National Policy Seminar – Anesa Hooper announced that NPS Seminar is scheduled to meet on March 25-27, 2019, Crystal Gateway Marriott, Arlington VA.
- f. VISION 2019 (new location) – will meet on December 4, 5, 6, & 7, 2019 in Anaheim, CA.

Mary Jo Self motioned to adjourn the meeting at 12:30 p.m. The motion was seconded by Claire Zevnik and passed unanimously after a vote from all members present. Motion carried.