**ACTE Resolutions Committee Meeting Minutes**

**November 28, 2018**

Resolutions Committee Chairwoman Kay Orrell called the meeting to order at 5:30 p.m.

Members in attendance:

Kay Orrell, *Chair*

Frank Yesalavich, *Region I*

Kimberly Mitchell, *Region II*

John Kugler, *Region III*

Tim Knue, *Region V*

Dena Irwin, *Administration Division*

Lauren Westrom, *PACE Division*

Cynthia Bezard, *Business Education Division*

Richelle Krumsiek, *Engineering & Technology Education Division*

Felicia Williams, *Family & Consumer Sciences Education Division*

Polly Mingyar, *Guidance & Career Development Division*

Jeffrey Crapper, *Health Sciences Education Division*

Kristy Barnett, *New & Related Services Division*

**1. Introduction**

* Members were asked to review their contact information on the roster and make any necessary corrections.

**2. Approval of Minutes**

* Frank Yesalavich motioned to approve the December 2017 minutes, and Jeffrey Crapper seconded. The minutes were approved.

**3. Discussion of any necessary changes to resolutions process or promotion**

* The resolutions promotions process was discussed, and Committee members agreed to increase their efforts to raise awareness about resolutions to their respective Regions and Divisions.
* John Kugler asked if Resolutions Committee members could submit resolutions. He then discussed his intention to perhaps submit a resolution about promoting middle school CTE and career exploration.
* At the request of Committee members, staff liaison Jarrod Nagurka agreed to ensure that resolution submission information would continue to be distributed to all divisions/state associations/regions.
* The Committee discussed the purpose of resolutions.
* Frank Yesalavich made a motion to change the scheduled Committee meeeting to 4:30 in the future, and that the deadline for resolutions be moved back to 3:30. Jeffrey Crapper seconded the motion.
	+ Polly Mingyar asked about how a change might interrupt meetings of other Divisions/Regions and perhaps interfere with their efforts to submit emergency resolutions or allow Committee members to attend their respective Region/Division meetings.
	+ Frank Yesalavich made a friendly amendment to his motion to have staff liaison Jarrod Nagurka submit a report by January 15 to the Committee about any potential impacts a time change might have. The report will also raise the possibility of having a virtual Resolutions Committee meeting prior to the June 2019 meeting to vote on a change of timing to the annual VISION resolutions meeting. John Kugler seconded the amendment. The amendment passed.
	+ Subsequently, the original motion as amended passed.

**4. Selection of 2018 Chair**

* Richelle Krumsiek nominated Kristy Barnett as the 2019 Resolutions Committee Chairwoman and Jeffrey Krapper seconded. The Committee elected Kristy Barnett.

**5. Recognition of retiring committee members**

* Chairwoman Orrell recognized retiring members in attendance with certificates, including Dena Irwin, Cynthia Bezard, Felicia Williams, and Polly Mingyar. Chairwoman Orrell was also presented with a certificate to honor her service on the Committee.

Frank Yesalavich made a motion to adjourn and Jeffrey Crapper seconded. The motion passed and the committee adjourned at 6:03 p.m.

*Respectfully submitted by Jarrod Nagurka.*