

ACTE Guidance and Career Development Division Business Meeting Minutes

November 28, 2018

1:00pm CST

Henry B. Gonzalez Convention Center, Room 009A San Antonio, Texas

Nicole Cobb called the meeting to order at 1:00pm CST by welcoming all of the participants. The agenda was presented to the group. Polly Mingyar made a motion to accept the consent agenda. Debbie Waken seconded the motion. Motion carried.

The revised policy manual was presented to the division. Debbie Waken made a motion to approve the revised policy manual. Phil Miller seconded the motion. Motion carried.

Nicole Cobb discussed ways members could become involved in division committees. Debbie Waken is drafting a volunteer form that will be sent out to members in the January newsletter.

Nicole Cobb adjourned the meeting at 1:17pm (CST).