



# Annual Assembly of Delegates Ankeny, Iowa Minutes 9.19.17

## CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

Called the Meeting to Order at 3:25 PM

Greg Kepner, President

Roll Call of Delegates

Sandy Miller, Executive Director

IAAE – 4, IBEA – 3, IFCSE 7, IHEA – 2, IITEA – 1, Adm – 2, Counselors – 0 19 voting delegates present

Appointment of Parliamentarian

Greg Kepner

Motion by Dana Lampe appointing Barb Lemmer, Lisa Breyfogel 2<sup>nd</sup>, motion passed

Introduction of IACTE Board of Directors

Greg Kepner

Board members introduced themselves

Approval of the 2017 Agenda

Greg Kepner

Pat Thieben moved we approve the agenda, 2<sup>nd</sup> by Kelli Diemer. Passed.

Approval of Minutes for the 2017 Assembly of Delegates

Lisa Stange, Secretary

Kelli Diemer moved they be approved. Sandy Warning 2<sup>nd</sup>. Passed.

Treasurer’s Report for the 2015-2016 Fiscal Year

Sandy Warning, Treasurer

Beginning balance was 29,700.79 – balance at the end was 29,369.63

Craig McEnany moved it be approved. Courtney Tegtmeyer 2<sup>nd</sup>. Passed.

Standing Committee Reports

Committee Chairperson(s)

- **Audit Review**

Books were audited and report was sent to the board.

Sandy Warning

- **Awards and Scholarships**

Please let Dana know if your division committee member has changed. We need more award nominations, several awards had no nominations. Nominations can also come from the field but the division connections are what are supposed to fill the spots – what can we do to encourage this? The ACTE awards portal is being used and makes for a very smooth transition for the next level of awards. We are also doing the CTE Presidential Scholarship scoring. Those are due October 13<sup>th</sup> and then we will score and get them to the Director. Encourage your people to apply for Region III!!!

Dana Lampe

- **Conference Planning**

Sandy-squared shared our success this year. 153 registrations 17 exhibitors, 6 non profit, additional 2 tables 19 x \$150

Sandy Miller and Sandy Warning

- **Membership**

We had someone representing Iowa ACTE at divisions meetings and highlighted memberships and benefits. We were recognized at Region III for membership and won % increase at Nationals. Dues option with registration – and special fee if member this year – got more members that way. At the college level we are working on more members.

Sandy Miller

- **Policy Development**

Brad and Barb met in August work on the section of the Program of Work NPS, Advocacy and monitoring legislation.

Barb Lemmer

- **Communications**

We haven’t had a newsletter – trying to go Facebook and sending out a questionnaire to see what works best. Website is updated.

Sandy Miller

- **Nominating** (announcement)  
Recruited 1<sup>st</sup> VP Kendra Ericson, 2<sup>nd</sup> Laura Van Waardhuizen -- We looked at our nomination process through the bylaws. In essence, we filled the open spots.

Craig McEnany moved the reports be approved Barb Lemmer 2<sup>nd</sup> Passed

Reports from Division Representatives (written reports can be emailed to Sandy Miller for inclusion in the minutes)

- **Agricultural Education (IAAE)** Courtney May  
Written Report submitted and highlighted.
- **Business Education (IBEA)** Kyle Kuhlers  
Written Report submitted and highlighted.
- **Family and Consumer Sciences Education (IFCSE)** Courtney Teghtmeyer & Laura Van Waardhuizen  
Written Report submitted and highlighted.
- **Health Education (IHEA)** Kelli Flack & Terri Peterson  
Oral report given.
- **Industrial Technology Education (IITEA)** Dan Kiley  
Oral report given. Greg shared there is not much activity here right now – they are talking and had an expo in the spring that a lot of teachers go to. Struggle for people to lead at the moment.
- **School Counselors (ISCA)** Meri Edel  
No report given.

Motion to accept report, Sandy Warbug, 2<sup>nd</sup> Laura VanWaardhuizen passed

**2017 ACTE Region III Conference** Lisa Stange, Region III Representative  
Had a great group – 22 at Region III conference in Indianapolis, IN. Next year we are in LaCrosse, WI June 20-22  
We worked on submitting a \$30,000 Opportunity Grant dealing with the work we have done on Teacher Shortage. It was finished two weeks ago and Cindy Stover will be presenting it to the ACTE Board in December!

Kelli Diemer reminded up that VISION registration is open to Nashville the first week of December and encouraged attendance.

**Executive Director’s Report** Sandy Miller  
Written report submitted. Many state advocacy events that showcased students were a part of our work this past year. We received the Quality Association Award last year for the fourth year in a row and we will apply again this year.

**New Business**

- **Proposed Budget for the 2016-2017 Fiscal Year** Greg Kepner  
Barb reviewed the proposed budget. Lisa Stange moved approval of the budget. Pat Thieben 2<sup>nd</sup> Passed

**Adjournment** Greg Kepner

Craig moved we adjourn. 2<sup>nd</sup> Dana. Passed

Respectfully submitted,  
Lisa Stange, IACTE secretary