

**ACTE Region V Policy Committee Meeting**  
**November 19, 2014**  
**Gaylord Opryland Resort, Nashville, TN**  
**9:00 a.m. – 12:00 noon**

Region V Vice President Chuck Gallagher called the meeting to order at 9:21 a.m. and explained the meeting protocol. Policy Committee members Marianna Goheen (WA), Rick Ross (ND), Pepper Poulsen (UT), and Sherilyn Senef (WY) introduced themselves. There were an additional 13 guests. Chuck asked Dodie Bemis (SD) to serve as secretary for the meeting. Marianna moved to approve the agenda with flexibility. Sherilyn seconded; motion passed. Rick asked that the need to fill the vacancy created by Mike Siegrist's (CO) resignation be added to the agenda. Minutes from the April 10, 2014, meeting in Bismarck were unavailable.

Chuck shared some of the highlights from the ACTE Board meeting. Membership has stabilized and even increased slightly. There are just under 3,000 registered for Vision 2014, and the staff is confident they will reach their goal of 3,200 conference attendees. Chuck proposed a pilot of having national division representative at the Region Leadership Conference, but the idea lost by one vote. Chuck also proposed a task force for the Circle of Distinction, which is highly successful in Arizona, on the national level. The Board decided to move that idea to the state level.

There are seven applicants on the national level for ACTE Fellows program. Region V will pick up 2 of the Fellows and national will pick up one. There is only one applicant for the Region V Fellow. Rick moved to change the allowance for Fellows to \$1,500 each. Pepper seconded; motion passed. Because Mary Ann Berens (AZ) was required to be at the Audit Committee meeting, her report was moved to Thursday's business meeting.

There are over 700 first time attendees registered for Vision 2014. Four of them were in attendance at the Region V Policy Committee meeting.

The CTE Support Fundraiser is going to try something a little different. Each region is responsible for donating a basket, rather than individual states. The committee felt this was a better use of time and organization. Each state within Region V was asked to make a cash contribution. Six states (Arizona, North Dakota, South Dakota, Wyoming) have donated a total of \$??? Toward the Region V basket. Pepper has volunteered to organize the gift cards that will accompany the basket. The remaining monies will go directly to the Support Fund.

The Region V Hall of Fame application has been revised. Mark Branger (MT) will see to it that the updated version is posted on the website.

The Policy Committee has awarded two mini grants for a total of \$2,475. Arizona and Montana were the recipients of \$1300 and \$1175, respectively. They will be required to give an oral update on how they're spending the grant money at the business meeting. In addition, they will submit a written report as well as an oral report during the business meeting in Kansas.

Chuck gave an update of the budget. The current balance after expenses in the Operational Budget is \$7,513. The Designated Funds Budget now has a balance of \$38,721. Expenses include 7 award winners stipends of \$500 each for a total of \$3,500, 3 Fellows registrations for \$1,385, and Pepper Paulsen's Policy Committee reimbursement for \$750.

No one from Kansas was present to give an update on the 2015 Region V Leadership Conference. Dodie Bemis asked for permission for her and Mark Branger to coordinate the Leadership 101 to be held on Wednesday. Rick so moved; Pepper seconded. Motion passed.

Diane Walker gave an update on the 2016 Region V Leadership Conference that will be hosted by California. It will be held April 23-26 at the Bahia Resort in San Diego. They will continue in much the same format as the past four conferences and hope to offer at least four business tours. Chuck encouraged other states to start thinking of hosting the conference. It's a way to showcase the state and develop a stronger bond within the state's leadership team.

The Policy Committee has allocated \$8,000 for grants this year. The mini grants should focus on leadership, Fellows, partnerships between states, and/or membership. Preference will be given to those who have not previously received a mini grant. The Committee has developed a rubric to accompany the application. Awarding the mini grants will be based on this criteria. Chuck will get out the information regarding the mini grants, as well as the rubric, shortly after the first of the year.

At its meeting in Bismarck, the Policy Committee felt the need for a web master to keep the Region V website current and accurate. Chuck appointed Mark Branger to this position. The committee then approved a \$1000 stipend for web master, split in two payments. Chuck will submit a bill to ACTE to pay Mark his first installment.

Chuck shared the National Universe Map. It showed there are over 211,000 potential members nationally and 36,000 in Region V. Region V's membership is currently 5,378 members. This means we have only 14.6% membership of potential members. All regions have been challenged to increase to 30%, which would mean 14,717 members for Region V. Chuck encouraged those present to start tapping CTSO's, Skills, and 4-year teacher prep programs.

The Region V pin design contest will continue. Chuck will get information out to the Region V leadership after the beginning of the year. The Policy Committee will decide on the winning design. Pepper moved to increase the cash prize to the winning artist from \$50 to \$100. Rick seconded; motion passed. The pins will be available at the conference in Kansas.

Chuck asked for feedback regarding Region V communication. Those in attendance liked the quarterly newsletter and weekly updates. However, they expressed some concern on the deluge with electronic communication from the national office and the need for items of concern specifically to Region V should have a different look. The Policy Committee wants the monthly conference calls to continue. They also felt there was a need for the conference call minutes to be posted on the website.

In reference to filling the vacancy on the Policy Committee, Marianna referred to the Policy & Procedures for clarification. Rick moved for Chuck to contact the two individuals who showed interest earlier in Bismarck to see if they are still interested in serving. Pepper seconded; motion passed.

With Chuck unsure of his presence at Thursday's business meeting due to his running for President-elect, the members made a commitment to meet prior to the business meeting for clarification of roles and responsibilities at the meeting.

Pepper moved for the Policy Committee meeting to adjourn until 4:30 Thursday afternoon. Rick seconded; motion passed.

Respectfully submitted

Dodie Bemis (SD), acting secretary

