

## Region III Policy Committee Meeting Minutes - November 19, 2014

Gaylord Convention Center, Nashville, TN 10 AM

Attendees:

Leslie Bleskachek, Lisa Stange, , Sherry Struckhoff, Tom Anderson

### Attendees:

Illinois	Katrina Plese (V.P.), Cindy Stover
Indiana	Patrick Biggerstaff
Iowa	Lisa Stange
Minnesota	Tom Anderson
Missouri	Karen Mason
Wisconsin	Leslie Bleskachek
ACTE	Michael Connet and Julia O'Brien
Guest:	Kanesha Brown, Illinois

1. **Call to Order** - ACTE Region III Vice President Katrina Plese called the Region III Policy Committee Meeting to order at 10 AM.
2. **Welcome & Introductions** - Katrina welcomed policy committee members and guests. Attendees introduced themselves, the state they represent, and their leadership roles.
3. **National membership campaign** -

Michael Connet and Julia O'Brien shared information on the national membership campaign. They have mapped 211,000 plus potential members. There are materials available to support the campaign and are in need of new lists from states that have lists to share.

Nationals can only be as strong as the states and they are working on benefits of membership and asking for help in engaging potential members. Post-secondary in particular has been difficult to connect with.

They have a Bill and Melinda Gates grant to connect core with CTE and there are new books available – Your 1<sup>st</sup> year in the CTE classroom– 100 things you need to know which are part of a series of 4 that are being worked on.

Katrina encouraged us all to send information out to new instructors with a membership application and potentially go back and make an action plan related to this.

**4. Approval of Minutes for Policy Committee Meeting conference call– Aug. 26 2014**

Meeting minutes were posted on dropbox with the changes that were suggested. Sherry moved the minutes be approved. Tom 2<sup>nd</sup>. Motion passed.

**5. Region III Financial Report -**

The Region III Operating Fund annual budget \$3.886. We had \$409 in expenses which gives us a balance of 3.476.84. Policy members are asked to get their expenses to Katrina and we can get some of our expenses reimbursed. She suggested paying for the Region III Conference registration for for policy members if funds are available. Sherry moved that we pay registration for Region III to policy committee members if funds are available. 2<sup>nd</sup> by Cindy. Motion passed.

The Region III Designated Fund, includes conference proceeds and is currently at a \$7,462 balance. That does not include the MN Region III conference proceeds. The Policy Committee has obligated \$500 for Fellows, and \$500 for State Leadership program participants – we have one fellow and three state leaders, one from each of the following states: IA, ILL, and WI. We have also designated \$1000 for the VP elect in July for travel.

**6. Membership –**

Charts were handed out sharing current and past numbers. Last year showed a loss of members overall. Our three year loss total was 272 members. IA and MN had a net gain those 3 years. July – Oct this year our total net gain was 134. Awards were handed out – current winner is ILL with an 11% growth and 47 members.

**7. 2013 Region III Conference Wrap-Up -**

Tom Anderson (Mn) presented materials. 78 were in attendance and it worked well to combine with Administrators this year. There were specific comments that liked the “ galley walk” of best practices.

The conference generated \$5,052.54 in profits. Half stays MN ACTE and half with Region III and will be held in the Region III Designated Fund for conference expenses for next year.

**8. 2015 Region III Conference Update/Discussion -**

“Leading the Way with CTE” will be June 24-26, 2015, Cedar Rapids, IA at the Kirkwood Center

Lisa Stange presented materials and information. The bulk of this is being organized by Dave Bunting, and will be his “farewell” tour for ACTE.

Links for registration are on the ACTE website, and flyers will be handed out at the Region III Business Meeting.

IA will offer collaborative hands on experiences day 1 and industry tours day 2 followed by a social, dinner, and awards Thursday night at the historic Amana Colonies complete with entertainment.

IA is requesting that each state provide a speaker(s) to present ideas from their state with best practices/showcase.

Katrina shared that we will need to have Iowa sign an MOU as per nationals. She will send out a statement for an electronic vote and then once passed, Iowa will need to sign it.

ACTE will print for Regional conferences if needed.

Note: MO is 2016

## **9. Policy Committee**

Cindy shared 4 changes that need to be voted on. Sherry moved we accept the changes as proposed to go to the business meeting). Patrick 2<sup>nd</sup>. Motion passed.

## **10. Vice President's Report**

Katrina shared that Lauren has proposed that the Regions all have common amendment proposal policies. Discussion was if there should be a common process, since all Regions are different. We shared we were not in favor and Katrina will share this at her next meeting.

Terms were also a point of discussion. Currently they begin in July and are for 3 years and can be done up to 2 complete terms, for 6 years total. Question was if it should it say consecutive or not...we don't have that in our policy. Katrina will send it to us again for our review.

Katrina is sending out newsletters and she wants to highlight the Region III board members. She gave us forms to fill out and wants us to send her a picture. She will send out an electronic version of the form as well.

State Annual Report is part of the Quality Association Award.

Region I has been appointed a state association liason from ACTE on a pilot program. If it works, they hope to move it to other regions that have a need. States with strong leadership programs and strong divisions stay strong and healthy.

Cindy asked if we can have a survey of state directors to see salaries, duties, etc. Cindy will ask NEDA. Iowa and MN are both looking for executive directors. Katrina will send out a survey for our region (and include membership and dues).

State leadership breakfast is Saturday at 8 AM. Practice is Friday at 3 for those states getting QSA awards.

## **11. Fellowship & Leadership Training Programs**

Katrina Plese presented information. We had one Fellow application, Bleskachek – and would start in January for 1 calendar year. Cindy moved and Sherry 2<sup>nd</sup> that we support Leslie as a fellow. Motion Passed. Sherry moved and Tom 2<sup>nd</sup> that we award a \$500 stipend as we have in the past for Region III fellows. (They already get \$1000 from ACTE). This will help with expenses and hotel/travel costs, registrations are taken care of. Leslie's school is on board. Approved.

## **12. ACTE Election Update**

Region 3 has 2 candidates for Region 3 VP-Elect. Voting will open during Vision. **13. CTE Support Fund**

Last year they made \$3800 at VISION. See the baskets that are in the registration area. This has been difficult to get going for a number of reasons. Karen suggested we look to past presidents for manpower.

14. **Region III State Reports** - States were asked to share what they are doing to increase membership.

**MN and MO presented their reports in written form. The rest will email their reports to Katrina.**

18. **Other Business** – Doug Meyer, pres. elect welcomed us and thanked us for our work.

Business meeting agenda was passed out.

19. **Adjournment** - The Region III Policy Committee Meeting was adjourned at 12:07 PM, by mutual consent.

Respectfully submitted,

Lisa Stange