

Region III Policy Committee Meeting Minutes  
Vision 2016  
Wednesday, November 30, 2016  
11:00 a.m. – 12:30 p.m.

**Location: Conference Room 7 – Westgate Hotel**

Agenda

1. Call to Order by Region III VP Cindy Stover at 11:00 AM
2. Introductions –Committee members: Region III VP Cindy Stover, Dawn Sullivan (IL), Kim Landecker (MN), John Pritchett (WI), Lisa Stange (IA), Jayla Smith (MO), Patrick Biggerstaff (IN)  
Visitors: Chris Kendell (IL), Rich Flotron (MO), Barbara Houk (MO), Jeanette Thomas (IA), Gary Duncan (MO), Dan Smith (MN), Doug Meyer (ACTE), Kathy Kittel (MN)
3. Approval of Region III Policy Committee Meeting Minutes of June 15, 2016, Region 3 Conference, Jefferson City, MO – ACTION ITEM Moved by Jayla, seconded by Kim. Passed
4. Financial Report
  - a. FY 16 Year-end Budget Review
  - b. FY 17 Budget –no findings with ACTE audit. Cindy passed out the financials (See below) which are based on size of the Region and we are the smallest group. Katrina submitted the budget. Travel is for Cindy to our state conferences and also for Region III registrations.

<b>Expenses</b>	<b>ACTUAL YTD</b>	<b>ANNUAL Budget</b>
Travel Expense –	974	2,326
Food & Beverage -	0	550
Office/mailroom Supplies	0	200
Awards & Grants	0	550

- c. Designated Fund -- We have 12,360.77 currently and we need to decide how to use those dollars today as an action item on our agenda.  
Dawn moved we approve the financial report. Patrick seconded. Motion passed.
5. Membership Report
  - a. No states lost members. We have added 242 members and we are only short 39 of our 281 member goal from ACTE to add 10%. Awards will be handed out at our Regional meeting Friday.
  - b. Doug Meyer from ACTE shared a welcome and thanks for coming to help make this the largest convention ever (approx. 4500). ACTE will see an increase this year of about 1300 members because of Connecticut’s push to have all teachers join ACTE.
  - c. State Membership Award for Vision 2017 travel, propose \$500 for the state with the most increase in membership – ACTION ITEM  
Motion by Jayla to give \$500 to the state with the most increase in membership for 2017 VISION travel, seconded by Dawn. Motion Passed.
6. Fellowship Program Application
  - a. Mariatu (Mari) Swayne -- thank you to Patrick for helping Mari complete the application!

Rich Flotron, our “retiring fellow” thanked us for the experience this past year as a Fellow. He will share his experience at the business meeting.

b. Propose \$500 stipend to Support the Region III Fellow – ACTION ITEM (ACTE provides a 1,000 stipend, but it does not cover it all!)

Patrick moved that we provide a stipend of \$500 to be dedicated to the Fellowship. Seconded John. Motion passed.

7. Operating Policies -- MOU for the host states for the Region III conferences has been amended. Indiana will want to take note of that for this coming year.

8. ACTE Board of Directors Report

a. Board of Directors Election

- ACTE President-elect: Becky Cox, John Gaal
- Administration VP: Patrick Biggerstaff, Cassandra Miller- Washington, Nivea Lisandra Torres
- Marketing VP: Snehal Bhakta, Richard Faulkner
- PACE VP: Rick Bouillon, Dick Lowe

PLEASE vote! We have a very low % of ACTE members that vote – (7% last year)

b. CTE Support Fund – gambling laws prohibited us from doing some auction and raffles this year. Starting Nov 15- Dec 15, anyone who donates to the CTE Support fund will be put into a drawing for gift cards that have been donated.

c. Assembly of Delegates -- meets Thursday after opening sessions. There are no bylaws to vote on this year, but there are two resolutions.

9. 2015-16 Standing Committee Appointments

a. Reports will be shared at the Business meeting on Friday, December 2, 2016

Cindy passed around the committee appointments list to know which were up for change and what state. This can be found on the ACTE Region III website.

b. Several Region III people are up for National awards! Dana Lampe organized some practice phone interviews for this group. It had some very positive feedback. Thank you to the members who helped with this process!

10. Region III Conference

a. Missouri Review –about 75 in attendance. Financials were sent. \$1,830.32 was the Region III share. (Can be located in dropbox) Reminder to Indiana that they have 90 days to submit financials to the Region.

b. 2017 host State - Indiana –June 21-23, 2017 in Indianapolis. Patrick shared postcards and booklets will be passed out in Friday’s meeting. There will be 16 sessions in different clusters. They have a lot of unusual experiences planned in addition! Main hub will be the Aviation Technology Center. Their goal is to break the 100 attendees mark. Encourage your members to attend!

c. Pay Registration Fee for Region III Policy Members from operating fund– ACTION ITEM \$190 each – Patrick suggested we encourage those outside of Policy Members to go. Cindy suggested to have this come out a different fund (the designated fund versus the operating fund). Motion by Lisa to pay for registration for policy members seconded by Kim. Motion passed.

11. State Reports were shared–these are in drop box.

- a. Illinois
- b. Indiana
- c. Iowa
- d. Minnesota

- e. Missouri
- f. Wisconsin

12. State ACTE Conference Dates and Locations 2015-16 –Cindy would like to be able to come to your meetings. Please invite her!

- a. Indiana – September 21-22, 2017 - Indianapolis
- b. Iowa – none has been set yet
- c. Illinois – February 15-17, 2017 -Springfield
- d. Missouri – July 24-27, 2017 - Springfield
- e. Minnesota – November, 2017
- f. Wisconsin – April 6-7, 2017 – Oshkosh

13. Other Information

- a. Teacher Shortage Conference Call Report Lisa shared that the group has met three times via ZOOM since their initial June meeting at the Region III conference in MO. The group has identified a strategic plan with action steps that will be shared at a meeting this Friday. ACTE helped arrange this meeting with other states and principle players invited. Lisa also served on an Advisory group for National Boards (NBCT) and ACTE that will launch a caucus with similar initiatives on Friday (Lisa will serve on that caucus as well and we had identified others in our Region that were also invited to attend – anyone is welcome and encouraged to join the group – unfortunately, it was scheduled at the same time as our Region III meeting Friday.) Lisa will share what happens as a result once the group meets and has a plan.
- b. Educators In Action –Reception before the awards 5:30 – 6:30 Ballroom D
- c. Other – Kim shared a recently developed committee in MN to study teacher licensure and CTE licensure and complexities—(ie – teachers in secondary need a Bachelors, but CC don't)
- d. Quality State Associations – three of our states received it this year! This is tied in to the state report to ACTE—Cindy suggested she host a call for states that are not applying for QSA to help them apply for this.
- e. Patrick moved that we allocate \$500 mini-grants for each state this year to be used for expenses related to travel and registration for 1<sup>st</sup> timers from their state to attend Region III conference, to be used at the state's discretion. Seconded by Dawn. Cindy shared that they do this in IL and make them sign an MOU to attend all sessions and she will send it to everyone to look at. Patrick amended the motion to include the stipulation that they commit to attend the entire conference. Kim seconded. Motion passed.  
Patrick moved the above with the amendment, Jayla seconded. The vote for the stipend passed.
- f. Dawn shared that Michael Wood from ACTE has done some great work in Region I and asked when others might have access to this help. Cindy shared this will be discussed at the board meetings in the coming year.

14. Adjournment -- Meeting adjourned at 12:30, moved by John, seconded by Kim. Motion passed.

Respectfully Submitted,

Lisa Stange, Region III secretary