



**Region 3 Policy Committee Minutes
Wednesday, June 21, 2017
Wyndham Indianapolis West
Directors Row 2 - 1:00 p.m.**

Minutes

1. Call to Order & Introductions
Members Present : Cindy Stover, Kim Landecker, John Pritchett, Lisa Stange, Patrick Biggerstaff
Guests Present: Sandy Miller, IA ACTE, Laura VanWaardhuizen, IA ACTE, Jennifer Hirt, ACTE
2. Approval of Region III Policy Committee Meeting Minutes - ACTION ITEM
November 30, 2016, ACTE Vision –Las Vegas
John moved the minutes be approved. Patrick 2nd. Motion passed.
3. Region Secretary – ACTION ITEM
 - a. Patrick moved and John seconded that Lisa remain for another year. Motion passed.
4. Financial Report
 - a. FY 16 Budget Review
 - i. We have plenty of dollars and should start next year with about 9,000
 - b. FY 17 Designated Fund Proposed Budget – ACTION ITEM
 - i. We have about 3,000 of expenses budgeted for next year.
 - ii. Seed money for conference gets paid back whether they make money on conference or not.
 - iii. Would like to wait until VISION to see if we want to do mini-grants for the states.
 - iv. Patrick moved we approve the budget as presented. John seconded. Motion passed.
 - c. FY 17 Operating Fund Proposed Budget - ACTION ITEM
 - i. \$3, 518 will be received next year. It is a bit down this year and we had approved it by email prior to this meeting. Cindy is asking that we approve it formally at this meeting. We need to remember that we can't reimburse people for registration but we can help with other travel expenses. Get your receipts and requests in to Cindy by the June 30th.
 - ii. We used funds for food at the Vision Region Meeting, but it is so expensive that food was not included in the budget this year.
 - iii. Lisa moved that we formally approve the budget for the operating fund. Kim seconded it. Motion passed.

- d. MOU and 1st Timer Travel Reimbursement
 - i. Cindy said she needs the original receipts put them in the mail so she has them by June 30th. The grant was for \$500 for each state. Iowa has 1 person, Indiana has 2, Minnesota has 1. We are unsure about Missouri. This money carries over in the designated fund. Mileage needs a print out. Cannot use conference registration.
5. CTE Support Fund –Indiana has the silent auction. Bid high and bid often.
6. Membership – Every year our goal has been to increase by 10%. We exceeded it by 60% as of yesterday!!!! Kudos to all!!! Unfortunately we had two states that lost members – MN and WI. Awards for membership will be announced Friday.
7. Region VP Elect Nominations
 - a. Patrick announced that we have two very qualified candidates for VP elect. They are Lisa Stange from Iowa and Shelley Rust from Indiana. They will be announced on Friday during the Business Meeting.
8. Region Awards –
 - a. Dana Lampe thanked the group for of the work done to help this move forward this year. She shared a pdf in the drop box to put on the state website – it can be modified (by yourself or ACTE will do it for you). Each State awards person received it. As Region III Policy committee members, we are the ones that review for the awards. We had 22 applications and winners will be announced on Friday.
 - b. Dana set up mock interviews this past year and we had three people that were national winners this year and they shared that this was very helpful for the national process. Dana will set up mock interviews again this year.
 - c. National committee has an eligibility question – should winners one year be eligible to move on to others they would become eligible for. They are recommending that winning candidates would not be eligible to move on to another nomination within three years. Patrick asked how this might affect our process. If they would not be eligible at the national level, should we consider nominations at our level? Dana will start a necrology of past winners and put in the drobox so we can keep updating it.
 - d. There was concern about the awards committee members judging two sets of awards: Individual and Image. Based on conversation at the national level, the Image awards will go to a different committee for judging next year. Dana doesn't feel that another person is needed. Shelley is going to follow and learn, but isn't necessarily a committee members.
 - e. There will be a few changes in the Awards Rubric and application starting July 1.
 - f. Two changes for Image award are being recommended– Combine Business of the Year and Business Leader of the Year award and rename the Champion of the Year award to Champion for CTE.
 - g. Cindy shared a discussion about Lifetime Achievement award – that all Region winners get the award. (the discussion was all teachers of the year could have a similar discussion). Cindy asked if we had any ideas on that as it will likely be a part of the next ACTE Board meeting.
 - h. Dana recommended that the Awards committee continue with their same two goals.
 - i. Dana also put a committee report in the dropbox.
9. Leadership Development
 - a. Educators in Action Recruitment

- i. Cindy asked us to consider being an Educator in Action and/or encourage others to become involved to help promote the organization and get more involved. Time commitment varies
 - b. Fellowship Program
 - i. We have another Fellow from Indiana. Mari Swayne has been doing some work at the state level with Cindy. Indiana has been very successful in getting leaders involved in this program that stay involved as leaders.
 - ii. Unclear when nominations will be due again.
 - iii. Also consider sending people to the State Leadership training program. VISION and NPS are the two places they meet one day prior to the conferences beginning.
- 10. 2017-2018 Standing Committee Appointments - Review – no one is leaving the committee so things are sitting well!
 - a. Thank you Dana for agreeing for two more years for Awards/
 - b. Wisconsin is Region III next year.
 - c. Policy Committee terms – Lisa and John both agreed to another three year term as Policy Committee members.
 - d. Donna Rau is the next State Executive Director for Indiana, MN is still looking for a state director and MO has an interim at the moment.
 - e. Those on Regional committees are also on national committees.
- 11. Region 3 Goal Setting/Projects - Discussion
 - a. CTE Teacher Shortage – Lisa Stange
 - i. Lisa shared the work that the committee has been doing to put forth a proposal for an Opportunity Grant.
 - ii. Please have some input (comment on the document) for the committee by Aug 31st. Lisa will put it in the dropbox.
- 12. ACTE Opportunity Fund -- See above
- 13. Indiana Conference Update/Announcements
 - a. Indiana wants a national ACTE conference –please share the wonderful things that happen here this week! Thank you to Dena Irwin for all of her work to make this a great experience.
- 14. Wisconsin 2018 Conference Announcement
 - a. John handed out a flyer and it will be shared Friday with the group. La Crosse, WI, June 20-22, 2018. SAVE THE DATE!!
- 15. Other Business
- 16. Upcoming Events - State ACTE Conference Dates and Locations 2017-18
 - a. Indiana – September 22-23, 2017 - Indianapolis
 - b. Iowa – September 19, 2017 - Ankeny
 - c. Illinois – February 15-16, 2018 - Springfield
 - d. Missouri – July 24-27, 2017 - Springfield
 - e. Minnesota – November 2, 2017 - Bloomington
 - f. Wisconsin - TBD
 - g. ACTE CareerTech Vision – December 7-9, 2017, Nashville, TN
- 17. Adjournment – by mutual consent!