**ACTE Region II**

**Policy Committee Meeting**

**March 13, 2017, 8:00 AM – 8:55 AM**

**ACTE National Policy Seminar**

**Crystal Gateway Hotel Crystal City, VA**

**Call to Order/Welcome/Roll Call**

Brian Law, Region II Vice-President, called the meeting to order at 8:00 AM , and welcomed all to the Region II Business Meeting. Committee members present were: Brian Law, VP; Becky Pierce, AL; Matthew Gambell for Kim Orick, GA; Elizabeth Bullock, KY; Brantley Murphy, NC; Rick Kalk, SC; Darla Miller for Barbara Hancock-Henley, VA. In the absence of Jon Frye, Rick Kalk was appointed secretary for this meeting.

**Approval of Agenda**

Copies of the agenda were provided. Elizabeth Bullock, KY, moved to accept the agenda and Brantley Gilbert, NC, seconded. The motion carried.

**Approval of Minutes**

Copies of the minutes were provided. Rick Kalk, SC, moved to accept the agenda and Brantley Gilbert, NC, seconded. The motion carried. The minutes of the 2016 Business Meeting were also made available for review. These will be put to the membership at the annual Business Meeting at Vision 2017.

**Financial/Membership Record**

Brian Law discussed the distributed printed copies of the financial and membership records. He reviewed the membership and financial Dashboard. In order to reach the 10% membership growth goal the Region will need 703 additional members this year. The Region is currently within the budget for the year however, may go over budget before the end of the year due to travel for PCM’s and Region II VP. Next year’s proposed budget will take into account all travel and may dip into the designated funds to balance. Received revenue from Region II Conference in Tampa was in excess of $10,000 and those funds were deposited into designated funds. These monies are to be used to serve members balances.

**Standing Committee Reports**

The following committee reports were given:

* Audit—No report
* Awards— No report
* Bylaws—Brian Law reported that he is serving as a board liaison to the Bylaws committee and that Arron Fleming, who is representing Region II, as in attendance by conference call.
* CTE Support— No report
* Nominations—Brian Law reported that candidates for the position of Region II Vice President Elect are currently being sought.
* Resolutions— No report

**ACTE Board Update** - Brian Law reported that ACTE membership growth 3.67% with 22,465 members currently in ACTE. ACTE currently has 70 partner. There are 35 unified states in ACT and The Virgin Islands is looking at re-affiliation and working on paperwork. Registration for NPS is just over 440. He also reminded the members that Vision will be held in Nashville, Tennessee in December.

**State of State Reports**

The following state reports were given by:

* Virginia— Darla Miller
* South Carolina—Rick Kalk
* North Carolina—Brantley Murphy
* Kentucky—Elizabeth Bullock
* Georgia—Matthew Gambell
* Alabama—Becky Pierce

**Unfinished Business**

Region II currently has a vacancy on the ACTE Support Fund Committee. Brian Law recommended Tara Hope-Grant from AL for that position. Brantley Murphy, NC moved to accept the recommendation and Elizabeth Bullock, KY seconded the motion. The motion carried.

**New Business**

Matthew Gambell, GA discussed the upcoming Region II Conference that will be held in Jekyll Island, GA on September 29-October 1, 2017. The room block is currently open and Registration and the Call for Proposals should be open in mid-April or early-May at the latest. Exhibitors are welcome.

Brian Law asked for suggested uses of the designated funds and how we could best appropriate them for the benefit of the members. It was also suggested that these funds could help to increase the funds available for Policy Committee Member’s travel.

Brian Law postponed the Strategic planning until the Region II meeting in GA in September.

**Adjournment**

A motion was made by Darla Miller, with a second by Brantley Murphy to adjourn. Motion carried unanimously.

The meeting adjourned at 8:55 AM

Submitted,

Rick Kalk for John Fry