

ACTE Nomination Guidelines
Trade and Industrial Education Division
Lifetime Service Award 2018

1. The nominator must address the following questions/inquiries in 300 words or less (MS Word, Double-spaced, 12pt, 1" margins, Arial font):
 - Why does the nominee deserve to be awarded the T&I Lifetime Service Award at the National level?
 - How has the work of the nominee improved CTE at the local, state, and national or international levels?
 - Briefly describe the nominee's work in the areas of research and service?
2. Submit an electronic copy of the nominee's resume as a PDF attachment. This **must** include the nominee's contact information (e-mail address, phone number) **and** a digital picture (head shot) of the nominee in a jpeg format.

Notes:

- CTE Teachers, Administrators, Advisory Committee members, Business Partners, Labor Representatives, Politicians, etc. are eligible for the Lifetime Service Award.
- ACTE membership is encouraged but not required.
- Submit the two documents via e-mail to tlawrence@skillsusa.org
Indicate the following in the subject line:
T&I Lifetime Service Award: Nominee's name
- Submissions **Must** be received on or before October 1st, 2018.
- Awardees will be notified via e-mail on or before November 1st, 2018
- Awardees will be awarded a travel stipend to attend the Trade and Industrial Education Division General Session in San Antonio, Texas at ACTE VISIONS 2018.