



# Board Meeting Minutes 1.16.18

## CTE: Learning that Works for Iowa

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IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order
- II. Attendance – Roll call – Dana Lampe, Sandy Miller, Courtney Teghtmeyer, Kendra Ericson, Greg Kepner, Lisa Stange, Kelli Flack
- III. Approve previous board minutes – December 19, 2017 – Lisa Stange – Kelli moved we approve the minutes Courtney 2<sup>nd</sup>. Approved.
- IV. Treasurer’s Report – Sandy Warning sent a written report, all conference debts have been collected
- V. Executive Director Report and Membership Report - Sandy Miller – Sandy sent a written report and highlighted the report in our meeting. CTE Day is going well! Google form is going well for attendees! The Governor is signing a CTE Month Proclamation on Feb. 7<sup>th</sup> at 9:50 AM in the Governor’s office. Region III is giving us \$1,000 for a media blitz. Sandy invited all of the CTSOs – 3 from each. Those with post-secondary get one more person. 3 DE people will be there (Jeremy, Pradeep, and Lisa).
- VI. Division Reports -- If you know you are not on, please send a written report
  - IAAE – Courtney May – no report
  - IBEA – Susan Seufferer – no report
  - IFCSE – Courtney Teghtmeyer – IFCSE has their next Key Leader meeting in February. Getting ready for State competition and Day at the Capitol. Lisa shared that Sandy Warning wants IFCSE to pay their adviser directly versus going through IACTE.
  - IHEA – Kelli Flack – Website is up-to-date for IHEA and they are getting their conference ready – vendors, speakers, etc.
  - IITEA – Dan Kiley – no report
- VII. Region III Representative Report – Lisa Stange

Congratulations to Lisa Stange as new Region III V.P.! - Check to see if we need a new Region III Representative July 1. Before the next meeting, Sandy and Lisa will look into the process for how we vote. Lisa also talked about the media blitz tour. We need to send out a message to our membership about schools that we can do a Blitz.
- VIII. DE Liaison Report – Lisa Stange
  - National Policy Seminar, March 5-7, 2018 (Skills USA, FFA, BPA Secondary, FCCLA)
  - CTSO consultant position – HR is reviewing applicants
- IX. Program of Work/Strategic Plan
  - Professional Development –
    - Iowa ACTE Conference –September 17, 2018 (Conference planning committee to begin)
      - Committee – 1<sup>st</sup> VP heads it up – Kendra will be our lead!
    - Region III Conference – June 20 – 22, 2018 (La Crosse, WI)
  - Advocacy – Sandy Miller
    - CTE Day at the Capitol Wednesday, February 7 – Plan to attend
    - February is CTE month – Governor’s proclamation on February 7 -- Sign up for CTE Thunderclap. The CTE videos are also on the ACTE Website. Dana will put it on a You Tube channel for Sandy to put it on her tablet
    - NPS – Who is attending? –Will Kendra be going? It won’t work with her schedule. Plan on finishing next year. Lisa, Sandy M., Greg is going to check into it.
- X. New Business
  - ACTE & IACTE membership — Currently members that join ACTE have the option to pay or not pay for Iowa ACTE dues. Do we want to change this so that when someone pays ACTE dues, they will pay Iowa

dues also, unless they tell ACTE that they have already paid? Iowa ACTE and ACTE swap membership lists now. Sandy is asking the board if we want to change this to encourage Iowa ACTE membership. This is not a Unified question, but an Iowa membership conversation. If someone double-pays because of a state conference, Sandy M can look that up. Dana suggested that Sandy send out a letter to renew the dues for those that don't renew membership. We will ask for a motion at the next meeting.

- Grant management position -- Lots of applicants, Cindy Stover and Lisa will be reviewing with a rubric to determine who the Policy Committee will interview.
- ACTE areas of focus – Be thinking of examples of how we focus on this in our state
  - 1. Member value and engagement
  - 2. Professional and leadership development
  - 3. Advocacy and awareness
  - 4. Strategic partnerships
  - 5. Innovation

XI. Next meeting February 20, 2018 (Change to February 13 – Lisa will change the ZOOM Invitation)

XII. Adjourn

## Executive Director Report

### 1. Upcoming Advocacy

- **February is CTE Month**
- **CTE Day at the Capitol:** Wednesday, February 7; 9:00 – 3:00. Approximately 20 teachers committed earlier in the year to attend. There were several from each division. Now it is time to confirm attendance by registering on the Google form below. Attendance is not limited. Spread the word in your divisions.  
<https://docs.google.com/forms/d/1kehvk3ee8y0eHkICqeAC0oUUdRMT8Vle1Di9uzbQfVk/edit?usp=sharing>

The following documents were sent to 2017 -2018 Division Presidents, CTSO State Advisers, Dept. of Ed Bureau of CTE individuals, Iowa ACTE Board of Directors and all teachers who had committed to attend earlier in the year.

- Information Letter
- FAQ Sheet about the use of the Capitol
- Map of the Capitol complex
- Sample Conversation to use when contacting legislators

In addition, an E-blast to all Iowa ACTE members will be sent inviting them to attend and register.

- **Governor Reynolds Proclamation:** A Proclamation Request was submitted and approved. Governor Reynolds will sign a Proclamation declaring February as Career and Technical Education Month, on February 7, 2018 at 9:50 a.m. in the formal governor's office. CTSOs have all been invited through their State Directors to bring up to 3 individuals with one additional individual if there is a post-secondary chapter. Pradeep, Jeremy and Lisa have been invited and have graciously accepted. Iowa ACTE Division Presidents have been invited, as well. We have room for some others. Who from the board will be in attendance? Who from business and industry shall we invite? Do we want to use this as a kickoff to our year-long media blitz?
- **NPS March-** rooms have been reserved for students, waiting to hear from ACTE about registration fee.

### 2. Website updates:

- Board Meeting Minutes 11.21.2017 were submitted.

### **3. Iowa Fact Sheet**

- Lisa and I are working to create this ACTE produced Iowa Fact Sheet.

### **4. Membership Report:**

On November 19 we had 575 Affiliated or Associated members.

For December we received 4 Iowa ACTE professional memberships from ACTE: 1 Adm, and 1 Ind Tech, and 2 Bus

**Iowa ACTE has 579 Affiliated or Associate memberships as of 1/16/2018.**

FCS free student memberships for 55 will be coming from ACTE, but we only received names of 12 students?