

**Association for Career and Technical Education  
New and Related Services Division  
2013 Annual Business Meeting  
December 6, 2013  
Las Vegas, Nevada**

**Minutes**

**Call to Order**

The meeting was called to order by Sherry Adrian at 4:31 p.m.

Those in attendance were:

- Sherry Adrian
- Carlene Blumenthal
- Cindi Chang
- Brenda Conell
- Chris Droessler
- Pam Harrington
- Anesa Hooper
- Carl Lyman
- Laura Manahan
- Fiona McAlister

**Minutes**

The minutes from the November 28, 2012 meeting were reviewed and approved as presented. The motion for approval was made by Anesa Hooper and seconded by Fiona McAlister. The motion passed unanimously.

**Old Business**

**a. ACTE Committee Reports**

*Bylaws committee* – Brenda Connell reported that there are currently no amendments or changes proposed to the bylaws. Committee members will meet via teleconference for updates.

*Nominating committee* – Sherry reported that the Nominating committee is discussing campaign procedures for candidates. She said that the current campaign rules may actually discourage candidates from promoting their candidacy. She also reported that only 7% of the membership voted in the last ACTE presidential election. She suggested putting candidate platforms on the ACTE website.

*Resolutions committee* – Laura Manahan reported that there are no resolutions submitted for review at this time.

**b. ACTE Taskforce Reports**

*Leadership Development* – Sherry Adrian reported that the second class of the State Leadership Training Program met for their first session at this year’s Vision conference. The training program has been consolidated this year to a one-year program where participants will meet twice in person – once at the 2013 Vision conference and once at the 2014 National Policy Seminar – and complete several conference calls as part of the program.

*Postsecondary Education Membership* – No Report

**c. NRS Section Reports**

i. Cooperative Work Experience

No report.

ii. Information Technology

Carl Lyman reported that the ITS section has increased membership 177 members. He said that he appreciated the Vision attendee list sent by Sherry Adrian and added that it would provide an avenue for good communications. He also reported that the IT website is up and running and asked if the sections had a budget they could work with. Sherry asked for section leaders to send budget requests to her and she will see what monies are available.

iii. Instructional Materials

Carlene Blumenthal reported that the section membership met at Vision and will be emailing an announcement of award winners to the section members. They will also email membership counts and treasury balances.

iv. Integration of Academics and CTE

No report.

v. International

No report.

vi. Makers of Policy

No report.

vii. Professional Development

No report.

viii. Public Information

No report.

ix. Research

No report.

x. ROTC

No report.

xi. Safe Schools

No report.

xii. School-to-Work/Careers

Chris Droessler reported that the School-to-Work/Careers section is working with membership to become a section under the Guidance division.

xiii. Support Staff

Brenda Conell reported that the Support Staff section currently has over 100 active members and added 11 new members this year. The Oklahoma section membership met at the OkACTE summer conference in August and conducted a session on crisis in the workplace. The Oklahoma membership also conducted a Spring Leadership conference had 60 attendees present. Their Support Staff award went to Karen Derrick from Francis Tuttle Technology Center. Their bylaws were amended last year and were approved on 12/28/2013 to align with OkACTE. Their website is still under construction.

xiv. Teacher Educators

No report.

xv. Tech Prep

No report.

## **New Business**

### **a. ACTE**

Doug Meyer, ACTE President-Elect, introduced himself to the members and reminded them that he is available to help in any way needed.

LeAnn Wilson, ACTE Executive Director, said that she is very impressed with the diversity of the NRS division and the potential for each section. She said that she is anxious to see how the sections grow and thrive and is eager to help in any way.

## **b. Support Needs**

Sherry asked the attendees what she could do to increase participation at future NRS business meetings. She explained that out of 413 registrants from NRS at Vision, only the handful in the room chose to attend the business meeting. She also reported that the NRS Policy committee discussed this topic at their meeting Wednesday and felt that communications needed to be sent out at least six weeks ahead of Vision and then every two weeks until the conference in 2014.

Members present made the following suggestions for improving attendance at future business meetings:

- Ensure better communication with members so that they know they are invited to attend the business meeting.
- Make an announcement at First-Timer's breakfast meeting that the business meetings are open to all division members.
- Include an announcement in membership communication that refreshments will be available at the business meeting.

## **d. Conference App**

Sherry asked the group about their experience with the Vision app. Members present had the following comments:

- Loved the app, but didn't like the fact that it could only be downloaded after signing up through the ACTE website.
- Would have liked the option to highlight multiple sessions.
- Was much easier than the book if you utilized the starring of sessions.
- Should have included a map of the convention center, not just the expo.

## **Announcements**

### **a. National Policy Seminar**

Sherry reminded committee members that the 2014 National Policy Seminar will be held on March 3-5, 2014 at the Marriott Crystal Gateway in Washington, D.C.

### **b. CTE Support Fund**

Sherry reminded committee members of the importance of supporting the CTE Support fund.

## **Adjournment**

The meeting was adjourned at 5:02 p.m.