

Iowa Association for Career and Technical Education
Board Meeting Minutes
June 11, 2014
Linn-Mar High School

Attendance - Dave Bunting, Diane Corneilson, Julie Schrieber, Lisa Stange, Tom O'Shea, Dana Lampe, Barb Lemmer, Sandy Warning, Del Hoover, Sandy O'Brien

Meeting called to order at 10 AM at Linn-Mar HS. We shared some personal updates with the rest of the board before starting the meeting.

Increase in Dues Proposal – Dave shared a dues review report. Summary: When Dave came onboard, we have virtually no dollars. Dues were reduced to \$5 in order to have divisions commit to becoming state IACTE members. Ind. Tech is the one group who does not have membership this way. Currently, our conference has helped fund our program of work. We need to continue with our Advocacy, Professional development, and Leadership support to fulfill our goals. D & O insurance – Sandy W. says that may not be needed. This is different than conference liability insurance. This is considered good practice in order to do. Dave's recommendation is to be able to raise dues based on this information. Discussion focused a bit on the support for division affiliates to help the leaders in each group attend those conferences like IACTE, ACTE, Region conferences, etc. Concerns about raising dues from \$5 to \$20 if affiliates do not understand they are members and what we do.

Motion by Julie Schrieber to bring a dues increase of \$10 (raise to \$15) to the delegates at the fall Iowa ACTE conference to have set in place for 2015/16 year (July 1st 2015). Second by Tom O'Shea. Unanimously approved.

We need to revisit how state dues are collected if people join ACTE because ACTE will begin billing for that. If the affiliate also collects at conference, that can be an issue.

2015 ACTE Region III Conference – Iowa is responsible for hosting in June. Lisa is our Region III representative. Dave shared that we need to know dates and location next week already at this year's Region III conference. Target group would be Iowa division leaders between 50-80 people total. Idea – Kirkwood hotel. MN/MO/WIS would be a good central location. Usually 3rd week in June – Policy meetings on Wed around noon and done by noon on Fri. (Sandy, Lisa, Dana, Diane will be the leads on this with Dave and Tom providing support)

Online presenter proposals. ACTE will help us with program/theme/etc.

Barb moved that we have Region III June 17 -19 on the Kirkwood campus. Julie 2nd - Unanimously Approved

2015 Iowa ACTE Conference – Ag is June 23 -25 – at the FFA enrichment center in Ankeny we would connect before. June 21 (Sunday) is Father's Day. FCCLA nationals starts July 6, so FCS wouldn't want to have a week between conferences. June 22nd would be the Iowa ACTE part of the conference on Monday to start it all and then the affiliates go to where they wish. (or – Iowa ACTE could be on Tuesday) Would we have separate registrations? DE updates, etc. would be in the Iowa ACTE portion

and we would need to check on their support dollars as well. Suggestion to have Iowa ACTE committee meetings at this time. Dates will be finalized at the next face-to-face. Affiliates need to communicate to their groups ASAP for feedback.

Executive Director Position – Lisa distributed the Position posting for the Iowa ACTE Executive director position.

Postings should go to our website and affiliate websites. Discussion about changing #3 – to read “Attendance strongly encouraged to ACTE National Conference, ACTE Region II Conference, and ACTE Policy Seminar as budget permits).” Needs to be open-ended enough to fit a variety of individuals. Add sponsorships to 3.c. under duties.

Suggestion is to use the description up to Executive Director Duties, and then hours and compensation are the pieces of the Position posting that will be distributed with the \$3,000 stipend inserted. The Duties are an additional piece that will be on the website for clarification.

Dave will still be here to help us out especially for Region III next year. Sandy will leave the treasurer duties when Dave leaves as she has retired and would like to retire this duty as well.

Timeline: Affiliates and board will distribute the position description ASAP. Position open until filled. The website will have the duties posted. Dana will get the address to put it up on the website. Who should they call for questions – Search committee contact lgstange@gmail.com Also look at Linked in and ACTE connections for posting.

Application website – iowafbla.com/iacte/Registration/execdirectorapp.php

Lisa will work with Dana to get this posted by the end of the week. Barb will check on getting it to Indeed.com

Would it be appropriate to list the openings that will be available on the website?

2nd VP position – post-secondary ideas - Murray Finn?

ACTE Iowa Positions to fill – standing committees ---Region III rotates the duties among their states. Right now we have awards committee opening (sit on national awards committee starting July 1 for two years.) That person needs to coordinate the awards for Region III (done electronically and needs to make sure every state does an assessment and scores winners to award plaques). Dana Lampe volunteered to do this. Lisa is currently on the audit committee until June 30 of 2015.

We dismissed at 2:30 and will have a face to face in July – most likely the 16th. Diane will get information to the board with location and times.

Respectfully submitted,
Lisa Stange
Secretary