



Board Meeting Agenda

10.9.14

CTE: Learning that Works for Iowa

IAAE Iowa Association of Agricultural Educators

IBEA Iowa Business Education Association

IITEA Iowa Industrial Technology Educators Association

IHEA Iowa Health Educators Association

ISCA Iowa School Counselor Association

IFCSE Iowa Family Consumer Science Educators

I. Attendance--Roll call

Diane Cornilsen, Dave Bunting, Kathy Larson, Dana Lampe, Lisa Stange, Barb Lemmer, Julie Schreiber

II. Approve previous board minutes (July, 2014)

Dana moved to approve and Lisa seconded.

III. Division Reports

IBEA – Conference is this Sunday, October 9, 2014

Executive Board meeting is Sunday, 125 registered participants. Will wait to see how board interprets the participation. Tonya Skinner is their Keynote speaker.

Kathy Larson is going to resign her position in IACTE rep. Dana will be placed on the slate for election at the conference on Monday.

IAEE – ACTE AAE conference in November. Applied for a Kings grant, helps Ag teacher with professional development.

FCS- No major changes.

IITEA – No report

IHEA – No report

IV. Program of Work – Committee Reports

○ Audit Review (Sandy Warning)

▪ Conference Expenses and Revenue

Conference expenses have not all been settled yet, no report at this time.

○ Conference Planning (Barb Lemmer, 1st VP)

– Tuesday November 9, Conference Call – Each division is needing to have a representative at this meeting.

– AAE Jeff Mayes is looking into contract at the FFA Enrichment Center.

– FCS would like to be at FFA Enrichment Center Tues, Wed, Thurs.

– Barb has begun working on a budget.

– ACTE will be on Tuesday, Officers will most likely come in Monday night. AAE will come in on Tuesday and have book the Courtyard Marriott.

○ Awards and Scholarships (2nd VP, IACTE Region III Rep, Lisa Stange)

– Dana will be the committee chair, Lisa Stange, and each of the reps will be on the judging panel.

– March 1 will be the deadline for both State and Regional submissions.

– An application will for Oran Beaty will need to be developed.

- The portal will be open in December for State winners to go in and update their submittals.
- It is important for the applicants to read the rubrics for most points. Unique and memorable.
 - Align awards with ACTE
 - Establish timeline for awards submissions
- March 1 for both State and Regional
 - Document a process to be distributed to each Division
- Dana will develop a quick “How to” for submittal
 - Membership (2nd VP, Diane)
 - Increase IACTE membership
 - IACTE Quarterly Newsletter –

Divisions are needed to send member data to IACTE so we would have the most current membership data. The better the data, the more information members get.

Lisa Stange indicated that Region III’s goals is membership. Lisa will

Barb suggests to send membership information to the Membership Chair. Direct communication instead of going through the representative.

- Policy Development (Dana, 2nd VP, Dave, Diane)
 - Iowa School Counselor Association—November 3-4
 - Identify participating Divisions **with students** to showcase CTE
IAAE: \$50 sent to IACTE to contribute to booth cost
 - IBEA:
 - IITEA:
 - IHEA:
 - IFCSE:
 - ISCA:

It was suggested the message be sent to all members indicating the opportunities. Dave has mentioned he is available for Monday. Set up is 6:30 am, Prairie Meadows Conference Center.

- Iowa Association of School Boards Conference – November 19-21
 - Motion to approve expense of \$795 for IACTE Booth
 - If motion is approved, Identify Divisions **with students** who will showcase CTE:
IAAE: Has its own booth reserved
IBEA:
IITEA:
IHEA:
IFCSE:

ISCA:

Motion to move approve the expense for the School Board Conference of \$795. Moved by Barb Lemmer, seconded by Julie.

Dave will be able to help orchestrate this exhibit at this conference.

Advocacy suggestion. We could rotate the organization for each of these exhibits. Iowa ACTE would/could apply for the exhibit; then each division could take their turn in participating in organization the exhibit.

Suggestion that each division help with the expenses during this rotation.

National Policy Seminar (Discussion and Motion)

- President's budget suggests two (2) students at \$1000, however, 4 students at \$500 could be proposed if CTSO puts \$500 toward NPS
 - Need a motion and second to approve funding for NPS
 - Communicate decision to Divisions

Discussion: Do we send just 2 for \$1000 or 4 for \$500?

FFA is volunteering to send a student, they are in the rotation.

Motion to send two students to NPS at \$1000 each. Lisa Stange moved. Barb seconded. Barb has moved to table the motion until November, Dana seconded. All were in favor.

CTSO and or the affiliates pay

- Please refer to the attached NPS Student Organization Rotation Schedule
- Communications (Diane and Dana)

Posting on the Website items from the Quality Association Award such as minutes, Plan of Work

- Nominating Committee (Lisa and Dana)
 - Second VP

Tom O'Shea has stepped down from 2nd VP. Representatives need to share with each division the open positions.

Dave indicated the bylaws may need to be put aside, depending on who may be interested; due to the rotation of secondary to post-secondary.

- Executive Director

One application has been submitted, Rebecca Young.

Julie Rosin Executive of Des Moines Central Campus. She is nearing retirement and is looking to stay involved. She is highly respected in the CTE relm. Is a former FCS teacher and is currently an administrator at Des Moines Central Campus. She also serves on the CTE Secondary Task Force with Dave, Dana, and Lisa.

Dave suggests to have a discussion to the affiliates and their involvement. Negotiate what her duties would be.

AAE has concerns that the duties and the amount of pay are not appropriate. A suggestion of reviewing duties and assignments of affiliate's responsibilities could be.

- Treasurer

Sandy Warning's duties will end June 30, 2015. We are needing a replacement. Representatives need to share with each division the open positions.

Additional Discussion:

It was suggested to have a special meeting with the Presidents and Representative meet to develop a strategic plan.

Diane will setup a December date.

V. Other

- CTE Support Fund and silent auction basket. Need a motion to provide \$100 to support the development of a basket

Dana move to provide \$100 to support the development of a basket for the ACTE conference. Lisa seconded. All approved.

- Vision 2014
 - Confirm attendance
 - State Leadership Breakfast attendees

Dave had sent a message to those attending to confirm.

- ACTE Awards Banquet – Need motion to support board member attendance at awards banquet @\$75/person

Lisa moved to pay for \$75 for Dana to attend the Awards Banquet. Diane seconded. Approved. Dana is the Iowa representative for the Region III Awards Committee.

VI. Motion to Adjourn

Dana moved to adjourn. Lisa seconded.

M. Diane Cornilsen, President
Iowa Association for Career and Technical Education

Minutes submitted by Dana Lampe