



December 10, 2007

Dear California ACTE Member:

Subject: ACTE National Awards Program
Deadline for Nominations is Friday, January 18, 2008

Do you know a special teacher who deserves to be recognized for his or her outstanding contributions to career and technical education? Or, do you know a teacher who has significantly trained, motivated and inspired their peers and students to become involved in programs and projects that benefit their communities? If so, here is your chance to nominate them for one of four prestigious awards that will be presented by ACTE at the 2008 ACTE National Convention.

A nomination form is attached for ACTE Teacher of the Year, ACTE Outstanding Career and Technical Educator, ACTE Outstanding New Career and Technical Teacher, and ACTE Outstanding Teacher in Community Service. Please take time to read through the attached information paying close attention to the information concerning criteria, eligibility and application procedures for each award. All nomination packets must be submitted to the CACTE Awards Chairperson on or before **Friday, January 18, 2008**. Please mail completed nomination packets to:

Megan Hughie
CACTE Awards Chairperson
Central County ROP
2323 N. Broadway, Suite 301
Santa Ana, CA 92706-1641
Or, electronically to mhughie@ocde.us
Subject Line: **CACTE Awards Dossier**

From the nominees submitted to CACTE, one nominee from each category will be selected to represent California at the Region V awards competition and then those winners will go on to compete for the national awards.

I hope that you will take time to recognize your colleagues with one of these very special awards. CACTE is a fairly new state organization so let's show them how wonderful our CTE educators are in California! Should you have any questions regarding this packet or the nominating process, please do not hesitate to contact me at (714) 966-3531 or via email at mhughie@ocde.us. I look forward to receiving your nomination packets on or before January 18th.

Sincerely,

Megan Hughie
CACTE Awards Chairperson
Community Relations Manager, Central County ROP

Attachments: Criteria Information and Nomination Forms





Awards Program Calendar & Criteria 2007-2008

2007-08 Awards Program Timeline

<u>Action Item:</u>	<u>Timeline:</u>
Nomination Form Distribution: Meeting at CA Attendees at ACTE National Convention & via email	December 14, 2007
Nomination Packets Due to CACTE Awards Committee	January 18, 2008
Winners from CACTE Awards Program due to Region V Awards Committee for Regional/National Consideration (CACTE Awards Committee to handle)	February 1, 2008
Region V Awards Ceremony at Region V Conference in San Diego	April 12, 2008
National ACTE Awards Ceremony at ACTE 2008 National Conference	December, 2008

ACTE National Awards Program Categories and Criteria

ACTE Teacher of the Year

Criteria:

- ACTE member for no less than five years. *(Note: This is a requirement for the Regional and National levels only. Nominees who do not meet this requirement are still eligible for statewide recognition.)*
- Evidence of professional development. Demonstrates ability to teach, develop and implement program curricula.
- A leader in a particular career and technical education area.
- Curriculum development reflects California curriculum standards.
- Evidence of student leadership development.
- Demonstrates community service relationship.
- Demonstrates ability to teach, develop and implement program curricula for special needs and at-risk students.

ACTE Outstanding Career and Technical Educator

Criteria:

- ACTE member for no less than five years. *(Note: This is a requirement for the Regional and National levels only. Nominees who do not meet this requirement are still eligible for statewide recognition.)*
- Evidence of teacher education program development or post-secondary career and technical program development.
- Continued support for ACTE affiliates for career and technical higher education in professional, curriculum and program development.
- Demonstrates ability to teach, develop and implement for special needs and at-risk students.

ACTE Outstanding New Career and Technical Teacher

Criteria:

- ACTE member for no less than three years. *(Note: This is a requirement for the Regional and National levels only. Nominees who do not meet this requirement are still eligible for statewide recognition.)*
- Evidence of significant contributions toward innovative, unique and novel programs and how it impacts students.
- Demonstrates professional commitment in career.
- Evidence of involvement in some capacity in ACTE activities.

Note: Candidates must be new to the teaching profession, not just new to Career and technical Education for not longer than five years. Age is not a determining factor.

ACTE Outstanding Teacher in Community Service

Criteria:

- ACTE member for no less than three years. *(Note: This is a requirement for the Regional and National levels only. Nominees who do not meet this requirement are still eligible for statewide recognition.)*
- Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program.
- Evidence of significant accomplishments and outstanding leadership in programs and activities that promote community involvement.
- Significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

About the ACTE National Awards Program Process: There are three tiers to the ACTE National Awards Program listed below. Nominees first compete at the state level and a state winner is recognized. Then, the statewide winner in each category is sent to compete in the Region V awards program. Winners from the Region V competition will be honored at the Region V Conference in April, 2008 and they will also go on to compete at the national level. Winners of the national awards will be honored at the ACTE National Convention in December, 2008.

ACTE Region V Awards Program

(NOTE: Nomination forms for the following categories will be sent out in early January 2008)

In addition to the awards mentioned above, the following awards are awarded at the Regional level only:

Innovative Career & Technical Program

Purpose: To recognize innovative Career & Technical Education programs that are unique, novel and are serving to improve and promote the image of Career & Technical Education.

Criteria:

- The program must demonstrate a capacity to prepare graduates to perform successfully in an occupational field.
- The program should exemplify the highest standards within its occupational field.
- Staff must be involved in an in-service program to keep abreast of technological changes in their occupational field.
- The program must have been in operation for at least three years.

NEW! Region V Publication Awards

These publications must have been created and completed between February 1, 2007 and February 1, 2008. The publication awards recognize the highest quality materials used by ACTE Region V State Associations. All publications will be on display at the 2008 ACTE Region V Conference.

- **Newsletter** – The submitted newsletter must be published at least three times a year. It may be printed or electronic.
- **Membership Recruitment** – The purpose is to promote membership to an intended audience. It may be printed or electronic.
- **Conference Publication** – The purpose is to promote the intended purpose of a specific meeting for an intended audience. It may be printed or electronic.
- **Advocacy Publication** – The advocacy publication must promote ACTE and the goals of the state and national associations. It may be printed or electronic.
- **Website** – The purpose is to promote CTE for an intended audience.

Questions or concerns regarding the CACTE Awards Program should be addressed to:

Megan Hughie, CACTE Awards Chair
mhughie@ocde.us / (714) 966-3531

Nomination Form B2

ACTE Teacher of the Year/ Outstanding Career and Technical Education Professional/ Outstanding New Career and Technical Teacher/ Outstanding Teacher in Community Service

Endorsement Form

Region: Five Name of Nominee: _____
(First) (Middle) (Last)

Name of Nominator: _____

Employment Title of Nominator: _____

Business Address: _____
(Street) (City) (State) (Zip)

Phone: Home () _____

Phone: Business () _____

E-mail address _____

Fax () _____

Signature of Nominator: _____

Name of State Association Endorsing Nominee: _____

Address: _____
(City) (State) (Zip)

Signature of State Assn. Official: _____
(President, Executive Director)

Phone Numbers of State Assn. Nominator:

Home () _____

Business () _____

E-mail address _____

Fax () _____

Home Address of State Assn. Official:

(Street) (City) (State) (Zip)

For ACTE Region Use Only

Signature: _____

Phones: Home (_____) _____
(Awards Chairperson)

Business (_____) _____

Address: _____
(Street) (City) (State) (Zip)