



Secondary Career and Technical Education (CTE) Task Force Meeting Notes

December 19, 2013

10:30 a.m. - 2:30 p.m.

DMACC Conference Center, Ankeny

MEMBERS PRESENT:

Mary Bontrager, Matt Bruinekool, Dave Bunting (facilitator), Kathy Nacos-Burds, Josh Byrnes, Mark Chelgren, Tom Cooley, Chris Duree, Greg Dufoe, Murray Fenn, Scott Fortune, Jerry Kearns, Dana Lampe, D. T. Magee, Randy Mead, Vicky Rossander, Ken Sagar, Elliott Smith, Lisa Stange, Julie Rosin, Jeremy Varner, Edward Wallace, and Jeff Weld.

Rebecca Griglione, Department of Education (DE), and Dave Palmer, Iowa Association of Community College Trustees (IACCT), were also present.

AGENDA ITEM: Welcome and Introductions

Expected Outcome	Lead	Follow Up
	Dave Bunting	

Notes:

Dave Bunting provided a brief welcome and introduced himself as the task force facilitator and Rebecca Griglione as the note taker for the meeting. Members of the committee introduced themselves by providing a brief biography.

The purpose of the day's meeting and general expectations for task force participation were discussed and each team member was provided a notebook containing a variety of resources compiled by the DE. Bunting also noted Iowa's Secondary CTE Task Force was featured as a headline in a recent communication from the [Association for Career and Technical Education \(ACTE\)](#).

AGENDA ITEM: Charge of the Task Force

Expected Outcome	Lead	Follow Up
Clarify the legislated purpose of the task force.	Jeremy Varner	

Notes:

Jeremy Varner, DE, thanked the group for their interest and willingness to serve on the task force. He then provided an overview of the importance of the group's work and the charge of the task force as contained in [House File 604](#) (Sec. 52), passed during the 2013 legislative session. Key points highlighted by Varner included the importance of students existing high school career- and college-ready, the growing gap between skills needed by industry and those possessed by job seekers (i.e., skills gap). He also noted that it has been approximately 20 years since the last major work regarding Iowa's secondary CTE programming.

AGENDA ITEM: Overview of Secondary CTE in Iowa

Expected Outcome	Lead	Follow Up
Provide background information and a frame of reference for future discussions.	Tom Cooley	Provide a list of frequently used acronyms. Provide a list of the secondary CTE programs in the state and the districts providing each.

Notes:

Tom Cooley, DE, provided a brief presentation regarding secondary trends and secondary CTE programs in Iowa. Topics included changes in the total number of districts and districts with high schools, enrollment trends, requirements from Iowa Code and rule, program delivery, and commonly identified factors impacting secondary CTE programs. Members asked several clarifying questions, provided insight into the topics based on their experiences, and asked if additional information could be provided, such as the number of districts offering certain programs. Specific questions were raised regarding how local district programs are developed, availability of programs across the state, and whether there might be different means to obtain CTE teacher licensure.

AGENDA ITEM: Small Group Discussion

Expected Outcome	Lead	Follow Up
Actively engage members in determining areas of focus for the task force.	Dave Bunting	

Notes:

Members were asked to provide individual responses to the following question: “From your perspective, what are the key issues, barriers, and challenges for career and technical education at the secondary level?” The group was then divided into four smaller groups to discuss their responses.

AGENDA ITEM: Group Sharing – Identify Focus Areas

Expected Outcome	Lead	Follow Up
Actively engage members in determining areas of focus for the task force.	Dave Bunting	Provide a written summary of the identified focus areas/possible work teams.

Notes:

The full group was reconvened and representatives from each of the discussion groups shared their main topics. The following is a partial list of the highlighted topics:

- Establishing a clear purpose for CTE.
- Modernizing and improving the image of CTE (i.e., rebranding).
- Reviewing/revamping the delivery structure of CTE (e.g., internships/externships, regional centers).
- Identifying the role of CTE in relation to the Iowa Core.
- Dealing with the shortage of secondary CTE teachers.

Each member was asked to identify their primary areas of interests to help identify future work teams.

AGENDA ITEM: Next Steps

Expected Outcome	Lead	Follow Up
Determine future meeting dates.	Dave Bunting/Jeremy Varner	Survey members regarding a March 2014 meeting date.

Notes:

Members provided suggestions for the number of meetings to be held during the upcoming year. After a brief discussion, it was decided to meet three times as a full group, with the next meeting being in March. Work teams will also be established and meet throughout the year, likely via teleconference. The need to clarify the purpose of secondary CTE was reiterated as this would provide the common framework for the task force's work. It was suggested this be a primary focus for the next meeting.