**ACTE Region II Business Meeting Minutes**

**November 20, 2014**

**Gaylord Opryland Hotel, Nashville, TN**

**Call to Order/Welcome**

Juli Gilyard, Region II Vice-President, called the meeting to order at 5:30 PM in the Presidential Boardroom B of the Gaylord Opryland Hotel, Nashville, TN, and welcomed those present to the Region II Business Meeting, 2014.

**Introduction of Vice Chair, Secretary, Parliamentarian**

Ms. Gilyard introduced Irvin Hall (VA) as Vice Chair, Marcia Day (AL) as Secretary, and Mike Stone (KY) as Parliamentarian.

**Region II Policy Committee Roll Call**

Alabama - Marcia Day, Bahamas - absent, Florida - absent, Georgia - Larry Murkerson, Kentucky - Elizabeth Bullock, North Carolina - Ruth Huff, Puerto Rico - absent, South Carolina - Tammy Haile, Tennessee - Jon Frye, Virginia - Irvin Hall, Virgin Islands - absent.

**Recognition of First Time Attendees**

Elizabeth Bullock recognized the first time attendees and asked them to stand.

**Approval of Agenda**

Matthew Gamble moved to approve the agenda and Elizabeth Bullock seconded the motion. The vote to approve was unanimous.

**Announcements/Remarks**

Mrs. Leanne Wilson gave brief remarks concerning events and news at the national organization. Mrs. Wilson reported that 3100 people were pre-registered for Vision. The number of non-members has risen. That number included 700 new attendees for a non-Vegas conference, which is positive.

Miss Laura Taylor, the national FCCLA President from Strasburg, VA, gave remarks on the value of Career Technical Student Organizations and the skills she had learned as a result of her leadership opportunity.

**Approval of Minutes of December 5, 2013**

 A motion to approve the minutes was made by Elizabeth Bullock and seconded by Ruth Huff. The motion carried.

**Region Financial and Membership Reports**

Juli Gilyard explained the financial report to the Committee. The report covered four months ending October 31, 2014. Total actual expenses of $2,987 whereas $6,647 has been budgeted for annual expenses leaving a balance of $3,660. The Designated Funds balance was shown as $19.683. Ms. Gilyard stated that the report would be filed. Regarding membership, Ms. Gilyard stated that current Region II membership is 5,003 and with a 10% increase membership would be 5,497. It was noted under the heading of 2015 National Committee Representatives, Brooks Smith represents South Carolina, not North Carolina. Brooks has been appointed to the Nominating Committee.

**ACTE November, 2014 Board Update**

Due to a flight delay, Ms. Gilyard missed a portion of the November 17th ACTE Board Meeting, but summarized the highlights as follows:

 Ms. Gilyard stated that everyone has to do our job to help raise membership in the region.

OCTAE has been asked to give an opinion about use of Perkins funds for membership and conference registration. Membership dues cannot be used for lobbying or PAC groups.

The Fellowship Program is important and interest is increasing. We need to utilize those participants are the end of the leadership program.

In observance of Career/Tech Month, events should be planned to publicize CTE and the activities of our students in the classroom and the community.

**Standing Committee Reports**

Audit - Dexter Knight emailed a report to Ms. Gilyard. The Audit Committee met on September 29th via webinar. ACTE net assets were stated as $3,897,000.00 while net profit was stated as $381,372.00. Debt from balloon notes was refinanced at a lower fixed rate for a 10-year term which will be discharged in 2023.

Awards - Dr. Karen Curtis, Region II Awards Chairperson, stated that there were 18 nominees in seven categories recognized at the Region II Conference with seven finalists advancing to the national level of competition. The national winners were to be announced at an Awards Banquet on the night of November 19th in Nashville.

Bylaws - Aaron Fleming reported on discussions of the Bylaws Committee. He mentioned that typing errors, spacing and changing dates were addressed.

CTE Support Fund - Lori Jones was absent and no report was given.

Nominating - Brooks Smith reported that all candidates were introduced during the Assembly of Delegates and voting would begin on November 21st and continue until December 31st of 2014. The two candidates for the office of ACTE President-elect, Chuck Gallagher and Lorri Carlile gave brief remarks.

Resolutions - Three resolutions were voted on during the meeting earlier today.

**Region II Conference Reports**

Irvin Hall reported that 150 people were registered for the Region II Conference held in Richmond from September 26 -28, 2014 at the Omni Hotel.

Mrs. Becky Pierce , Alabama ACTE, presented an overview of the planned Region II Professional Development Conference to be held September 24 - 27, 2015, in Montgomery, Alabama. Mrs. Pierce distributed information concerning available hotel, dining and entertainment venues in that city. Mrs. Pierce explained some of the history of the city as well.

**Recognitions**

Georgia, Kentucky, North Carolina , South Carolina, and Virginia were recognized for receiving the QAS award. Region II award winners Janet Burns and Leslie Watkins were recognized.

Ms. Gilyard said there was only one candidate for Region II President-Elect and the Region II Fellow would be selected via email vote. There was only one application from Cara LeGrys.

 Mike Stone reported on the Leadership Training Program participation. Irvin Hall, Willie Haynes, and Marcia Day were recognized as retiring policy committee members from Virginia, Georgia and Alabama respectively.

The state with the largest number of attendees at the business meeting was Kentucky.

 **State-of-the-State Reports**

Reports were given previously at the Region II Policy Committee Meeting.

**Announcements**

Vision, 2015 will be held in New Orleans, LA from November 19 - 21, 2015.

**Adjournment**

The meeting was adjourned by Juli Gilyard, Region II Vice-President at 6:25 PM.

Respectfully Submitted,

**Marcia Day**

Secretary