



Post- Secondary Adult and Career Development (PACE)
Policy Committee Meeting Minutes

- The meeting was called to order November 30, 2016 at 10:05 by John Noel
- The minutes from the November 2015 meeting were reviewed. Motion was made by Dick Lowe to approve the minutes as presented. Andrea Pogue seconded the motion. Motion passed.
- Members were given an update on PACE membership numbers. October 2016 there were 1066 members and as of September 2015 PACE membership was 1009 members. John told the committee that at the Board meeting on Tuesday, the PACE division was recognized as the division with the largest percentage increase in membership with a 7% increase.
- John the current election for a new PACE division Vice President-Elect and introduced the two candidates that will be on the ballot, Rick Bouillon and Dick Lowe. The committee was informed that the election would begin on Friday, December 2nd and run until Sunday, January 1, 2017. John encourage the committee to make sure and vote as soon as they received the election email and to also encourage all of their fellow ACTE members back home to vote when they return home after VISION. He discussed the importance of the decision who our future leaders will be decided by the entire membership and not just a couple 100 or so members.
- The committee reviewed the one draft policy change to section VI, Process of Nominations. John discussed the rationale to item one that added information about the Vice President-Elect being selected by the division when two candidates are able to be placed on the ballot. The division has been electing a Vice President-Elect for several years without any specific information in the policies regarding the position. After discussion on item one, the committee discussed item 8 that provided clarification when interviews of the candidates would be required. If more than two candidates applied to be placed on the ballot, the nominating committee would have to interview all candidates and

narrow the applicants down to only two applicants to be placed on the ballot. If only two candidates applied, the nominating committee could choose to submit the candidate's names to be placed on the ballot without conducting an interview if the committee is satisfied with both candidate's qualifications based on review of their applications. Finally, John explained the striking of all references to affiliated organizations since the PACE division does not have affiliated organization this change just cleans of the process of nominations section of the policies. Following a couple of questions for clarification, there was some brief discussion and a motion was made by Andrea Pogue to approve the changes as presented to be taken to the business meeting for final approval. Dick Lowe seconded the motion and motion passed.

- The committee also discussed adding the Postsecondary Adult & Career Education Ambassador of the Year award to the list of awards in the award section of the policies. A motion was made by Kathy Adair to approve the addition. The motion was seconded by Dick Lowe and the motion passed.
- An update was provided a list of upcoming locations and dates for VISION 2017, 2018, and 2019.
- A motion to adjourn was made by Dick Lowe and seconded by Andrea Pogue. Meeting adjourned at 10:55