Missouri Trade & Technical Association (MTTA)

Ann Fender
2004-2005 MTTA President

Missouri Trade & Technical Association
Summer Conference Luncheon
Wednesday, July 27, 2005

Reservation Form

Name: 
Address: 
City/State/Zip: 
Phone: 
Email Address: 
School/Office Name: 

Cost of Luncheon: $10 per person  # of Reservations ______  Amount Enclosed $ _______

Make Checks payable to: Missouri Trade & Technical Association
Mail Reservation to: Carl Locke
MTTA Treasurer
1618 Highway 215
Brighton MO 65617

Early Reservation Form and Payment Deadline: June 15, 2005
Advance Reservations Required - Reservations will be taken Monday at registration till 3 pm
Contact Dorothy Loges, MTTA Secretary at 417-752-3491 if you have questions
(Receipts will be issued at luncheon.)

Menu Includes:
Sliced Roast Beef
Mashed Potatoes with gravy
Vegetable Medley
Salad
Peach and Cherry Cobbler
Tea - Coffee - Water

M TTA  Page 1
MTTA Summer Conference Program

A C R O N Y M S

DESE: Department of Elementary and Secondary Education
CBHE: Coordinating Board of Higher Education
M issouri A CTE: M issouri A ssociation of Career and Technical Education
M TTA: M issouri Trade and Technical A ssociation
OTC: Ozarks Technical Community College
ICW: Information Commons West
ICE: Information Commons East
LCN: Lincoln Hall
TEC: Technical Education Center
ITC/ITTC: Industry & Transportation Technology Center

Sunday, July 24th

8:00 a.m. - 5:00 p.m.
ProStart “N ew Teacher Training”
OTC, ICW -108C

4:00 p.m. - 6:00 p.m.
M TTA - Executive Board Work Session
Sheraton Hawthorn Park Hotel
(10th floor Parlor Room)

Monday, July 25th

8:00 a.m. - 5:00 p.m.
ProStart “N ew Teacher Training” (Continued)
OTC, ICW -108C

9:00 a.m. - 3:00 p.m.
M oEFA CS/ M TTA - ServSafe Training and Certification Course
Clarion Hotel - Conference Room A /B
3333 S. Glenstone

Registration: Contact M issouri Family & Consumer Sciences Dept.; (573) 751-7965 for information (Debbie Pohl) at DESE. Cost: $100 (includes: training materials, exam, lunch & breaks)
Participants: FA CS and T&I teachers, ProStart, and Culinary Instructors

Monday, July 25th (Continued)

9:30 a.m.
M issouri A CTE Board of Directors M eeting
University Plaza - Oklahoma Room

1:00 p.m. - 7:00 p.m.
M issouri A CTE Registration & Exhibits Open
Springfield EXPO Center - 635 St. Louis Street

3:00 p.m.
Registration Deadline for 7/27 M TTA Luncheon
M ust register and pay by now - 3pm, O N L Y $10

3:00 p.m. - 5:00 p.m.
M TTA Cluster Chair/Program Planners Conference Update M eeting
OTC, ICE-123 A
M ap of O TC campus on last page of program.
Participants: M TTA Officers, Cluster Chairs (and Elects), Program Planners (and elects), & DESE Staff

Nightly at 7:10 pm
M issouri A CTE- Springfield Cardinals Baseball Game (St.Louis Cardinals’ new affiliate)
(Group discount, inquire at registration)
Tuesday, July 26th (Continued)

8:00 a.m. - 2:00 p.m.
Missouri ACTE Exhibits Open
Springfield EXPO Center - 635 St. Louis Street

8:00 a.m. - 5:00 p.m.
Missouri ACTE Conference Registration
Springfield EXPO Center - 635 St. Louis Street

8:00 a.m.
All Missouri ACTE Committee Meetings
Springfield EXPO Center - 635 St. Louis Street

9:15 a.m. - 10:15 a.m.
Missouri ACTE New Professional Reception
Springfield EXPO Center - 635 St. Louis Street

10:30 a.m.
Missouri ACTE Opening General Session
Springfield EXPO Center - 635 St. Louis Street
Opening Speaker: Dr. Dale Henry

12:15 p.m. - 1:15 p.m.
All Division Session – Panel Discussion on High School Reform
Springfield EXPO Center - 635 St. Louis Street

2:00 p.m. - 3:15 p.m.
MTTA Opening General Session/Annual Business Meeting (Attendance Required)
OTC, ICW-100 A/B/C/D
Participants: MTTA attendees

3:30 p.m. - 4:30 p.m.
MTTA Cluster Meetings (Attendance Required)
Construction Cluster
OTC, ICW-100 A/B

Graphics Cluster
OTC, ICE-123 B

Manufacturing Cluster
OTC, ICE-123 A

Service Cluster
OTC, ICE-123 C

Transportation Cluster
OTC, ICW-100 C/D
Participants: MTTA attendees, attending appropriate cluster (see above) function

6:00 p.m. - ???
MTTA/MoSAHOE Reception
Sheraton Hawthorne Park Hotel - Rembrandt's
MTTA and MoSAHOE member/attendees

Wednesday, July 27th

TECHNICAL UPDATE SESSIONS

Wednesday, July 27, 2005:
Morning and Afternoon
For a listing of each Cluster’s courses, please see page 7
Attendance encouraged at planned Technical Update Sessions

CONSTRUCTION CLUSTER - Page 7
Carpentry • Electrical, Tele-Data

GRAPHICS CLUSTER - Page 8
Drafting-(All) • Architectural Drafting

MANUFACTURING CLUSTER - Page 9
Industrial Maintenance • Industrial Electronics

SERVICE CLUSTER - Page 9
Computer Networking • Cosmetology

TRANSPORTATION CLUSTER - Page 10
Auto Collision Repair • Automotive Technology

TECHNICAL UPDATE SESSIONS

Tuesday, July 26th (Continued)

CA RO U SEL S P E C I A L S E S S I O N
5:00 p.m. - 6:00 p.m.
New Teacher Orientation into Industrial Education
OTC, ICW-108 A/B/C
Presenters: Gavin Allan and Jerry Delgado
Attendance may be substituted for Carousel or Technical Update Session 1 hour

CAROUSEL SPECIAL SESSION
5:00 p.m. - 6:00 p.m.
New Teacher Orientation into Industrial Education
OTC, ICW-108 A/B/C
Presenters: Gavin Allan and Jerry Delgado
Attendance may be substituted for Carousel or Technical Update Session 1 hour
Wednesday, July 27th (Continued)

7:00 a.m. - 10:00 a.m.

Breakfast Snacks
OTC, ICW Foyer
Sponsor: LC Fundraising, Leroy Camp, Versailles

Noon

MTTA Luncheon
OTC, ICW -108 A/B/C
Participants: MTTA members who pre-registered and paid for Luncheon
Pre-registration required by 3pm on 7/25/05
ONLY $10

3:30 p.m.

Missouri ACTE-House of Delegates Meeting
University Plaza-Arizona Room

CAROUSEL SPECIAL SESSION
5:00 p.m. - 6:00 p.m.

New Teacher Orientation into Industrial Education
OTC, ICW -108 A/B/C
Presenters: Gavin Allen and Jerry Delgado
Facilitator: TBD

Thursday, July 28th (Continued)

8:00 a.m. - 9:45 a.m. • 10:00 a.m. - 11:45 a.m.
(repeat of 8:00 a.m. - 9:45 a.m. session, unless otherwise noted)

CAROUSEL 1 (A)
8:00 a.m. - 9:45 a.m.
Detecting and Dealing with Violent Behavior in Schools
OTC, ICW -100 A
Presenter: Mark Potratz, Mineral Area Community College
Facilitator: TBD

CAROUSEL 1 (B)
10:00 a.m. - 11:45 a.m.
Terrorism in Schools
OTC, ICW -100 A
Presenter: Rich Flotron, Mineral Area Community College

CAROUSEL 2
8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)
DESE, CBHE, Community Colleges and You
OTC, ICW -100 B
Presenters: Dr. Bert Schulte, Deputy Commissioner, DESE; Dr. Sandra Crews, Senior Associate for Academic Affairs, Dept. of Higher Education
Facilitator: TBD

CAROUSEL 3
8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)
New, Final Certification for Career Education
OTC, ICW -100 C/D
Presenters: Rusty Rosenkoetter and Mark Shore, DESE
Facilitator: TBD

CAROUSEL 4
8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)
Fundraising and Public Relations
OTC, ICW -108 A/B/C
Presenter: Lloyd Camp, LC Fundraising & Camp's Farm Market (Versailles, MO)
Facilitator: TBD

Thursday, July 28th

7:00 a.m. - 10:00 a.m.

Breakfast Snacks
OTC, ICW Foyer
Sponsor: Banta Foods

CAROUSEL SESSIONS
8:00 a.m. - 9:45 a.m.
(10:00 a.m. - 11:45 a.m., unless otherwise noted)

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OTC, ICW -108 A/B/C
Presenter: Lloyd Camp, LC Fundraising & Camp's Farm Market (Versailles, MO)
Facilitator: TBD
Thursday, July 28th (Continued)

MTTA CAROUSEL SESSIONS (Continued)

8:00 a.m. - 9:45 a.m.
10:00 a.m. - 11:45 a.m.
(repeat of 8:00 a.m. - 9:45 a.m. session, unless otherwise noted)

CAROUSEL 5

8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)

Lab/Shop Safety from the Expert

OTC, LCN-211
Presenter: Richard Linhardt, Retired. Ag Safety Specialist
Facilitator: TBD

CAROUSEL 6

8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)

Community Education & How it Fits with Your Program

OTC, LCN-116
Presenter: Jay Acock, DESE, Director of Community Education
Facilitator: TBD

CAROUSEL 7

8:00 a.m. - 9:45 a.m.

Mentor Training with Ben and Dr. Bart

OTC, ITTC-207
Presenters: Ben Clay, MCCE and Dr. Bart Washer, CMSU
Facilitator: TBD
Participants: Mentors beginning their 2nd year of mentoring in the DESE program.

CAROUSEL 8

10:00 a.m. - 11:45 a.m.

Mentor Training with Dr. Bart and Ben

OTC, ITTC-207
Presenters: Dr. Bart Washer, CMSU and Ben Clay, M CCE
Facilitator: TBD
Participants: Mentors beginning their 1st year (or potential mentors) of mentoring in the DESE program.

CAROUSEL 9

8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)

SkillsUSA, What You Need to Know

OTC, LCN-137
Presenter: Dr. Paul Light
Facilitator: TBD

CAROUSEL 10

8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)

MTTA - Your Organization, Get with the Program

OTC, LCN-144
Presenters: Sally Werner, Lee Caughron and Charlene Piel
Facilitator: TBD

CAROUSEL 11

8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)

National Certification/Apprenticeships - Your Program’s Future

OTC, LCN-205
Presenters: Jerry Vincent, Pro-Start; Walt Kennon, A G C; Mike Smith, ATR, Bureau of Apprenticeship and Training, Dept. of Labor; and Rich Echols, A Y E S, Missouri Auto Dealers Association
Facilitator: TBD
Thursday, July 28th (continued)

M TTA CAROUSEL SESSIONS
(continued)
8:00 a.m. - 9:45 a.m.
10:00 a.m. - 11:45 a.m.
(repeat of 8:00 a.m. - 9:45 a.m. session, unless otherwise noted)

CAROUSEL 12
8:00 a.m. - 9:45 a.m.
(Repeated 10:00 a.m. - 11:45 a.m.)
Using Technology to Enhance Classroom Learning
OTC, TEC-109 (Computer Lab)
Presenter: Dr. Sophia Scott, Southeast Missouri
Facilitator: TBD
Space is limited - maximum 20 participants

11:30 a.m. - 1:00 p.m.
M TTA - Board of Directors Post-Conference Luncheon Meeting
Sheraton Hawthorne Park Hotel - Gingers Restaurant

1:00 p.m.
Missouri ACTE Board of Directors Meeting
University Plaza - Colorado Room

1:00 p.m. - 5:00 p.m.
Principles of Geometric Dimensioning and Tolerancing (This class is continued from Thursday afternoon - See above for times.)
OTC, ITC-221
Presenter: Robert Nickolai, Dimensional Engineering Service
Facilitator: TBD
This course is for credit. Must pre-register by July 1st, contact: Dorothy Loges at dloges@dallasr1.k12.mo.us, (417) 752-3491; Must purchase book and pocket guides, $50.00.

Friday, July 29th

8:00 a.m. - 11:45 a.m.
Principles of Geometric Dimensioning and Tolerancing (This class is continued from Thursday afternoon - See above for times.)
OTC, ITC-221
Presenter: Robert Nickolai, Dimensional Engineering Service
Facilitator: TBD
This course is for credit. Must pre-register by July 1st, contact: Dorothy Loges at dloges@dallasr1.k12.mo.us, (417) 752-3491; Must purchase book and pocket guides, $50.00.

1:00 p.m. - 5:00 p.m.
Principles of Geometric Dimensioning and Tolerancing (This class is continued from Friday morning - See above for times.)
OTC, ITC-221
Presenter: Robert Nickolai, Dimensional Engineering Service
Facilitator: TBD
This course is for credit. Must pre-register by July 1st, contact: Dorothy Loges at dloges@dallasr1.k12.mo.us, (417) 752-3491; Must purchase book and pocket guides, $50.00.

TECHNICAL UPDATE SESSIONS
Listed on Next Page
TECHNICAL UPDATE SESSIONS

Wednesday, July 27, 2005: Morning and Afternoon
Attendance encouraged at planned Technical Update Sessions

CARPENTRY

8:00 a.m. - 9:45 a.m.
Laser Layout
  OTC, LCN -139/113
  Presenter: Bob Schofield, Pacific Laser Systems
  Facilitator: John Gaal

8:00 a.m. - 9:45 a.m.
Structured Cabling for Home Network Systems
  OTC, LCN -116
  Presenter: Skip Dawalt, Leviton Co.
  Facilitator: TBD

8:00 a.m. - 11:45 a.m.
Rigging
  Carpenters Training Center - 4639 W. Pfeiffer Ct,
  Springfield, (417) 869-8930
  Presenters: Brent Sanders & Mike Gavoli;
  Carpenters/Millwright-A pp.
  Facilitator: TBD

8:00 a.m. - 11:45 a.m.
Wood Laminate Flooring
  Springfield Training Center - 4639 W. Pfeiffer Ct.,
  Springfield, (417) 869-8930
  Presenters: Brent Stoller, Interstate Supply &
  Bill Grabb; Carpenter M illwright-K C
  Facilitator: TBD

10:00 a.m. - 11:45 a.m.
Fire Stopping
  OTC, LCN -139/113
  Presenter: TBD
  Facilitator: TBD

10:00 a.m. - 11:45 a.m.
Commercial Cabling for Local Area Networks
  OTC, LCN -116
  Presenter: Joe Lange, Leviton Co.
  Facilitator: TBD

1:00 p.m. - 5:00 p.m.
Barrel Vault Ceilings
  OTC, LCN -139/113
  Presenter: Dan Malinee, US Gypsum
  Facilitator: John Gaal

1:00 p.m. - 5:00 p.m.
Rigging
  Carpenters Training Center - 4639 W. Pfeiffer Ct,
  Springfield, (417) 869-8930
  Presenters: Brent Sanders & Mike Gavoli;
  Carpenters/Millwright-A pp.
  Facilitator: TBD

1:00 p.m. - 5:00 p.m.
Wood Laminate Flooring
  Springfield Training Center - 4639 W. Pfeiffer Ct.,
  Springfield, (417) 869-8930
  Presenters: Brent Stoller, Interstate Supply & Bill
  Grabb, Carpenter M illwright-K C
  Facilitator: TBD

1:00 p.m. - 5:00 p.m.
Theory, Application & Testing Twisted Pair & Fiber Cable
  OTC, LCN -144
  Presenter: Taz Cantreel, Ideal Co.
  Facilitator: TBD
MECHANICAL DRAFTING
8:00 a.m. - 11:45 a.m.
Principles of Geometric Dimensioning and Tolerancing
OTC, ITC-221
Presenter: Robert Nickolai, Dimensional Engineering Service
Facilitator: TBD
This course is for credit. Course continued on Thursday afternoon and Friday. Check full program for times.
Must pre-register by July 1st, contact: Dorothy Loges at dloges@dallas1.k12.mo.us, (417) 752-3491.
Must purchase book and pocket guides, $50.00.

GRAPHICS DESIGN AND PRINTING
8:00 a.m. - 11:45 a.m.
Printing T-Shirts
OTC, LCN -106/108, Screen Printing Lab
Presenter: Larry Mullikin
Facilitator: TBD

Computer to Plate
OTC, LCN -100/102, Print Shop
Presenter: Ken Conaway
Facilitator: TBD

Typography Today
OTC, Graff 112
Presenter: Evann Richards
Facilitator: TBD

Promoting Your Programs
OTC, Graff 112
Presenter: Evann Richards
Facilitator: TBD

Tour of Springfield Newsleader
Springfield Newsleader Newspaper Graphic and Printing Dept.
Presenter: TBD
Facilitator: TBD
INDUSTRIAL MAINTENANCE
8:00 a.m. - 11:45 a.m.
Proactive Maintenance - Cutting Edge Technologies
OTC, ITC-101
Presenter: Charles Rolek, Sun Infrared Technologies
Facilitator: Mike Harrington

INDUSTRIAL ELECTRONICS
1:00 p.m. - 5:00 p.m.
NEC 2005 Code Update for Industrial Application
OTC, ITC-104
Presenter: Ron Rains, Three Rivers Community College
Facilitator: TBD

MACHINE TOOL
8:00 a.m. - 11:45 a.m.
Tour: Holloway Machine Company
Holloway Machine Company, 1339 Cedarbrook Ave., (417) 869-1148
Presenter: Jim Taggert, Holloway Machine Co.
Facilitator: TBD
Required: Long Pants, Closed Toe Shoes, & Safety Glasses

1:00 p.m. - 2:45 p.m.
EagleCam Solid Machinist
OTC, ITC-215
Facilitator: TBD

1:00 p.m. - 5:00 p.m.
Tour: Paul Mueller Co
Paul Mueller Co., 1600 W. Phelps, (417) 831-3000
Presenter: Joy Saulkner, Paul Mueller Co.
Facilitator: TBD
Required: Long Pants, Closed Toe Shoes, & Safety Glasses

WELDING TECHNOLOGY
8:00 a.m. - 11:45 a.m.
Maintenance and Repair Welding
OTC, ITC-103, Welding Lab
Presenter: Dwight Haworth, Airgas Co. Inc.
Facilitator: Brian Wise

1:00 p.m. - 5:00 p.m.
Tour: Executive CoachBuilder
Executive CoachBuilder Factory
Presenter: TBD
Facilitator: Jim Bridwell

COMPUTER NETWORKING
8:00 a.m. - 11:45 a.m.
Networking - Network Security and Cabling
OTC, ITC-207
Presenter: Cindy Woolrich
Facilitator: Steve Balough

3:00 p.m. - 5:00 p.m.
HTI Certification
OTC, ITC-119/119A
Presenter: Larry Goddard II, GM Graymark International & Chris Reuter, Innovative Ed.
Facilitator: TBD

COSMETOLOGY
8:00 a.m. - 11:45 a.m.
State Board of Cosmetology State Law Update
OTC, ICW-216
Presenter: Darla Cox, Missouri State Bd, Director
Facilitators: TBD
SERVICE CLUSTER

COSMETOLOGY (Continued)

1:00 p.m. - 5:00 p.m.
Theatrical Make-Up, Buy & Use for Plays & Drama Clubs
  O T C, I C W - 216
  Presenter: LaDonna Wilson, Associated Theatrical Contractors
  Facilitators: TBD

H V A C

1:00 p.m. - 2:45 p.m.
Program Accreditation, Educator Credentialing, and Student Outcome Assessment Testing
  O T C, L C N - 129
  Facilitator: TBD

CULINARY ARTS

8:00 a.m. - 11:30 a.m.
Knife Skills and Safety Workshop
  O T C, I C W - 106 & 108 A and Kitchen
  Presenters: Paul Santalaria, Jeff Rayl, and Vickie Fuller
  Facilitator: Vickie Fuller
  Comments: Bring knives, cutting board, anti-slip mat and knife/safety scoring guide

1:00pm - 5:00 p.m.
Go Local with Farmers’ Market and Organic
  O T C, I C W - 214
  Presenters: Tammy Bruckerhoff, Department of Agriculture and Eileen Nichols, M anager of W eb b City Farmers’ M arket
  Facilitator: Vickie Fuller

9:00 a.m. - 3:00 p.m.
(Starts M onday 7/25/05)
M oEFA CS/ M TTA - ServSafe Training and Certification Course
  C larion - Conference Room A / B
  3333 S. G lenstone
  Registration: Contact M issouri Family & Consumer Sciences Dept.; (573) 751-7965 for information contact Debbie Pohl at DESE. Cost: $100 (includes: training materials, exam, lunch & breaks)
  Participants: FA CS and T&T teachers, ProStart, and Culinary Instructors

CULINARY ARTS (Continued)

THURSDAY

Noon

Lunch
  Tower Club
  Presenter: M issouri Restaurant A ssociation

PUBLIC SAFETY/ LAW ENFORCEMENT

10:00 a.m. - 11:45 a.m.
Campus Awareness/Training on Weapons of Mass Destruction/Terrorism
  O T C, I T C - 219
  Presenter: M ark Potratz & Rich Flotron, M ineral A rea Community College

TRANSPORTATION CLUSTER

AUTO COLLISION REPAIR

8:00 a.m. - 11:45 a.m.
Panel Bonding and Plastic Repair
  O T C, I T C - 105/105A
  Presenter: Rick Denning, 3M
  Facilitator: TBD

AUTO M OTIVE TECHNOLOGY

8:00 a.m. - 9:45 a.m.
  O T C, I T C - 117
  Presenter: Rod Boyes, M elnor, Inc.

8:00 a.m. - 11:45 a.m.
Vehicle Communications
  O T C, I T C - 115
  Presenter: Cecil W illiams, Daimler-Chrysler
AUTOMOTIVE TECHNOLOGY (Continued)

10:00 a.m. - 11:45 a.m.
Sponsorships/Internships: How to Get Your Students to Employers
  OT C, ITC -117
  Presenter: Tim Dwyer, Pro-Tech, OSU, Okmulgee

1:00 p.m. - 4:45 p.m.
Vehicle Communications (Continued)
  OT C, ITC-115
  Presenter: Cecil Williams, Daimler-Chrysler

1:00 p.m. - 4:45 p.m.
Automotive Tech Update
  OT C, ITC-117
  Presenter: Tim Dwyer, Pro-Tech, OSU, Okmulgee
  Facilitator: TBD

DIESEL

NOTE: Program schedule is unavailable at this time.
Please check back for updates.

SMALL GAS ENGINE

NOTE: Program schedule is unavailable at this time.
Please check back for updates.

CMSU Courses Listed Below
**T & OE 4000: Skills USA - Leadership Development**

Undergraduate or Graduate Credit Available from Central Missouri State University

**Instructor:** Dr. Nancy Fedorchak

**Who Should Attend?**
- Members of the National Education Team Only
- Secondary and Post-secondary Trade and Industrial and Health Sciences Instructors.
- Career Education Administrators, School Directors, or Deans
- Career Education Guidance and Placement Personnel

**Locations of Class Sessions:**

First Session: June 20-25, 2005
Kansas City, MO
Location TBD
(Pre-assignment to be completed prior to first class period)

Second Session: July 26, 2005
Springfield, MO (Missouri ACTE)
Location TBD

**Textbook Information:**

Skills USA Leadership Handbook $5.00 -- purchase at first class session.

**Topics to be Covered:**
- Orientation to Skills USA
- Skills USA National Leadership and Skills Conference
- Business & Industry Partnerships, building a better advisory council
- Skills USA Championships assignment area set-up and tear-down
- Developing Leadership Training in your classroom.

**Pre-Registration Required:**

To enroll in the Skills USA-Leadership Development Course: contact the office of Career & Technology Education at (660) 543-4452 or complete the registration form below.

**Cost to Enrollees:**

The pre-registration fee of $240.00* (Undergraduate) and $240.00* (Graduate) includes: 3 semester hours of Undergraduate or Graduate credit. (As of the date of this publication)


**NET Housing:** [http://www.Skills USA.org/RTF/NEThotel.rtf](http://www.Skills USA.org/RTF/NEThotel.rtf)

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**T &OE 4000: Skills USA - Leadership Development**

**REGISTRATION FORM**

**Pre-Registration Procedure:**

Send a copy of this completed registration form and a check for $240.00 made payable to:

Central Missouri State University  
Career & Technology Education  
Grinstead 235  
Warrensburg, MO 64093  
Phone: (660) 543-4452  
Fax: (660) 543-8753

**Questions?** Contact the office of Career & Technology Education at: (660) 543-4452 for registration and other information.
Requirements:
Attend the Missouri ACTE Conference in Springfield in July. Submit one 3-5 page paper (word processed, double-spaced, 12 point font). The paper should contain an anecdotal summary/reflection of a minimum of three Missouri ACTE sessions you attended. For each session, (1) briefly describe the session, (2) reflect on the session’s purpose and focus, and (3) describe how the content will impact your current situation/position. (If you present a session, you may include a copy of your presentation as the summary for one session.)

Procedure: Mail, fax, or email completed assignment to:

Ruthann Williams
Central Missouri State University
Grinstead 235  •  Warrensburg, MO 64093
Voice: 660 543-8651  •  Fax: 660 543-8753
E-mail: rwilliams@cmsu1.cmsu.edu

Deadline: All documents must be received no later than Monday, August 1, 2005

BE&O 4260: Improving Instruction in Career & Technology Education

REGISTRATION FORM

Registration Procedure:
Send a copy of this completed registration form and a check for $80.00 made payable to:

Central Missouri State University
Career & Technology Education
Grinstead 235
Warrensburg, MO 64093
Phone: (660) 543-4452
Fax: (660) 543-8753

Questions? Contact the office of Career & Technology Education at: (660) 543-4452