The Commodore Room at the Holiday Inn North will serve as a “Headquarters’ Room” for the Board Members. All other information will be available in the downstairs hallway.

**Monday, July 24**

9:30 a.m.  
**Missouri ACTE Board of Directors Meeting**  
University Plaza - Oklahoma Room

1:00 p.m. - 7:00 p.m.  
**Missouri ACTE Conference Registration and Exhibits Open**  
Springfield EXPO Center - 635 E. St. Louis St.

1:00 p.m. - 4:00 p.m.  
**Career Education Mentoring Session**  
University Plaza Hotel - Illinois Room

4:00 p.m. - 6:00 p.m.  
**MoSAHOE Board Meeting**  
Holiday Inn North - Commodore

**Tuesday, July 25**

8:00 a.m. - 2:00 p.m.  
**Missouri ACTE Exhibits Open**  
Springfield EXPO Center - 635 E. St. Louis Street

8:00 a.m. - 5:00 p.m.  
**Missouri ACTE Conference Registration Open**  
Springfield EXPO Center – 635 E. St. Louis St.

8:00 a.m.  
**All Missouri ACTE Committee Meetings**  
Springfield EXPO Center - Hall 2 (street level)  
635 E. St. Louis St.

8:00 a.m. - 9:00 a.m.  
**ALL DIVISION SESSION - 4th Cycle MSIP Update**  
Springfield EXPO Center - Hall C - 635 E. St. Louis St.  
Presented by DESE Career Education Division Staff
Tuesday, July 25 (Continued)

9:15 a.m. - 10:15 a.m.
Missouri ACTE New Professional Reception
Springfield EXPO Center - Hall 2 (street level)
635 E. St. Louis St.

10:30 a.m.
Missouri ACTE Opening General Session
Springfield EXPO Center - Hall C - 635 E. St. Louis St.
Speaker: Bryan Townsend

12:30 p.m. - 1:30 p.m.
ALL DIVISION SESSION - Career Clusters
Springfield EXPO Center - Hall C - 635 E. St. Louis St.
Presenter: Dr. Ann Benson, Stillwater, Oklahoma

2:00 p.m. - 2:45 p.m.
Welcome New Professionals In-service
Holiday Inn North - Rainier/Monaco
Anyone is welcome to come and meet the new professionals.
Presenters: MoSAHOE President Mary Easley, Past-President Melissa Falkenrath, and President-Elect Joanna Perkins
Summary: This session will enable NEW Professionals to come together with members of the organization to learn our Mission, officers, benefits and what all those acronyms mean: MoSAHOE? Missouri ACTE? ACTE?

3:00 p.m. - 3:50 p.m.
MoSAHOE Opening General Session
Holiday Inn North - Rainier/Monaco
Title: Welcome/Business Meeting
Presenter: President Mary Easley
Facilitators: Executive Board

3:50 p.m. - 4:00 p.m.
Break

4:00 p.m. - 5:00 p.m.
ALL DIVISION SESSION - 4th Cycle MSIP Update
Springfield EXPO Center - Hall C - 635 E. St. Louis St.
Presented by DESE Career Education Division Staff

Tuesday, July 25 (Continued)

4:00 p.m. - 6:00 p.m.
Current Sessions: Cluster Networking
Presenters: Cluster Chairs
Summary: This will be a great opportunity for all of us to come together and learn from each other. Discuss problems, concerns, what's working, what's not in your classroom or just brainstorm!!

6:30 p.m. - 8:30 p.m.
MTTA/MoSAHOE RECEPTION
Hawthorn Park Resort

Wednesday, July 26

8:00 a.m. - 9:00 a.m.
MoSAHOE Exhibits
Holiday Inn North - Atrium
Breakfast Bar
Silent Auction items will be ready for viewing.

9:00 a.m. - 9:50 a.m.
CONCURRENT SESSIONS
Topic 1: Risk Reduction in Educational Careers
Holiday Inn North - Rainier
Presenter: Holly Bush, RN; Performance Improvement Director; Nevada Regional Medical Center
Facilitator: Barbara Houk
Objectives:
- Discuss current issues in liability in educational workplace
- Understand and be able to place into practice ways to reduce risk of professional liability!

Topic 2: The Point
Holiday Inn North - Monaco
Presenters: Kevin Rose & Paul Gallagher
Facilitator: Melissa Jones
Summary: This presentation will be Lippincott's new, easy to use web-base course management tool called “The Point,” that will be offering as a FREE ancillary to adopters of our new texts. The Point provides a complete course management system to adopters of our new texts; an easy to use web portal where we’ve paired the superior academic content you expect for Lippincott with powerful course management technology! Showcase: tests/services
9:00 a.m. - 9:50 a.m. (Continued)

CONCURRENT SESSIONS (Continued)

Topic 3: Certified Pharmacy Technicians

*Holiday Inn North - Granada*

Presenter: Nick Milasnovich, Marketing
Facilitator: Theresa Shotton

Summary: Certified pharmacy technicians are certified pharmacy technicians qualified for many positions in the medical fields. They find employment in retail, mail-order, and independent pharmacies, medical offices, health clinics, hospitals, labs, pharmaceutical companies, nursing homes, medical supply houses and insurance companies. The interactive multimedia PassAssured Pharmacy Technician Training Program prepares a student for a pharmacy technician career and to stand for the Pharmacy Technician Certification board exam and become nationally certified. This senior level, semester program is also excellent for students entering medical, nursing or pharmacy school. The program is delivered either on-line or through a CD-ROM. The teacher controls student learning, testing, and monitors student progress on the teacher’s computer. This presentation will show the need for nationally and demonstrate PassAssured’s high tech delivery system in preparing students for pharmacy technician careers.

*** See 1:30 p.m. - 4:30 p.m. - will be at OTC for hands-on presentation!! ***

Topic 4: Do We Really Need to Change? [Paper vs. Electronic medical records]

*Holiday Inn North - Cordova*

Presenter: Julie Wolter, MA, RHIA; Assistant Professor; Department of Health Information Management; St. Louis University [Julie is also on the Executive Board of the Missouri Health Information Management Association]!!
Facilitator: Phyllis Graves

Summary: Paper vs Electronic medical records!! Healthcare is changing rapidly. In the January, 2004 State of the Union address, President Bush declared that all Americans will have an electronic health record by the year 2014! How will healthcare workers change with the use of electronic documentation? Will it be better or will it get worse? What about privacy and security?
Wednesday, July 26 (Continued)

10:00 a.m. - 10:50 a.m. (Continued)

CONCURRENT SESSIONS (Continued)

**Topic 4: Caring Conversations**

_Holiday Inn North - Cordova_

**Presenter:** Rachel Reeder, Editor/writer for Center for Practical Bioethics

**Facilitator:** Paulette Alexander

**Summary:** Healthcare directives and durable powers of attorney for healthcare decisions. Caring conversations, a program developed by the Center for Practical Bioethics, is a process for thinking about and discussing our end-of-life values and preferences. It empowers us to advocate for loved ones and ourselves and provides us with peace of mind about making and sharing healthcare decisions. This workshop is designed to help you think and talk together about your end-of-life preferences.

11:00 a.m. - 12:50 p.m.

**Awards Luncheon**

_Holiday Inn North - Atrium_

**Purchase tickets for $15.00 from Treasurer: Maureen Wiederholt**

**Presenter:** Phyllis Graves

**Facilitator:** Mindy Bryson

**Summary:** Presentation of Awards, Exhibits of attendees Honoring our Retirees and Silent Auction!!

**Exhibitors:** Best Practices

**Menu:** Yum, Yum

Herb Grilled Chicken Breast; Marinated Breast of Chicken charbroiled, served with Fresh Seasonal Vegetables and Roasted Herb Potatoes J Includes: Garden Salad, Rolls with Butter, 100% Colombian Coffee, Iced Tea and Chef’s Dessert Display!!

1:30 p.m. - 4:30 p.m.

CONCURRENT SESSIONS

**Topic 1: Certified Pharmacy Technicians**

_Hands-on Teacher-Training Session_

_Ozarks Technical College, Technical Education Center (TEC), Room 104_

**Presenter:** Nick Milasnovich, PassAssured National Sales Manager

**Facilitator:** Theresa Shotton

**Summary:** If you attended the 9:00 a.m. - 9:50 a.m. session, you don’t want to miss this!! This lab will give you hands-on interaction with this multimedia Pharmacy Technician Training Program. This discipline will:

1. Review Pharmacy Tech Certification Board National Exam, navigate PassAssured web site

2. Load Educator Resource Toolkit CD and review lesson plans, content guide, time lines, control panel, etc.

3. Review demo CD with populated class

4. Log-onto internet as teacher: set up class with teacher as the student

5. Load Student CD and log-on as student and complete orientation section to include section quizzes and session test.

6. Questions and discussion

*** Teacher will keep demo ERT and student version CD for practice***

1:00 p.m. - 1:50 p.m.

**Topic 2: Do We Really Need to Change?**

_Holiday Inn North - Cordova_

**Presenter:** Julie Wolter, MA, RHIA; Assistant Professor; Department of Health Information Management; St. Louis University [Julie is also on the Executive Board of the Missouri Health Information Management Association!!]

**Facilitator:** Phyllis Graves

**Summary:** Paper vs Electronic medical records!! Healthcare is changing rapidly. In the January, 2004 State of the Union address, President Bush declared that all Americans will have an electronic health record by the year 2014! How will healthcare workers change with the use of electronic documentation? Will it be better or will it get worse? What about privacy and security?
Wednesday, July 26 (Continued)

CONCURRENT SESSIONS (Continued)

1:00 p.m. - 1:50 p.m. (Continued)

**Topic 3: Motivation Students**

*Holiday Inn North - Granada*

Presenters: Dr. Wright and Lori Cochran, Career & Technology Education, CMSU

Facilitator: Kathy White

Summary: This will be a very fun and motivating session! Motivating students is key to both students learning and classroom management. This session will provide suggestions for being proactive and generating student interest in the classroom or laboratory!

**Topic 4: Caring Conversations**

*Holiday Inn North - Rainier*

Presenter: Rachel Reeder, Editor/Writer for Center for Practical Bioethics

Facilitator: Paulette Alexander

Summary: Healthcare directives and durable powers of attorney for healthcare decisions. Caring conversations, a program developed by the Center for Practical Bioethics, is a process for thinking about and discussing our end-of-life values and preferences. It empowers us to advocate for loved ones and ourselves and provides us with peace of mind about making and sharing healthcare decisions. This workshop is designed to help you think and talk together about your end-of-life preferences.

**Topic 5: Emotional Intelligence and Financial Information to New Graduates**

*Holiday Inn North - Monaco*

Presenter: Maggie Ogden, M.Ed., RT(R)(M)(CV)

Facilitator: Alexis Roam

Summary: Why do graduates with superior knowledge and excellent skills fail in the workplace? Information presented will cover various aspects of emotional intelligence and explain why it is more important than IQ in the workplace. Emotional intelligence affects just about everything you do at work. It takes more than intelligence to be successful at work. Participants will analyze and discover ways to implement emotional intelligence in curriculum to help ensure graduate success. Emotional intelligence can be built and learned so let’s evaluate the process!!

1:50 p.m. - 2:10 p.m.

**Break**

Sponsored by: TBA

2:15 p.m. - 4:00 p.m.

**CLUSTER MEETINGS**

**Allied Health**

*Holiday Inn North - Atrium*

Facilitator: Nancy Dalton

**Associate Degree Nursing**

*Holiday Inn North - Granada*

Facilitator: Mary Easley

**Health Sciences**

*Holiday Inn North - Rainier*

Facilitator: Theresa Shotton

**Practical Nursing**

*Holiday Inn North - Monaco*

Facilitator: Bernice Wagner

3:30 p.m.

**House of Delegates Meeting**

*University Plaza - Arizona Room*

MoSAHOE Division Delegates (6)

8:30 p.m.

**Missouri ACTE All-Division Social**

*The Oasis - 2550 N. Glenstone*

Thursday, July 27

8:00 a.m. - 8:50 a.m.

**CONCURRENT SESSIONS**

**Topic 1: Patient Rights**

*Holiday Inn North - Rainier/Monaco*

Presenter: Susan Meyer-Miller

Facilitator: Bernice Wagner

Summary: This topic is a MUST! It will include a list of patients rights from the American Hospital Association, along with stuff from JACHO — What are they looking for! And specifics on Patient Safety — a very HOT healthcare topic!! This very informative topic comes from a group approved for CEUs in radiology and nursing!!

MoSAHOE Program continued on page 6
Thursday, July 27 (Continued)

8:00 a.m. - 9:45 a.m.

CONCURRENT SESSIONS

Topic 2: DESE Mentoring Program: First Year Mentor Assignment Training Session

Ozarks Technical College, Lincoln (LCN), Room 211
Presenter: Dr. Bart Washer, CMSU
Facilitator: Dr. Nancy Fedorchak
Summary: This session is for all current first year mentors who are involved in the Career Education Mentoring Program. An overview of expectations will be given, along with a review of assignments and responsibilities.

9:00 a.m. - 9:50 a.m.

CONCURRENT SESSIONS

Topic 1: SkillsUSA Planning Session

Holiday Inn North - Rainier
Presenters: Barbara Shumate-Houk, Secondary and Bonnie Wesemann, Postsecondary
Facilitator: Winnie Younger
Summary: Time to get together with other members of SkillsUSA and plan meetings/events etc.

Topic 2: HOSA Planning Session [Health Occupations Students of America]

Holiday Inn North - Cordova
Presenter: Joanna Perkins
Facilitator: Charlotte Tyree
Summary: Time to get together with other members of HOSA or those interested in learning about HOSA and plan dates for upcoming school year.

Topic 3: Career Education Certification Overview

Holiday Inn North - Granada
Presenter: Mark Shore, Career Education Certification Superior
Facilitator: Nancy Dalton
Summary: Career Education Certification guidelines will be reviewed, followed by a question/answer session.

9:50 a.m. - 10:00 a.m.

Break
Sponsored by: TBA

10:00 a.m. - 10:50 a.m.

Closing Session

Title: Engage! Life Lessons from Starfleet Command

Holiday Inn North - Rainier/Monaco
Presenter: Susan Meyer-Miller
Facilitator: Barbara Mountjoy
Summary: This topic is a take-off from Star Trek and adapted to healthcare trends, including the research from Gallup Healthcare about engaging customers in healthcare to improve patient loyalty!!

10:00 a.m. - 11:45 a.m.

DESE Mentoring Program: Second Year Mentor Assignment Training Program

Ozarks Technical College, Lincoln (LCN), Room: 211
Presenter: Dr. Bart Washer, CMSU
Facilitator: Nancy Fedorchak
Summary: This session is for all current second year mentors who are involved in the Career Education mentoring program. An overview of expectations will be given, along with a review of assignments and responsibilities.

MoSAHOE Program continued on page 7
Thursday, July 27

11:00 a.m. - 11:30 a.m.

**MoSAHOE Closing Business Meeting**

*Holiday Inn North - Rainier/Monaco*

Presiders: Past-President Mary Easley, President Joanna Perkins, President-Elect: TBA

Summary: Business Meeting and Door Prizes!!

11:30 a.m. - 12:00 p.m.

**MoSAHOE Board Members Meeting**

*Holiday Inn North - Commodore*

1:00 p.m.

**Missouri ACTE Board of Directors Meeting**

*University Plaza - Colorado Room*

HAVE A SAFE JOURNEY HOME

SEE YOU NEXT YEAR!!!!

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