**IACTE Board of Directors Meeting**

**Thursday November 14, 2013**

Conference Call 7-8 am

**Attendance & Introductions (Dana Lampe)**

Dana Lampe, President; Dave Bunting, Executive Director; Diane Cornilsen, 1st VP; Deb Throne, Secretary; Kathy Larson, Business; Tom O’Shea, Health; Greg Kepner, Industrial Technology;

**Approval of Minutes from Previous Board Meeting**

Dana called for a motion to approve the October Board meeting minutes. Diane made the motion with a second from Greg. No discussion. Motion carried.

**Affliate Reports**

Agriculture – No report.

Business – Conference planning committee is beginning to organize. The business group is working with Kelli Diemer of the DE on work-based learning curriculum.

Family & Consumer Sciences – Mary Ann Adam’s (DE) responsibilities have been distributed throughout the department. The FACS group is scheduling a meeting with Jeremy Varner to determine how this group will function at the DE level.

Guidance – No report.

Health – Conference planning is beginning to organize. They now have a full board for the health division. The board is working to get the word out that the health division can have a NPS representative this year. They will be establishing one $1000 or two $500 scholarship(s) to award to health-bound graduate(s).

Industrial – No report. Greg Kepner continues to not get a response from the affiliate members to get some action. Dave asked if our board could contact President Steve Walstein (Northwest Iowa Community College) to see how we could support him.

**Program of Work Committee Reports**

Audit Review Committee Report – No report.

Awards & Scholarships Committee – No report.

Conference Planning Committee Report – The venue will be the FFA Enrichment Center on September 25 and 26. Five strands will be represented: (1) National Updates; (2) State Updates; (3) Administrators; (4) Leadership; and (5) Best Practices. Diane said members of the committee have really stepped up to take leadership of each strand. Diane is most grateful.

Membership Committee – There are 250+ members (Dave believes there are a lot more), but Dana is having technical difficulty with her file and will continue to try and resolve her problem. Her goal is to begin sending information to members regularly about updates and announcements. Having a presence at the Counselors Conference was a success to get our message out.

Policy Development Committee – All names that have been submitted to be part of the Secondary CTE Task Force task force have been forwarded to Jeremy Varner, but it is moving slowly. Dave commented that he hopes to have the first meeting in December.

Iowa Department of Education Liaison Report – See Attachment A.

National Policy Seminar – Dana is looking to receive representative names from the affiliates. The Ag affiliate is still waiting to choose, Business has chosen their representative, Health is still deciding, FACS is still waiting. Name deadline is December 15. Will need a student and a chaperone (if high school). Webinars will be required and Del is working on these. Keep Del updated from the field to help all feel comfortable with students.

Dana is now beginning to work on state advocacy day. Dave can coach Dana on how to set this day up. Steve Ovel is a great connection.

Communications Committee –Dana is working with ACTE on making our membership application more user-friendly for them and us. Dana is working with Lina Perez of ACTE. Could we add the Conference Committee on this page also? Do this on the conference page instead, please. A request was made to have the Iowa Home link on the Iowa ACTE website to be bolded on all pertaining pages. Deb Throne will request this from Jonathan Miller, Iowa ACTE webmaster).

Nominating Committee – No report. Dana will push them forward to fulfill vacant officer positions. Lisa Stange will lead the search for the Executive Director position. Barb Lemmer accepted the nomination of 2nd Vice President.

ACTE Quality Association Committee (Ad hoc) – We just found out that we will be awarded this award. Congratulations to all.

**Old Business – None.**

**New Business**

ACTE Conference – Can IACTE pay for Dave’s transportation to this conference? Diane made a motion for IACTE to pay transportation expenses for Dave Bunting; Tom seconded. No discussion. Motion carried. Dave said there will be over 60 Iowans at this conference. Dave is also organizing a dinner for any Iowans that are interested. Dave will be making a reservation at Buca di Beppo for this group, but he will need to provide a guaranteed number of attendees for the restaurant.

**Next meeting will be in December 19 at 7:00 am via conference call.**

**7:55 a.m. Adjournment**

A call for a motion to adjourn was made. A motion to adjourn was made by Dave with a second by Diane. No discussion; motion carried.

*Respectfully submitted*

*Deb Throne, Secretary*

**IACTE – November 12, 2013**

**Legislative Update**

**Intermediary Networks**

Description: Provides policy changes and funding to support a system of regional intermediary networks. These networks will link schools and businesses to expand work-based learning opportunities, including internships, job shadowing, and related activities. The Department will convene a statewide steering committee with representation from schools, postsecondary institutions, government agencies, and other stakeholders. The steering committee shall recommend program parameters and reporting requirements to the department.

**NOVEMBER UPDATE**: All 15 Intermediary Networks have been approved and will each receive approximately $96,000 in funding. See page 2 for a roster of networks.

**Secondary Career and Technical Programming Task Force**

Establishes a task force to review secondary career and technical programming and policy and to make recommendations that would ensure all students have access to high-quality, globally competitive career and technical education programs. An interim progress report shall be submitted to the Legislature by January 15, 2014, and a final report shall be submitted to the State Board of Education, the Governor, and the Legislature by November 1, 2015.

**NOVEMBER UPDATE**:

* First meeting in early December
* Membership will include: K-12, community colleges, business, and ex-officio legislators
* Goal: To raise the profile of CTE; modernize state policy (EX: Iowa Code reference Home Economics)

**Use of School Infrastructure Local Option Tax (SILO) Revenues**

Adds joint infrastructure projects between school districts and community colleges for purposes of offering shared or concurrent enrollment courses to the list of purposes for revenues from the Secure an Advanced Vision for Education (SAVE) Fund. It also specifies that such use does not require voter approval.

**Priorities For the 2014 General Assembly**

Increased state general aid (SGA) - $210.75 million

Maintain support for new programs funded by the Iowa Skilled Worker and Job Creation Fund established last session. (\*particularly important for CTE)

* \*Workforce training and economic development fund (currently 15.3 million) – funds credit CTE programs and other activities which prepare students for work in targeted industries
* \*Intermediary Networks – the DE recently began accepting applications for grants. The goal is to establish 15 regional networks.
* Kibbie Skilled Worker Tuition Grant
* Adult education and literacy including ELL
* PACE
* GAP

**DE Division of Community Colleges Update**

The Division of Community Colleges will be divided into two bureaus: The Bureau of Community Colleges and the Bureau of CTE. Kent Farver will be the chief for the Community Colleges Bureau. Interviews will be conducted to select the chief for the Bureau of CTE.

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| Intermediary Network Grant Awards | $96,665  |  |
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| Application Title | Agency | Applicant |
| Indian Hills Community College Work-Based Learning Intermediary Regional Network | Indian Hills Community College | Karen Swanson |
| Eastern Iowa Community Colleges Regional Intermediary Network | Eastern Iowa Community College (Quad Cities Career Connections)  | Ryan Bobst |
| Iowa Central Workforce Intermediary Network | Iowa Central Community College (Central Homeland Security Training Center) | James Kersten |
| Northeast Iowa Pathways to Employment | Northeast Iowa Community College | Kristin Dietzel |
| DMACC Work Based Learning Intermediary Regional Network Grant | Des Moines Area Community College | Randy Gabriel |
| FY14 Intermediary Network Grant  | Iowa Western Community College | Chris LaFeria |
| Iowa Lakes Intermediary Grant | Iowa Lakes Community College | Kari Hampe |
| Southwestern Workplace Learning Network | Southwestern Community College | Rachel Ramaeker |
| Intermediary Grant Application--Region 12 | Western Iowa Tech Community College | Janet Gill |
| FY14 Statewide Work-Based Learning Intermediary Regional Network Grant  | Kirkwood Community College | Mary Lou Erlacher |
| Statewide Work-Based Learning Intermediary Regional Network Grant | Iowa Valley Community College District | Cindy Schulte |
| NIACC 2014 Work-based Learning Intermediary Regional Network Plan  | North Iowa Area Community College | Jean Ostrander |
| WLIN at NCC | Northwest Iowa Community College | Gretchen Bartelson |
| Intermediary Grant | Southeastern Community College | Jan Wolbers |
| Hawkeye Work-Based Learning | Hawkeye Community College | Jane Bradley |