



Board Meeting Minutes 11.21.17

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order
- II. Attendance – Roll call – Greg Kepner, Sandy Miller, Laura Van Waardhuizen, Lisa Stange, Kendra Ericson
- III. Approve previous board minutes – October 17, 2017 – Laura moved they be approved, Lisa 2nd passed
- IV. Treasurer’s Report – Sandy Warning – coming in January
- V. Executive Director’s Report – Sandy Miller – sent out via email highlights – Quality State Association award again for this year! Congratulations! Brad helped Sandy fill it out. We welcome Susan Seufferer from IBEA to the board. We had some excellent presenters at the recent advocacy events. THANKS to all who participated! Looking forward to VISIONS! Still waiting to hear back from FFA Enrichment Center.
- VI. Division Reports (briefly highlight upcoming initiatives/concerns/help needed)
 - IAAE – Courtney May –not on, no report
 - IBEA – Susan Seufferer – not on, no report
 - IFCSE – Laura Van Waardhuizen – no updates
 - IHEA – Kendra Ericson – finalizing summer conference for end of May at Prairie Meadows and booked it for the following year as well. This will include a Simulation group as well to decrease some of the expenses.
 - IITEA – Greg – nothing new to report
- VII. Region III Representative Report – Lisa Stange – Sandy worked with Lisa to complete a state report for VISIONS Policy committee. The Teacher Shortage opportunity grant will be going forward.
- VIII. DE Liaison Report – Lisa Stange
 - National Policy Seminar, March 5-7, 2018, Skills USA, FFA, BPA Secondary, FCCLA
 - Still waiting for student name for BPA –
 - Question on whether the chaperones need to register for full conference or if they can get a cheaper rate – Sandy M and Lisa are going to talk to ACTE at VISIONS.
 - Two CTSOs are currently looking for permanent Ex Directors (FCCLA and HOSA)
 - RPPs -- Multi-year plans should be in by the end of the year. Groups are piloting the program approval “tool.” Communications with all constituents has been noted as an issue and the consultants have been asking the RPPs to make sure that is considered and taken into account at their next meetings and planning.
 - Work has also started on looking into Entrepreneurial fiscal guidance. There is already a document from the DE on this, so we just need to make those entrepreneurial activities aware of the guidelines.
 - THANK YOU to all who helped get the nominations in and those who scored for the CTE Presidential Scholars! We had 16 nominations and 5 went on to the Director. He submitted our 5 top CTE names as well as 5 for the General Presidential Scholars. We had an excellent pool of nominees to choose from. There were only 5 nominations for the other area – so we should be very excited that our work helped moved our students forward! The next step is that those students get looked at by the national group and they are invited (sometime in Jan. or Feb.) to fill out an application – they are not considered for the award if they do not fill out that paperwork. I will learn more about that and be sure that the students know that we are more than willing to help them with the process as it is a very intensive application that they must complete to be considered for the award. I should know more by our next meeting and at that time I will release the names if the Director allow that.
- IX. Program of Work/Strategic Plan
 - Professional Development –

- Iowa ACTE Conference – Tentative date September 17, 2018
- VISION, Nashville, TN December 6-9, 2017
- Region III is June 20-22 in La Crosse
- Advocacy – Sandy Miller
 - Iowa School Counselor Association (ISCA) Conference Monday - Tuesday, November 6-7, Prairie Meadows Conference Center, Altoona,
 - Iowa Association of School Boards (IASB) Wednesday and Thursday, November 15 -16, Iowa Events Center, Des Moines
 - CTE Day at the Capitol Wednesday, February 7 – Save the date, advertise in your division, plan to attend – nice to see board members there.
 - February is CTE month -- What do other states do for advocacy and promotion? Do we want to do something special for this month to help show member value?
 - At VISIONS - -Laura and Sandy will work on the design of the pull up banner to order.
- X. New Business – Executive Director’s salary is currently 3,500. Greg will take the lead on a committee to look into a contract change. Suggestion is to get Sandy Warning on it as well and also to look at what we can do for that position. Greg will reach out to two other board members to report out to the group by the February meeting.
- XI. Next meeting December 19
- XII. Adjourn Laura moved we adjourn – Seconded by Greg. Adjourned at 4:55 PM

Executive Director Report

November 21, 2017

1. Board of Directors

Welcome to Susan Seuferer, Chariton High School, Business Division Representative, to the board of directors.

2. Quality Association Standards Award

We have been notified that Iowa will once again receive this award for 2016 -2017, which is 5 years in a row. Congratulations to all!

3. Completed Advocacy Sandy M. attended the following along with the listed teachers and students.

- **IBEA** – Attended business division conference: Oct 23rd at Holiday Inn, Merle Hay Road, hosted an exhibit table from 7:30 a.m. - 2:00 p.m. and addressed the attendees with a 4 to 5minute greeting from IACTE including PowerPoint presentation.
- **Iowa School Counselors Conference (ISCA):** Nov 7 – 8 at Prairie Meadows Convention Center, Altoona.

Monday, Nov. 6, 7:30 a.m. – 4:00 p.m. Denise Kluerer and three students from Indian Hills Community College showcased Occupational Therapy. Rebecca Gerst and two students from Burlington Community High School showcased FCS.

Tuesday, Nov. 7, 7:30 a.m. to 12:15 p.m. A.J. Gevock and two students from Indian Hills Community College showcased the Photonics program. Aimee Marasco, Southeast Polk, along with Abby Blaine, state FCCLA officer showcased FCS and FCCLA.

➤ **Iowa Association of School Boards (IASB) conference:**

November 15, 3:30 – 5:00 Vickie Anstey, Griswold High School, along with three students showcased all areas of FCS. Jacob Hunter, North Scott, along with two students showcased Ag education.

November 16 9:00 a.m. – 2:00 p.m. Doralene Abdel-Halim, Ogden High School along with two students showcased FCS Hospitality and Tourism Management. Steve Verdon, Davenport High School, along with two students showcased their business courses.

4. Upcoming Advocacy

- **CTE Day at the Capitol:** Wednesday, February 7; 9:00 – 3:00 with set-up prior. So far, 19 teachers have committed! Let's fill the Rotunda with displays from every division! Spread the word in your divisions. Teachers should register with me and submit student names as well.

5. CTE Scholars were submitted, evaluated and nominated.

6. ACTE Career Tech VISION Share your VISION experiences #VISIONCTE 17

December 6 - 9, Nashville, TN

Wednesday, Dec 6

8:00 – 5:00 State Leadership Training Program (Registration Required) – Kendra

10 – 11:00 a.m. Region III Policy Meeting

Noon – 1:30 Region III Business Meeting

2:00 – 4:00 NEDA Meeting

7:00 p.m. – 9:00 p.m. Awards Banquet (Registration Required)

Thursday, Dec. 7

7:00 – 8:00 a.m. First-time Attendee Orientation and Breakfast Sponsored by US Army

10:00 – 11:30 Assembly of Delegates Meeting – Kendra, Laura, Sandy M

Friday, Dec 8

10:30 a.m.– 12:45 p.m. Advance CTE/state Executive Director Meeting – Pradeep and Sandy M

3:00 – 4:00 State Assoc. Presidents Networking – Greg

Sat, Dec 9

State Assoc. Leadership Breakfast – Greg, Lisa, Kendra, Laura, Brad, Courtney M, Pradeep, Kelli D, Sandy M

7. Website updates:

Board Meeting Minutes 8.29.2017 were submitted.

8. Region III "Report to the Board" Report due Oct 20

Lisa and I collaborated to complete this report.

9. Iowa Fact Sheet

Lisa and I are working to create this ACTE produced Iowa Fact Sheet.

10. Unification in membership discussion with Lauren Lessels

A copy of a brochure of information was sent to board members. This conversation will continue after Career Tech VISION.

11. Iowa ACTE Conference 2018

Monday, September 17, 2018 at FFA Enrichment Center, Ankeny

12. Membership Report:

Iowa ACTE has 311 Affiliated or Associate memberships of 11.21.2017.

IBEA payment for 116 more will be coming shortly.

FCS free student memberships for 55 will be coming from ACTE.

We have not yet received IAAE membership data or payment for this year. They send to ACTE and ACTE sends to us.

Respectfully submitted,

Sandra Miller