



Board Meeting
Minutes
10/18/2016
4:00 – 4:45 p.m.

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

I. Call to order - Brad Colton
4:10 pm

II. Attendance - Roll call

Brad Colton, Barb Lemmer, Sandy Warning, Sandy Miller, Greg Kepner, Kyle Kuhlert, Kendra Erickson, Dana Lampe, Lisa Stange

III. Approve previous board minutes (Sept. 6, 2016) – Lisa Stange

The board minutes were sent via email by Sandy Miller
Kyle moved to approve the minutes, second by Greg, Motion passed

IV. Treasurer's Report & Budget (July 1 – Present) – Sandy Warning

Conference Financials were shared via email
Potential profit is approx. \$8600, \$3200 still to collect. Sandy states she is confident in being able to collect. No concern at this time.

Keynote did not charge for speaking; she only charged for flight and travel expenses

Discussion:

- Catering charge was increased from the original budget, due to additional registrations, exhibitors and vendors.
- Barb will send conference budget information on to Greg for next year's conference committee
- Future discussion may be needed for pricing for presenters.
- Not easy to compare with last year since we piggy back with another division.
- It was suggested that the new conference committee look at the financials and conference details for next year.

Each division is responsible to get a representative to be on the conference committee. Then send the contact information to Greg.Kepner@indianhills.edu and Sandy Miller sandymiller1414@gmail.com.

The DE would like to be a part of the conference, Lisa Stange will be that representative.
Sandy Warning had indicated she will continue to do Registration.

Looking to have the first meeting the third week in November, Greg will send out information.

- V. Division Reports (highlight upcoming initiatives/concerns/help needed)
- IAAE – Courtney May
 - Students and advisers have left for National Convention.
 - IBEA – Kyle Kuhlert
 - Conference is coming up this weekend, 96 registered.
 - Board meeting is Sunday night. Kyle will check with members for Policy Committee and Conference Committee. Lois Roth will continue on the Awards Committee.
 - IFCSE – Kelsie Engelken & Courtney Tegtmeyer
 - Just had their key leader meeting and have identified the following:
 - People identified for advocacy events
 - Meeting October 8; goal to work more with their key leaders -500 FCS teachers are in the state and only 100 attend conference – Working on PD for Key Leaders that will then share out to their Areas
 - Facebook – Pop-up collaboration activity for all FCS – professional development
 - Conference is June 11, in Ames at the Gateway Hotel
 - FCS plans to provide \$1000 for a student to attend NPS
 - IHEA – Kendra Ericson
 - They have identified who will be working with the IACTE board, this information will be sent to Sandy and Greg.
 - They are working on identifying students to attend the advocacy activities.
 - Conference is June
 - IITEA – Greg Kepner & Dan Kiley
 - Potential president has come forth and is planning a meeting in the future. They are hoping to revise the association.
 - ISCA – Meri Edel

No report

VI. ACTE Region III Representative Report – Lisa Stange

- Region III Conference, June 21-23 Indianapolis
- Would like to have all on the board attend if they can. Also promote throughout the divisions.

VII. DE Liaison Report – Lisa Stange

- CTE Redesign, Comments and input is due October, 21
- This information will go to the board, the board will accept, then put out again for public comment
- The entire process will take a while – Regional partners will need to meet by June

VIII. Executive Director's Report - Sandy Miller

- QAS was submitted. This is a 40+ page application which can be used to evaluate our associations work and to improve our practice. Sandy is requesting time to discuss this.
- Sandy will be giving greetings at IBEA and will host an IACTE exhibit
- Sandy will present to ISU FCS students Oct 31 about IACTE/ACTE

Advocacy: Need teachers and students to volunteer to showcase their classroom learning.

Iowa School Counselors Conference (ISCA): Nov 7 – 8 at Prairie Meadows Convention Center, Altoona. Monday, Nov. 7 from 8:00 a.m. – 3:30 p.m. We need one or two teachers and students to volunteer for this time slot. Tuesday, Nov. 8th, 8:00 to noon. We could use one more teacher and students to volunteer for this time slot.

Ag has volunteers for Tuesday. No other division has offered volunteers yet.

Iowa Association of School Boards (IASB) conference:

November 16, 3:30 – 5:00 with set-up prior to that. We need one or two teachers to volunteer for this time slot.

November 17 9:00 a.m. – 2:00 p.m. Ag and FCS have volunteered to fill this time slot.

CTE Day at the Capitol 1/31 (students needed)

- Iowa FACTS sheet – Lisa and Sandy are working on. Focus on CTE Redesign and another program (Pradeep)
- ACTE Voting Delegates have been sent. Sandy is finalizing the list for the Leadership Breakfast.

IX. Program of Work – Committee Reports

- Audit Review - Sandy Warning
 - Annual audit (2015-2016 Year)
- Conference - Sandy Warning, Sandy Miller
- Awards and Scholarships - Dana Lampe
- Membership Report - Sandy Miller
- Policy Development - Barb Lemmer
- Communications – Barb Lemmer
- Nominating Committee – Barb Lemmer
 - 2nd V.P. nominations?

X. New business

- National Policy Seminar and Rotation for new service areas discussion

Ration has been shared. Lisa is needing the contact names of the students and advisers from each division. Conversation has been tabled for next meeting.

XI. Other?

- Announce date/time for Nov. and Dec. meetings

Sandy and Brad will discuss next meeting dates, trying to keep them on a similar rotation, the meetings will last one hour.

XII. Motion to Adjourn

Greg moved to adjourn, Brad second 4:57 pm

Respectfully Submitted,
Dana Lampe, Secretary Pro Tem