



Board Meeting
Minutes
5/16/2017
4:00 – 5:00 p.m.

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to order - Brad Colton
- II. Attendance - Roll call – Barb Lemmer, Brad Colton, Courtney May, Sandy Warning, Dana Lampe, Kelsie Engelken, Greg Kepner, Dan Kiley, Kendra Ericson, Lisa Stange, Sandy Miller
- III. Approve previous board minutes (2/21/2017 - Dana; 3/21/2017 – Lisa; and 4/18/2017 - Dana Lampe)
 - o Kelsie moved we approve minutes, Second by Greg. Passed
- IV. Treasurer’s Report & Budget – Sandy Warning
 - o No additional report
- V. Unfinished business

1. IACTE state conference (Best Practices) 9/19/2017

Update – Committee is up and functioning – Last Meeting held May 9, Registration is \$100, \$60 for presenters, Exhibit tables \$150, Exhibit tables for Non-profits free, DE is contributing \$5000 (\$2500 normal and \$2500 non-trad), E-blast has been sent to all members with Save the Date, Registration Link, and Call for proposals due date has been extended, E-blast was sent to potential exhibitors, FFA Enrichment Center and Tasteful Dinners contracts have been secured with deposits

- o Still looking for Keynote and additional sessions – get the word out
- o Sandy is going to ask Cindy Stover about a Keynote idea
- o Brad is willing to do a panel for RPP’s

2. The board voted via email to extend a complimentary registration for Cindy Stover, Region III V.P., to attend our conference. (8 Yes, 0 No votes) She plans to bring greetings and would be willing to give a session.

3. The board voted via email to support Lisa Stange as a Region III V.P. candidate. (8 Yes, 0 No votes)

VI. New business

1. Purchase table at IFCSE Conference to Advocate for IACTE and ACTE? \$25 Vote needed Sandy thinks it would be a good idea to do this, and they are asking us only for the cost of the table, June 11-13 Barb moved we purchase the table, Dan seconded. Motion carried.

Barb asked about a table for the Ag conference June 26 or the 27th. Dana Lampe will do it and could bring greetings to the Ag conference as well. Barb will get the date to Dana.

2. Region III Conference – June 21 – 23, Indianapolis, Lisa, Sandy M., Dana Who else? Has anyone filled out Memorandum of Understanding? Due May 22 to Sandy Miller for anyone who has never gone before. There is not a place for non-ACTE members to register. Lisa will look it up and let Laura VW know. Lisa moved that if we only get one new person to apply we reimburse a member Barb seconded. Passed.

3. Region III Representative Report – Lisa Stange

The teacher shortage group will be presenting a request for ACTE funds to help market CTE education and CTE education as a profession across our region. There are some strong ties to this and the CTE Advance webinar on research

4. DE Liaison Report – Lisa Stange

RPP's are being submitted the majority are in. The bill for holding over funds was not acted on so it is potential for next year. There was a component that shared that would allow for consumables to be purchased with these dollars (with some stipulations).

People are starting to submit their CTE reporting application student assessment and proficiency data. Due date is end of June.

5. Division Reports (highlight upcoming initiatives/concerns/help needed) Please give names of new representatives for 2017-2018 if known.

- a. IAAE – Courtney May – Ag teachers doing year end reporting for SCERTA and SAE
Sept 19th is the south central CDE day so Ag's attendance may be down for conference
- b. IBEA – Sandy W – 7 PD workshops available this summer, 4 for credit. MBA Research is being used for curriculum development, October conference
- c. IFCSE – Kelsie Engelken & Courtney Teghtmeyer – Conference June 11-13 in Ames award applications are due this weekend
- d. IHEA – Kendra Ericson – Finishing planning their conference June 29-30. Posted on their website. Sandy asked about bringing greetings and when. Kendra will send Sandy an email.
- e. IITEA – Greg Kepner & Dan Kiley – no report at this time
- f. ISCA – Meri Edel – no report

6. Program of Work – Committee Reports

- IACTE Conference – Greg Kepner, Sandy Miller (see above) – Sandy Warning encouraged everyone to register for the IACTE conference
- Awards and Scholarships – Dana Lampe – May 15th was the official deadline for the Bunting scholarship award. We received two nomination letters for one student. It will be awarded at our conference this fall.
We want all divisions to submit their award winners from conferences September 15th (actually conference is the 19th, so she would like to have it changed to September 1st --- Dana will send it to the committee to decide.
Dana will send information to each division rep and the awards people.
- Membership Report – Sandy Miller 4 new members, 1 additional and 3 renewals for a total of 478 paid members
- Policy Development – Barb Lemmer – need presenters for SAI (Aug. 2nd), IASB (Nov 15 and 16) and Counselors convention. June 2nd Sandy and Barb will work on a spreadsheet for a plan and people. Lisa asked about a one-page leave behind for programming and advocacy. Sandy Warning is going to come up with something.
- Communications – Barb Lemmer – nothing else

- Nominating Committee – Barb Lemmer – nothing else

7. Executive Director's Report – Sandy Miller – Don't forget Barb needs a nomination from each division for first VP by July 15th. Written report submitted. We plan to have a BINGO card for conference attendees to move around to each exhibit. Looking for a July meeting date –Sandy would like people to send the name and contact for who will be on the board next year. Setting a date for our summer face-to-face - July 10th 9:30 to 4. Lisa will get us a room at the DE or perhaps DMACC.

8. VISION 2017 Early Bird Registration ends July 14 – if we get in soon, we can save some dollars for IACTE if they are paying. Ag is doing a group registration for a 10% off registration. Contact Sandy M if they are going so she can tack those registrations on with Ag.

9. Other – (Next meeting??? 6/20/2017 4:00-5:00 pm) This is travel day for Region III Conference – let's cancel and wait until July since there are several conflicts.

VII. Adjourn