



Board Meeting
Minutes
12/13/2016
4:00 – 5:00 p.m.

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to order - Brad Colton at 4:02
- II. Attendance - Roll call – Brad Colton, Sandy Miller, Lisa Stange, Dan Kiley, Dana Lampe, Greg Kepner, Kendra Ericson, Kyle Kuhlers, Courtney May, Sandy Warning
- III. Approve previous board minutes (Nov. 9, 2016) – Thank you to Dana Lampe for taking the notes. Motion to approve by Dana Lampe, seconded by Dan. Approved.
- IV. Treasurer’s Report & Budget – Sandy Warning -- Accepted by consent. Things are looking very good from conference. We netted about \$ 5,000 on the conference. Still have about 7 to collect from.
- V. Division Reports (highlight upcoming initiatives/concerns/help needed)
 - IAAE – Courtney May – Had a board meeting recently and working on contest participation for FFA students.
 - IBEA – Kyle Kuhlers – Will share information for another teacher for Day at the Capitol. Winter meeting is in January for Region 7
 - IFCSE – Kelsie Engelken & Courtney Teghtmeyer- not in attendance – no report
 - IHEA – Kendra Ericson – planning summer conference and will get Lisa name for their NPS student
 - IITEA – Greg Kepner & Dan Kiley – no report, working on getting people for Day at the Capitol
 - ISCA – Meri Edel – not in attendance
- VI. ACTE Region III Representative Report – Lisa Stange shared that the Region III teacher shortage meeting went very well at VISIONS. We had a lot of people at our morning meeting on Friday and we also found some great connections with the ACTE and NBCT caucus as well. At the caucus, we made a timeline for the action plan. Lisa and some others from the FCS program management committee went to talk to the new Human Services Dean at Iowa State to share the state of FCS education and teacher numbers in the state. She developed an “FCS Brief” with information on the CTE Redesign Bill and how it affects programming as well as how it can affect the need for a pool of educators. This might be something that can be developed for each service area and then have a group meet with the teacher prep programs across the state to share the need for CTE educators state and nation-wide. They also highlighted the need for continuing education and professional development for current teachers and those that are looking to get certified or endorsed in CTE areas.
Region III conference is in Indianapolis June 21-23. It would be good to get a group going from our state. We could share rides and perhaps rooms.
- VII. DE Liaison Report – Lisa Stange - Reported on the RPP meetings that are currently happening and the guidance documents that are in progress. These will be posted on the DE website and updated frequently as more documents and templates are added. Also shared some information about Advisory Councils from questions. She will send out clarification on those soon.
- VIII. Executive Director’s Report - Sandy Miller – written report submitted.
 - Received a thank you for the counselor’s door prize.
 - Requesting for the 3rd Tuesday of every month from 4 – 5 for our calls.
- IX. Program of Work – Committee Reports

- Conference - Sandy Warning, Sandy Miller - Conference Date Discussion -- Dana will create a google calendar that divisions can put their division conferences with dates to help us plan around. She will do that this week and everyone should have their dates in by December 20.
- Awards and Scholarships - Dana Lampe – Dana sent out an email with hints and suggestions. She will ask the award committee members to look at them again. She also needs to know if the awards committee people have changed from the divisions because they will be doing the judging. March 1 is the due date for application for Region III for the state winners. Four are eligible to move on.

State deadlines have been all over, but it needs to be before our conference date and 3-4 weeks before that date so we can read and score the applications and purchase the plaques as well. Suggestion to have the deadline September 15. Dana will get the committee together.

- Membership Report - Sandy Miller – Currently we are at 457 paid members and our goal is 500. We need to think about doing a membership drive. Each division should look at their numbers and determine how they will increase their membership numbers. She will send a membership form out and we need to determine at a way for divisions to work on this. Who are our membership committee members? Brad and Sandy will discuss and report back. Sandy is already asking people to advocacy events to be a member of our association.
- Policy Development - Barb Lemmer – not in attendance/no report
- Communications – Barb Lemmer - not in attendance/no report
- Nominating Committee – Barb Lemmer - not in attendance/no report

X. Unfinished business

- CTE Day at the Capitol 1/31 (students needed)
 - Contact Sandy if schools want to come. She has the rotunda reserved so there is space and we want to fill it up!
 - 2 Ind. Tech. groups currently

XI. New business –

- Lisa will set up ZOOM sessions for the rest of the meetings.
- NPS Webinars will be set up starting in January.

XII. Other?

FFA request on splitting sponsorship was taken care of with a discussion that Sandy Miller had with Barb. The new rotations don't really allow for this to work.

Strategic plan discussion/Committee for future meetings as well as a Face to Face meeting.

XIII. Motion to Adjourn by mutual Dan and seconded by Dana. Jan. 17th next meeting at 4 PM.



Executive Director Report 12.13.16

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Quality Association Standards Award

Iowa was a recipient of the Quality Association Standards Award for 2016 and received this recognition (certificate, several QAS pins and year plate to go on our plaque) at ACTE VISION. This makes four years in a row!

Advocacy Events

➤ **Iowa Association of School Boards (IASB) conference at the Iowa Events Center:**

November 16, 3:30 – 5:00

FCS teacher, Alison Thompson, along with two students from Southeast Polk FCS Middle School showcased projects and curriculum from a gerontology unit.

Ag teacher, Jamie Christiansen, along with two Ag Sci students from Midland H.S. showcased water quality testing.

November 17, 9:00 a.m. – 2:00 p.m.

FCS teacher, Sherry Vogel, and six students showcased their culinary program and gave out delicious mini tarts.

Two teachers from Southeast Polk, Brett Rickabaugh and Kirby Vanwey, showcased trophies and information about the Iowa Industrial Tech Expo for a couple hours in the afternoon.

➤ **CTE Day at the Capitol:** January 31, West and South Wings of the Rotunda.

Set-up 8:00 – 9:00 a.m.

Display time: 9:00 – 3:00 p.m. Teachers need to contact me with their names, program and student names by January 24 if they plan to attend.

We currently have three Ag Science, four FCS and two Industrial Tech programs that have shown interest in attending.

We need Business and Health Science representatives!

➤ **National Policy Seminar:** March 13 – 15, 2017. This coming year, the following CTSO's are up for attendance in the rotation: Agriculture (FFA), Business – (BPA – Secondary), Family and Consumer Sciences (FCCLA), Health Science (HOSA).

Iowa Fact Sheet

The rough draft has been written.

VISIONS

Approximately fifty Iowans attended including Lisa Stange, Dana Lampe, Brad Colton, Greg Kepner, Barb Lemmer, Sandra Miller, Pradeep Kotamraju, Kelli Diemer and Andrew Wermes.

Voting Delegates were Lisa, Dana and Brad.

Sandy Miller participated in the State Leadership Training Program.

Iowa received the Highest Percent Membership Increase award in Region III at this point in the year.

Possible Upcoming Board Meeting Dates: 3rd Tuesday of every month, from 4:00 – 5:00 p.m.?

Jan 17, Feb 21, March 21, April 18 and May 16

Future Website Updates:

Award winners 2015 and 2016

Google Calendar

David Bunting Teacher Preparation Scholarship application

Iowa ACTE 2017 Conference:

Possible dates include:

Tuesday, Sept. 19

Wednesday, Oct. 4

Thursday, Oct 5

Respectfully submitted,

Sandy Miller

Executive Director