



Board Meeting
Minutes
1/17/2017
4:00 – 5:00 p.m.

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to order at 4 PM by- Brad Colton
- II. Attendance - Roll call Brad Colton, Sandy Miller, Barb Lemmer, Greg Kepner, Courtney Teghtmeyer, Kelsie Engelken, Dana Lampe, Kendra Ericson, Sandy Warning and Lisa Stange (we had issues with the call in number – some of us got on after a couple of tries, some never did – Dana will set up a ZOOM for our next meeting to hopefully avoid this issue)
- III. Approve previous board minutes (Dec. 13, 2016) – Lisa Stange Sandy Miller had a couple of typos – “t” on wen on VI and IX – third bullet cross out “at” End cross out mutual
 - o Motion – by Greg to accept with corrections, seconded Dana, passed
- IV. Treasurer’s Report & Budget – Sandy Warning – Sandy sent an email about 6 people she is trying to collect form conference
- V. Unfinished business
 - CTE Day at the Capitol 1/31 (student names to Sandy M by 1/24)
 - We have a good group of teachers and students that will be there. Sandy wants everyone to have a back-up table just in case with you if there aren’t
 - Set date for IACTE state conference to 9/19/17 will be the date. Sandy will reserve the FFA Enrichment Center and send out a “save the date.”
 - Conference Planning committee: Sandy M, Sandy W, Greg, Lisa – We also would like someone from each division on the committee. Ag has two people and Barb will get those names. Greg will send out an email for a planning meeting in the near future.
- VI. New business
 1. NPS – Lisa Stange – 3 students currently – waiting for a TSA student name. Lisa is organizing 4 ZOOM sessions for training and will send out information to the board once they are finalized if they would like to attend. (Checking on recording them)
 2. Biennial Report to the Iowa Secretary of State to maintain nonprofit status – Sandy Miller will fill this out (semi-annual report) and will get this taken care of.
 3. Region III Representative Report – Lisa Stange – Region III, Teacher Shortage Caucus for teacher recruitment – the group that met at VISIONS set up a timeline and she will be contacting people by the end of the month for additional work. Steve DeWitt also shared with her that ACTE will be using Teacher Shortage as an issue session at NPS.
 4. DE Liaison Report – Lisa Stange – Most Regional Planning Partnerships have had their first meeting or a planning meeting. All programs will need to be approved in the next 5 years and guidance documents are being prepared. ANY questions or concerns, PLEASE contact Lisa or Pradeep. They will forward to the correct person and provide you with answers. There was a recent article that was published that shared comments at a hearing and it was in a forum that was just for public comment. Unfortunately, the author did not seek clarification from the DE. The DE compiled a document earlier this year to answer similar concerns. Lisa will share that with the group.
 5. Division Reports (highlight upcoming initiatives/concerns/help needed)
 - a. IAAE – Courtney May
 - b. IBEA – Kyle Kuhlbers

- c. IFCSE – Kelsie Engelken & Courtney Tegtmeyer --- Winter planning meeting is in February to meet with Key leaders. Schedule is in the planning stages for early June meeting.
- d. IHEA – Kendra Ericson – conference planning for June 29 and 30th
- e. IITEA – Greg Kepner & Dan Kiley – no report
- f. ISCA – Meri Edel

6. Program of Work – Committee Reports

- Conference - Sandy Warning, Sandy Miller – Sandy W. updated the registration for this year
 - Can we charge a different fee for non-members? Committee will check into this
- Thursday April 6th FBLA—Sandy Miller will be there
- Awards and Scholarships - Dana Lampe – need awards by Sept 1st. Updated copy to send to members for the Dave Bunting scholarship – Where to send? Lisa will help Dana find out who to send to at CC in addition to the teacher prep schools.
- Membership Report - Sandy Miller – one new member for Dec. 458 members now. We are to have a membership committee to work on membership. We need 40 people to meet our goal.
- Policy Development - Barb Lemmer --
- Communications – Barb Lemmer – Barb started an IACTE Facebook page
- Nominating Committee – Barb Lemmer

7. Executive Director’s Report - Sandy M – all has been covered and she will email a written report

8. CTE Month Activities – Great Ideas on ACTE’s website – Put CTE on your tagline and send out the logo to all in the association (Lisa will get to Sandy)

9. Other? – Dana will set up a ZOOM for next month, given the problems with people connecting.
Tuesday, Feb 21st at 4 PM

VII. Motion to Adjourn moved by Greg, Courtney seconded passed.



Executive Director Report 1.17.17

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Advocacy Events

- **CTE Day at the Capitol:** January 31, West and South Wings of the Rotunda.

Set-up 8:00 – 9:00 a.m.

Display time: 9:00 – 3:00 p.m. Teachers need to submit names, program and student names by January 24.

As of now we have about 12 tables from at least 9 different schools. All five divisions are represented.

- **National Policy Seminar:** March 13 – 15, 2017.

Iowa Fact Sheet

The final draft has been written.

Iowa ACTE 2017 Conference:

Need to finalize date ...Sept 19th?

Biennial Report

To the Iowa Secretary of State to maintain tax exempt status

Membership

We added one FCS division member in December. Membership is at 458.

Respectfully submitted,

Sandy Miller

Executive Director