



Board Meeting Minutes 7.27.16

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

Welcome and introductions

- I. Call to Order
- II. Attendance – Roll call In attendance, Sandy Warning, Sandy Miller, Lisa Stange, Kelsey Engleken, Barb Lemmer, Kyle Kuhlers, Dan Kiley, Kendra Ericson
- III. Approve previous board minutes (January 15 and March 10, 2016) Approved by general consent and they will be posted on the website
- IV. Treasurer’s report: Written report submitted via email and handed out. We have paid conference exhibits for school board and counselors and School Administrators Motion to approve: Kyle Kuhlers Second: Dan Kiley passed
- V. Division Reports (highlight upcoming initiatives/concerns/help needed) moved to the end – divisions reported on conferences and memberships
 - IAAE – barb Lemmer
 - IBEA – Kyle Kuhler
 - IFCSE – Kelsie Engelken
 - IHEA – Kendra Ericson
 - IITEA – Dan Kiley
- VI. ACTE Region III Representative Report – Lisa Stange Region III had good attendance from Iowa (12 members) Next year it is in Indianapolis June 21-23. There is a teacher shortage group that is convening that Lisa heading for the Region. Let her know if you are interested in serving on it. Lisa is also on an Advisory group for NBCT/ACTE
- VII. DE Liaison Report – Lisa Stange Perkins grants are being reviewed and should be finished by the end of the month for next year. The division held several listening sessions that were preceded by a webinar to explain the bill and next steps for rule making and Lisa clarified some points for the group. Thank you for all that attended and sent in questions on the website. Please continue to use the site for questions or concerns. Lisa will be leading the NPS students this coming year. Be sure to get names and contacts to her as soon as possible. Those up this year are: FFA, BPA, FCCLA, and HOSA
- VIII. Executive Director Report – Sandy Miller – written report submitted -- we have been busy with advocacy and continue to need teachers and students to showcase the great things we are doing in CTE.
- IX. 2016-2017 officers and board members- Discussion on how to fill the empty board positions. Since we have no one to Ex officio members are Treasurer, Ex. Director and DeE repr (non-voting). We were wondering what to do about president since we didn’t have a VP last year. Motion to appoint Brad Colton as president for 16/17 by Kyle Kuhlers. Second by Kelsey Engleken. Passed. Barb suggested that she look through the bylaws and give some suggestions as to how we can update our bylaws so that we don’t get into the same situation again with not having someone to run.
- X. Program of Work 2016-2017 -- Sandy would like an updated program of work to be approved by the board for the coming year. It will be voted on at our meeting in September.
 - Advocacy –4 dates SAI August 3rd – 8 AM Linnmar Ag will be coming as will ACE – Clear Creek Amana? potentially Health Science, Dan Kiley will bring this 3 D printer, Kelsey will work on getting an FCS person there. Sandy suggested that we also have a table with membership (both IACTE and ACTE) information for both state and nationals at each member conference. Get back to Sandy when you find people to present.

- Each division is encouraged to find teachers with students to showcase high quality CTE programs for each of these events---what handouts do we have? Iowa Facts sheet –or a cardstock reduction of the new service areas and/or a pamphlet/brochure?
 - School Administrators Conference, Wed., August 3, 8:00 a.m. - 4:00 p.m., \$715, set-up is from 6:30 a.m. – 8:00 a.m.
 - School Counselors Conference, November 7 morning and afternoon, November 8 morning, \$300
 - Iowa School Board Association Conference, \$850 with Ag
 - Wed., Nov. 16 3:30 – 5:00 p.m.
 - Thursday, Nov 17 9:00 a.m.– 2:00 p.m.
 - CTE Day at the Capitol, January 31, 2017
 - Iowa ACTE Conference, Thursday, September 29 – Lisa Stange, Sandy W., Sandy M. have been working on the agenda, registration and vendors. Motion to approve the 2016 conference budget as presented – Dan moved and Kendra seconded. Passed. Kyle moved to make Sandy and Sandy co-chairs of the 2016 conference. Kelsey 2nd. Passed. Each group will need to push conference registration and attendance.
 - Awards and Scholarship – Lisa Stange Need help in getting students to apply to the CTE Presidential Scholar award. More to come from the DE in the very near future.
CTE Teacher Preparation Scholarship—winner will be invited to conference to get their check
 - ACTE Career Tech VISION will be held in Las Vegas Nov 30 – Dec 3, 2016 Early bird registration was over June 15. Our Policies say that we reimburse the President, 1st V.P. and 2nd V.P. and if one of these three is unable to attend, the Past President shall be eligible for reimbursement. The ACTE Region III Representative shall be eligible for reimbursement of expenses if either ACTE or ACTE Region III does not reimburse those expenses. We have three delegates. Sandy W. recommended that if people register late that that we only pay the regular amount. Sandy W. will limit the total amount expended for 3 to go in \$ 3675. Kyle made a motion to approve the general budget presented orally. Seconded by Kendra. passed
 - Communication
Newsletter – Barb Lemmer Barb will contact us for newsletter items soon
Barb presented a budget orally – we met our membership goal. She put in 17,000 in conference income Last year we were about 1800 less than we planned for, but expenses were 1100 less than we thought. Nothing was largely over budget. NPS was over by about \$800 from budgeted amount. Sandy M. registered for the Leadership program. Right now we are pretty close to being even in the budget. Brad Lisa and Dana will be our delegates.
- XI. Future Meeting Times -- Lisa will send out a doodle for meetings. 7 AM – 7:45 AM monthly. Sandy W mi-monthly Reports sent to all members a week prior. Sandy M will send out a reminder to have reports a week prior and they will come out with the agenda.
- XII. Adjourn

Respectfully submitted,

Lisa Stange, Secretary and Region III Representative