**Report to the Board**

**BUSINESS EDUCATION DIVISION**

**Submitted By:** Dr. Gary B. Hutchinson

**Date Submitted:** January 20, 2015

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| ***Division Goal(s) for FY15:**** Finalize the updating of the Policy & Procedures Manual
	+ Includes getting new committees up to speed and updating of website
* Begin a strategic plan or vision…..
* Create a *“conference within VISION”*
	+ With more CTSO involvement
* Give our members more opportunities
	+ Website, webinars, information (legislative and professional)
* Increase membership
	+ 5% (>2800 members) by November 1, 2015
	+ Over 3000 by end of FY16
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1. **Division Accomplishments since the last report:**
* Attempt to get our division more visible at non-ACTE conferences.
* Updating of Policy Manual (includes committees)
1. **Division Accomplishments in the area of Membership:**
* Sent out emails to those members regarding lapsed. Focus on benefits and what they can do for the division.
* Attempt to get our division more visible at non-ACTE conferences. Combined with Illinois ACTE for this purpose.
1. **Individual VP activities to support Division and Board goals :**
* Attended Illinois ELITE Conference, November 10, 2014 (conference for high school students who aspire to become CTE teachers)
* Attended Illinois Business Education Conference, November 12-14, 2014 to promote the collaboration of subject areas to CTE
* Participated in Division VP Conference call(s)
* VISION activities including setting up meetings, working on BED Awards, and working with Marketing on a combined session.
* Numerous times in the high schools – evaluating classroom presentations, interviews/judging of business plans, attendance at an open house for Virtual Enterprises International schools in the Chicagoland area.
* Completed update of Division Policy manual.
1. **Potential candidates for future Board of Directors Elections:**
	1. **Division Vice President potential candidates contacted:** None at this time. Membership notified of process.
	2. **ACTE President/Elect suggestions:** Gary Hutchinson
2. Division/region Concerns for CTE/ACTE Board Report:

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| ***What are your concerns for CTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
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| ***What are your concerns for ACTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
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1. **Items To Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*