**Report to the Board**

**BUSINESS EDUCATION DIVISION**

**Submitted By:** Dr. Gary B. Hutchinson

**Date Submitted:** June, 2015

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| ***Division Goal(s) for FY15:***   * Finalize the updating of the Policy & Procedures Manual   + Includes getting new committees up to speed and updating of website * Begin a strategic plan or vision….. * Create a *“conference within VISION”*   + With more CTSO involvement * Give our members more opportunities   + Website, webinars, information (legislative and professional) * Increase membership   + 5% (>2800 members) by November 1, 2015   + Over 3000 by end of FY16 |

1. **Division Accomplishments since the last report:**

* Attempt to get our division more visible at non-ACTE conferences.
* Updating of Policy Manual (includes committees) – continued process as some positions remain unfilled.

1. **Division Accomplishments in the area of Membership:**

* Sent out emails to those members regarding lapsed. Focus on benefits and what they can do for the division.
* Attempt to get our division more visible at non-ACTE conferences. Addressed the SACC and CEAC of BPA at their national conference/competition.

1. **Individual VP activities to support Division and Board goals :**

* Attended Illinois ACTE Conference. Gave greetings and worked membership table.
* Participated in Division VP Conference call(s)
* VISION activities including setting up meetings, working on BED Awards, and working with Marketing on a combined session.
* Attended National Business Education Association annual conference (early March). Served as A/V Coordinator
* Attended ACTE Region V Conference, Overland Park, KS.
* Attended BPA national conference. Served as a judge for two preliminary events and one final event. Address a joint session of SACC and CEAC stressing the importance of collaboration among professional organizations.
* Continued update of Division Policy manual.

1. **Potential candidates for future Board of Directors Elections:**
   1. **Division Vice President potential candidates contacted:** Kellie Deimer (Iowa)
   2. **ACTE President/Elect suggestions:** Gary Hutchinson
2. Division/region Concerns for CTE/ACTE Board Report:

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| ***What are your concerns for CTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
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| ***What are your concerns for ACTE?*** | ***What are the implications for ACTE?*** | ***What should the Board do to address this issue?*** |
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1. **Items To Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*