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# 2019 Awards Program

## **Award Categories**

- Teacher of the Year
- Postsecondary Teacher of the Year
- Administrator of the Year
- New Teacher of the Year
- Carl Perkins Outstanding Service Award
- Career Guidance Award
- Lifetime Achievement Award

## **Kansas Only Awards**

- Young Teacher of the Year
- Award of Merit
- Policymaker of the Year

Please note: New Award Categories and submission requirements inside.

## About the K-ACTE

1200 SW 10th Avenue  
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www.k-acte.org

K-ACTE is the voice for career and technical education in the state of Kansas. Through a wide range of programs and events, K-ACTE provides a resource to career and technical teachers, counselors, administrators, and teacher educators. Based in Topeka, Kansas, the K-ACTE is made up of six affiliate groups, each with a specific focus:

### **KAAE**

Kansas Association of Agricultural Educators

### **KATFACS**

Kansas Association of Teachers of Family & Consumer Sciences

### **KBOA**

Kansas Business Occupations Association

### **KCCTEA**

Kansas Council of Career & Technical Education Administrators

### **KIEA**

Kansas Industrial Educators Association

### **KNRS**

Kansas New & Related Services



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## 2018-2019 K-ACTE Board of Directors

### **Executive Board**

**President:** Mike McConnell

**1st President-Elect:** Jana Wedel

**2nd President-Elect:** Marla Sterling

**Treasurer:** Russell Plaschka

**Past President:** Linda Chase

**K-ACTE Executive Director:** Steve Kearney

### **Affiliate Presidents**

**KAAE President:** Jeff Gillespie

**KATFACS President:** Renea Spangler

**KBOA President:** Elizabeth Vaughn

**KIEA President:** PJ Reilly

**KNRS President:** Jane Schneider

**Kansas Board of Regents Liaison:** Scott Smathers

**Kansas State Dept. of Education Liaison:** Stacy Smith

# K-ACTE Awards Program

## ABOUT THE AWARDS PROGRAM

The Kansas Association for Career & Technical Education Awards Program seeks to promote excellence in career and technical education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards and organizations that have conducted activities to promote and expand career and technical education.

All awards are administered by the Association's Awards Committee. The committee, which is made up of one representative from each of K-ACTE's seven affiliates, is responsible for recommending awards to the Association's Board of Directors, setting criteria for awards, reviewing applications, recommending award recipients to the Board and overseeing all aspects of the recognition program for award winners.

State winners are eligible to proceed to the regional competition in 2015 and/or national competitions in 2016 with the exception of Kansas only awards: Young Teacher of the Year, Award of Merit, and Policymaker of the Year.

State winners will receive notification via e-mail/mail from the K-ACTE office. Press releases will be sent to each winner's local newspaper(s). Photographs will be sent upon request. *Please note that scanned photographs printed on inkjet printers are discouraged due to printability.*

**Please note: There are new award categories and submission requirements for 2019. Please read carefully.**

## APPLICATIONS

All new Member Award applications have the same requirements. The following changes were made in 2014 to simplify the application and give candidates more flexibility on how to best represent themselves:

- New Criteria—all member award candidates will be scored based on:
  - accomplishments and innovations that exhibit the quality of the candidate for the award
  - contributions to the CTE community (can include activities within their institutions, communities, ACTE and other organizations)
- Sections A-D have been removed and replaced with:
  - letter of introduction to provide a brief overview of the candidate's background and qualifications. (350 words maximum)
  - support information in which candidates may include additional information about their qualifications for the award as they align with the criteria. (1000 words maximum)
- No incomplete applications will be accepted.

## ONLINE APPLICATIONS

All nominations for awards that go on to regional and national competitions **must be submitted through the ACTE Awards Portal: <https://acte.secure-platform.com/a/organizations/KS/home>**

## WHAT IS THE ACTE AWARDS PORTAL?

The ACTE Awards Portal is a stand-alone website where candidates can submit their applications directly on-line. It is not a part of the ACTE website, but links will be provided on the ACTE website. The Kansas page in the portal can be accessed at **<https://acte.secure-platform.com/a/organizations/KS/home>**

## AWARD SUBMISSION DEADLINE

**March 31, 2019 at 5 pm:** Required date that the nomination must be completed and submitted to the ACTE Awards Portal.

## AWARDS PRESENTATION

Winners will be honored during the awards session at the K-ACTE Annual Summer Conference, July 24-26, 2019. Award winners will be notified in advance of the correct time and location that the awards session will take place.

Questions may be directed to Kari Presley at (785) 233-2690  
or via e-mail: [kpresley@kearneyandassociates.com](mailto:kpresley@kearneyandassociates.com).

# Award Categories

CURRENT AWARDS	NEW AWARDS	ELIGIBILITY
Teacher of the Year	<b>ACTE Teacher of the Year</b>	Full-time classroom/laboratory CTE teachers at the middle or secondary school level
Outstanding Career and Technical Educator	<b>ACTE Postsecondary Teacher of the Year</b>	Full-time classroom/laboratory CTE teachers/educators at the postsecondary level
	<b>ACTE Administrator of the Year</b>	Full-time administrators, program specialists, coordinators, and other CTE personnel/staff
Outstanding New Career and Technical Teacher	<b>ACTE New Teacher of the Year</b>	Full-time classroom/laboratory CTE teachers (at the middle/secondary/postsecondary level) with 3–5 years' experience
Outstanding Teacher in Community Service	<b>ACTE Carl Perkins Outstanding Service Award</b>	Individual ACTE members who have contributed to CTE's positive impact on communities and the lives of individuals
Career Guidance Award	<b>ACTE Career Guidance Award</b>	Full-time school counselors and guidance professionals
Lifetime Achievement Award (nominated award)	<b>ACTE Lifetime Achievement Award*</b>	Individual ACTE members whose dedicated contributions have been identified with the work and purposes of the association over an extended period of time

The new awards categories above were put in place in 2014.

Kansas only award categories and eligibility are listed on page 6.

# Application Procedure

## Award Criteria

The nominees for all awards will be evaluated on the following criteria:

- Accomplishments and innovations that exhibit the quality of the candidate for the award
- Contributions to the CTE community (can include activities within their institutions, communities, ACTE and other organizations)

For more information on how applications will be scored, please see the [Member Awards Scoring Rubric](#).

## Application Requirements

Applications for this award must include the items below (incomplete applications will not be considered):

- 1. Applicant contact & membership information** (all candidates must be ACTE members to compete at the Region level)
- 2. Letter of Introduction** including the following:
  - A brief overview of the applicant (i.e., short biography/background information)
  - A brief summary of the candidate's qualifications for this award  
(Note: letter of introduction should not exceed 350 words in length.)
- 3. Support information:** Please summarize the strengths of the candidate for this award. Include the following:
  - Accomplishments/innovations that exhibit the quality of the candidate
  - Contributions to the CTE community (can include activities within institutions, communities, K-ACTE, ACTE and other organizations)  
(Note: Support should not exceed 1,000 words in length.)
- 4. Letters of support:** Each applicant is required to submit two (2) letters of support recommending the candidate as relates to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.
- 5. Photo/headshot of the candidate:** should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. For more information on resolution and dpi, see our flyer on [How to Send Graphics](#). (Photographs will be used for publicity purposes only.)

## ONLINE APPLICATIONS

All nominations for these awards must be submitted through the ACTE Awards Portal:

<https://acte.secure-platform.com/a/organizations/KS/home>

## INTERVIEWS

The K-ACTE Awards Committee reserves the right to interview finalists in the category for Teacher of the Year. The date for the interview will be established after the Awards Committee reviews applications if necessary.

## Award Categories

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## Kansas Only Awards

- Young Teacher of the Year
- Award of Merit
- Policymaker of the Year

(Young Teacher of the Year follows the procedure listed on this page. Read about application procedures for Award of Merit and Policymaker of the Year on page 6.)

# Kansas Only Awards

## Young Teacher of the Year

### Purpose

To recognize teachers who are providing outstanding career and technical education programs for youth and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

### Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at that baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection.

**Candidate must be in his/her sixth through tenth year of educational service and be a dues-paying member of K-ACTE.** The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the state, regional, and/or national level and must have been a member of ACTE and K-ACTE at the time of nomination.

The application procedure for this award follows the instructions on page 5.

All nominations for awards **including Kansas only awards** must be submitted through the **ACTE Awards Portal:**  
<https://acte.secure-platform.com/a/organizations/KS/home>

## Award of Merit

### Purpose

To recognize individuals or organizations outside the field of career and technical education for the highest meritorious contributions to the improvement, promotion, development and progress of career and technical education.

### Eligibility

Business firms, industries, online communities, boards of education, boards of trustees, lay citizens groups, state or national committees and any other types of organizations that have contributed significantly to career and technical education are eligible recipients of this award.

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## Policymaker of the Year

### Purpose

This award is presented annually by the K-ACTE Board of Directors to a nationally or state recognized policymaker who has made a contribution of national or state significance to career and technical education.

### Eligibility

This award is presented to the individual or individuals who are determined to have made the most significant impact on policy related to career and technical education either during the past year or over an extended career of public service. One award is presented each year. The award is open to individuals having decision-making authority as evidenced by public or legal sanctions. (The award is not limited to one recipient.)

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## Application Procedures

Applications for Award of Merit and Policymaker of the Year only need to include a nomination form, cover letter, biographical information, and a photo. All items are submitted through the online awards portal.

The cover letter should state the nominee's qualifications for the award and include supporting information listing appropriate accomplishments and/or legislative accomplishments related to career and technical education.