



**Iowa ACTE
Board Meeting
Minutes
September 9, 2025**

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IFCSE	Iowa Family & Consumer Sciences Educators
IITEA	Iowa Industrial Technology Educators Association
IPACE	Iowa Postsecondary, Adult and Career Education
IWBL	Iowa Work-Based Learning

[Zoom Link](#)

- I. *Call to Order* – Marjorie Lane

- II. *Attendance* – Roll call - Amanda Brink
 - a. Present: Kimberly Dreadon, Marjorie Lane, Jeff Henderson, Cale Hutchings, Shawn Peck, Kristen Bandy, Laura VanWaardhuizen

- III. *Approval of Agenda -Marjorie Lane*
Motion: Kimberly
2nd: Amanda Tow
Approved

New Business:

- IV. *Meetings*
 - a. *Whole Board Meetings - 4:30 p.m.*
 - i. *November 20, 2025*
 - ii. *January 15, 2026*
 - iii. *March 19, 2026*
 - iv. *May 14, 2026 *note, this is the 2nd Thursday rather than 3rd*
 - v. *July 20, 2026- Retreat in Grinnell*
 - b. *Committee Meetings - 4 p.m.*
 - i. *October 16, 2025*
 - ii. *December 18, 2025*
 - iii. *February 19, 2026*
 - iv. *April 16, 2025*
 - c. *Conference 2026*
 - i. *Prairie Meadows Update*

Marjorie, Kristen, Jeff met via zoom - Not sure there will be much help with cost difference from Prairie Meadows. Possibly less for breakfast and snacks. Many people travel early to get there, it is nice to have something there.

Discussion: We will need to decide as a group if we will use Prairie Meadows or go somewhere else. Does the price need to rise? The location is nice for attendees. Have numbers been run for non-members vs. members? It was cheaper to be a member and attend the conference before, schools can use Perkins funding to attend conferences but not memberships. What are the benefits for membership? We need to leverage that we are the only event happening that day. Is there a grant to offset costs? We are not locked in yet, paperwork is not signed. Jeff will reach out again to see if we were charged correctly on the food costs. If resolution is found, we need to let HOD know. Food cost was \$55 per person last year, this year it will be \$92 per person w/ an up sale. The planning committee will figure out costs. Possibly look at alternate locations: Student Innovation Center at ISU, Science Center, Kirkwood. Send recommendations along to Emily.

- ii. We Need Committee Members!*
- iii. How about recruiting members to volunteer?*

d. ACTE Vision in Nashville- Host an Iowa Social

Cale has a couple of ideas for a location for the social. Cale is approved to attend. He will take care of it. The day will be TBD.

e. Idea- Could IACTE work with the new State Director of IRCs and conduct a webinar for members?

This is possible - IRCs and WBL. Cale will approach Jodie with the idea in the future. This could be a different angle than IowaWorks. This makes a great connection to the breakout session at the Iowa ACTE conference. Time frame: Dec/Jan. As we go, we will decide to charge members/non-members. If free for members, that would be a good value-add (member access).

Motion: Laura - Host Iowa ACTE Webinars offer to members for free, non-members for \$25

2nd: Kim

Discussion around who hosts zoom - schedule of upcoming webinars

Approved

Past Business: Updates

- V. Ad Hoc Committees
 - a. CTE Learn

- VI. Strategic Plan
 - a. [Strategic Plan](#) Key Points
 - b. Next Steps
 - i. [9/2/25 IACTE Strategic Plan Update](#)

ii. *Focus Groups - CTE educators & CTSO coordinators*

Each meeting will have a different topic, each audience can take part in the topics

Start with those who said yes, are they still interested, invite them to the event - Do we want to narrow the group size down to say 10-15 or larger? Who is the representative group? Are we hearing from all we need to hear from? Waiting to hear back from the student services group. Usually board members don't sit in the focus group

First round, 62 people filled out the original survey - how many said yes to the focus group? Does that give us a fair spread across groups for view points?

Chris can set the Focus Group times.

VII. [Approve August Meeting Minutes](#)

Motion: Kim

2nd: Laura

Approved

VIII. *Adjourn*