



**Iowa ACTE
House of Delegates
Agenda
September 9, 2025
4:30-5:30 PM
[Via Zoom](#)**

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators - 9
IFCSE	Iowa Family & Consumer Sciences Educators - 4
IITEA	Iowa Industrial Technology Educators Assoc. - 2
IPACE	Iowa Postsecondary, Adult and Career Education - 1
IWBL	Iowa Work-Based Learning - 3

- I. Call to Order – President, Marjorie Lane
- II. Appointment of Parliamentarian - Marjorie Lane
 - i. Cale Hutchings agreed
- III. Introduction of Board of Directors - Marjorie Lane
Past-President: Kimberly Dreaden, President: Marjorie Lane, Executive Director: Kristen Bandy, First VP: Emily Logan, Secretary: Amanda Brink, Treasurer: Jeff Henderson, DE Liaison: Cale Hutchings, Region III Rep: Laura VanWaardhuizen, IAAE Rep: Jen Westphal, IFCSE Rep: Amanda Tow, Glenda Seward, Sarah O'Rourke, IITEA (Vacant), IPACE Rep: Shawn Peck, and IWBL Rep: Tara Troester
- IV. Attendance/Roll Call - Secretary, Emily Logan
[List of Attendees](#)
- V. Approval of Agenda
Motion: Jen Westphal
2nd: Elsa Schmidt
Approved
- VI. [Approve 2024 House of Delegates Meeting Minutes](#)
Motion: Jen Westphal
2nd: Amanda Tow
Approved
- VII. Old Business
 - A. Strategic Planning - [9/2/25 IACTE Strategic Plan Update](#)
Kristen discussed the process the board has gone through using C & T Strategies to update the Strategic Plan. The survey is going back out to the Student Services group. CTSO Integration & Advocacy are important to members. Focus groups are coming up in November or late October.

B. [CTE Learn](#)

Tara provided insight on how CTE Learn could be used for educators PD or recertification when looking at needs within CLNAs this coming year for CTE, counselors, etc.

C. [Iowa ACTE By-Laws & Policy Manual](#)

By-Laws: Kimberly shared thanks for approving bylaws. Major changes were around the operating year and 2nd VP position.

Policy Update: Shared board work around overhaul of website with resources for advocacy and dissemination policy when sharing info around legislation. CTE Day at Capitol had a good change with CTSO integration. More involvement with state legislators. We had involvement in Perkins focus group meetings. Policy webinars will be held like our Guest from CCI last December.

D. [Advocacy and Policy Development](#) – Past President

VIII. New Business

A. Vote on Budget Adjustment - Increase stipend for Treasurer from \$1,000 to \$1,200.

Motion: Amanda Tow

2nd: Jen Westphal

Approved

B. Nominating – Past-President, Kim Dreaden

i. 2nd VP Nominee - Susan Krantman (Secondary)

Susan shared teaching for 25 years. Last 6 years at North Polk. Teach WBL & EL. At Risk and National Honor Society Sponsor.

1. An email ballot to the membership will be sent following this meeting to vote on 2nd VP.

C. Proposed 2025-2026 Fiscal Year Budget (Approval) and Treasurer's Report - Jeff Henderson

i. [2025-2026 Budget](#)

Discussion around the price differential for Prairie Meadows.

Discussion to add \$500 line item for Vision.

Motion: Jen Westphal

2nd: Amanda Tow

Approved

ii. [2024-2025 Budget](#) (for reference)

IX. Standing Committee Reports

A. Conference Planning – Emily Logan

Friday, June 19th, Prairie Meadows

In the initial stages of planning. Let Emily know if you would like to help out, let emily.logan@kirkwood.edu

B. [Awards and Scholarship](#) – Tara Troester and Jen Westphal

Appreciative of the time people took to nominate others.

C. [Audit Review](#) – Jeff Henderson

Jeff discussed the review linked above.

D. Communications

i. [Social Media](#)- Amanda Tow

Social Media posts will be shared on IACTE monthly. Kristen thanked Amanda for her work on this. It is a lot of work. Facebook and Instagram platforms will have the same things shared.

ii. IACTE Board and Subdivisions [Events Calendar](#)

Info on board and subdivisions shared here

X. Division Reports

A. [IAAE](#) - Jen Westphal

Discussed report.

B. [IFCSE](#) - Glenda Seward or Sarah O'Rourke

Overview of report.

C. IITEA - (Vacant)

D. [IPACE](#) - Shawn Peck

Meet via zoom monthly. Podcast for all.

E. [IWBL](#) - Tara Troester

Info about last year's conference. Iowa WBL Conference is April 6, 2026 this coming year. WBL connections group taking place this year.

XI. [ACTE Region III Representative Report](#) - Laura Van Waardhuizen

See Report for in depth info.

Celebrations - Policy manual revised and approved. 8 regional winners!

Next Region III is June 15-17, 2026, in Menomonie, Wisconsin.

Note Next Steps on Report Iowa could attend to.

XII. Ex-Officio Reports

A. [DE Liaison Report](#) – Cale Hutchings

New DE Consultants: Shelly Duwa & Jodie Smith

Erica Wood-Schmitz - accepted a position in Michigan

15 districts awarded Credentials to Careers Grants

Perkins Plan was Approved - Feedback is still needed.

CTSO info shared.

B. [Executive Director Report](#) – Kristen Bandy

See report for info.

i. [Program of Work](#)- QAS

Recap of what the board has done over the year:

Audit Review, Conference Planning Committee, Awards & Scholarships,
Presidential Scholar Nominations, Membership, Awareness of ACTE, Advocacy &
Policy, By-Laws Revision, Communication Committee, Nominating Committee, Ad
Hoc Committee

XIII. Adjourn