



***Iowa ACTE
Board Meeting
Agenda
Dec 18, 2024
4:30 PM***

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IFCSE	Iowa Family & Consumer Sciences Educators
IITEA	Iowa Industrial Technology Educators Association
IPACE	Iowa Postsecondary, Adult and Career Education
IWBL	Iowa Work-Based Learning

[Iowa ACTE By-Laws & Policy Manual](#)

- I. *Call to Order* – Kim Dreaden
- II. *Attendance* – Roll call - Amanda Brink
 - a. Present: Amanda Brink, Cale Hutchings, Jen Westphal, Jessica Lavicky, Kent Storm, Kimberly Dreaden, Kristen Bandy, Laura VanWaardhuizen, Marjorie Lane, Shawn Peck, Tara Troester, Carlton Ness
- III. *Approval of Agenda -Kim Dreaden*

Motion to approve: Marjorie; 2nd: Laura; Approved
- IV. *Guest Speaker - Carlton Ness*
 - a. *Legislative Initiatives of the IAAE division*
 - b. The 3-4 years of work does not apply to including all CTE, that's a new initiative.
 - c. "Work has been done, *more recently, to include all CTE areas in bills*, but the advocacy of this group has not been well received as there is no data to back up the need."
 - d. Details on Ag using Scott Johnson for data collection.
 - e. Ag plans to focus on their own initiative this year, since they have that data, but they are still finalizing their ask since there has been a change in the "regime"/approach.
 - f. They plan to report back at a future meeting, to give us an update on what they plan to move forward with regarding Ag. (please see transcript for exact verbiage).
- V. *Treasurer's [Report](#)* - Kent Storm
 - a. [Budget](#)
 - b. Updates
 - c. Motion to add to C1 account. Motion: Shawn; 2nd Tara; Approved
- VI. *New Business:*
 - a. *Proposed [New NPS Rotation](#)* - Kristen Bandy
 - i. *Each designated area will get \$800 a year - the CTSO advisor needs to be a member of IACTE (see linked doc for more info)*

- b. *Perkins V Stakeholder Meeting Recap - Cale Hutchings and Laura VanWaardhuizen*
Cale shared the [Perkins Stakeholder Meeting slides](#) - discussion about paring down the slides to share out with membership before it is pushed out for public comment. The state is in the process of rewriting the Perkins State Plan. Topics for public review include industry recognized credentials, CTSOs, teacher recruitment and retention, along with updates to the definition of work based learning. Ideas on how to help our membership with the changes and be prepared for reporting were discussed. Laura mentioned possibly pushing out short videos around each indicator.
- VII. *Strategic Plan Work - Kristen Bandy & Kim Dreaden*
- a. *Scheduling a meeting with C&T Strategies*
A meeting will be held on December 19 with C&T Strategies to work on details on a Strategic Plan Survey
- VIII. *Vision Conference Summary: Kristen Bandy and Cale Hutchings*
- a. *Expenses and Social Event - See executive director report*
- IX. *Ad hoc Committee: CTE Learn Relicensure Credit - Tara Troester*
- a. [Update](#)
The Iowa Board of Educational Examiners currently has a draft and rules that are being looked at which could include CTE Learn as part of license renewal for educators.
- X. *Policy Development Committee - Kim Dreaden*
- a. *Conversation with CCI and DOE*
The whole committee has not met yet, but committee chairs have been meeting with different groups to provide information and learn how IACTE can be better advocates for each division.
Kimberly shared a draft of the policy development. The plan is to share with board members to get essential feedback. Kim will send out a calendar invite to board members to look over the draft and be prepared to give feedback on the designated date.
- XI. *ACTE Region III Representative [Report](#) – Laura VanWaardhuizen*
Two candidates for President are from Iowa, Brandon Russell (Region 3 VP) and Katy Blatnick-Gagne (FCS VP). Region 3 has about 3,000 members. The Region is also looking at reviewing bylaws. Nationals has the same issue Iowa does in the aspect of non-members attending when the price is higher.
Region 3 Conference is in Jollett, Illinois, June 9-12 which abuts up to our conference. Possibly looking at doubling up next year on awards, decide awardees in June then do a 2nd round in December. Changing to this format would shorten the length of time moving from state to nationals.

Looking at more funding to support good regional conferences, which comes back to Iowa in 2-3 years.

XII. Awards and Scholarship Committee - Tara Troester and Jen Westphal

a. [Update](#)

Working on the draft timeline shown in the update. This was created with the end date in mind and working backward. We need to make sure we are sharing the winners with local media, districts, etc. Maybe have a template press release to use. If anyone would like to be on the awards committee, let Kristen know. Possibly try to get more division leads involved on the committee in the future.

XIII. Conference Planning Committee - Marjorie Lane

a. [Update](#)

Prairie Meadows Conference Center has been secured. See information in the update about a mockup of a save the date, theme - Iowa ACTE Transforming Opportunities. Shelly Travis from SkillsUSA was asked about being a keynote speaker. She is not available this year, but could in 2026. Looking at having 3 different speakers to kick off the conference, with reps from industry, education, and department of education. Discussions were held around the having sessions that focus around the changes happening in CTE and increasing the vendor spots from \$150 to \$250. The committee will also take into account feedback from vendors and attendees. There wasn't enough time to peruse the vendors as well as thoughts around having a room for vendor workshops. Anyone is welcome to join the committee. All ideas are encouraged.

XIV. Membership Committee - Kim Dreaden

a. Update: President Reach out to IBEA and retention strategies.

Kimberly has been working on connecting with groups that there haven't been a lot of active engagement with. Looking at setting up a meeting with executive members of IBEA. Setting up this meeting *should aid in the development of the strategic plan*.

IITEA has been contacted as well about representation. Cale has shared as he can, but would like the group to have a more active role, if possible. It also helps us know what needs they have. They also have a great media presence.

Some divisions have been wondering about member retention. There have been issues where members do not know their membership dues are due, or got renewal notices when payment was made. Kristen, Kent, and Kimberly are going to meet with Kelli Diemer around membership issues.

XV. *Ex-officio Reports*

a. DE Liaison [Report](#) – Cale Hutchings

Dennis Harden is retiring as of tomorrow - Moving back to two bureaus. CTE will now be mentioned in the bureau name: Bureau of CTE and PostSecondary Readiness. WBL technical assistance for work based learning, reporting, and some of the Sched codes

and embedded work based learning and industry recognized credentials. With the new reporting for ESSA and the SRI, schools need assistance with these.

- b. [Executive Director Report](#) - Kristen Bandy

XVI. *Division Report Highlights*

- a. IAAE - No report
- b. IFCSE - No report
 - i. Dec will have news to report.
- c. IITEA - No report
 - i. Vacant
- d. IPACE - [Report](#)
- e. IWBL - [Report](#)

XVII. Oct [Minutes](#) Approval

Motion: Tara; 2nd Laura; Approved

XVIII. Adjourn

Motion: Tara; 2nd Laura; Approved

- XIX. *Reminder: The next Meeting is **February 19, 2025 at 4:30PM**, please use January for subcommittee work.*