



**Iowa ACTE Board
Meeting Minutes
1.24.2022
4:30 p.m.**

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association
IWBL	Iowa Work Based Learning

- I. Call to Order. 4:31 Call to order
- II. Attendance – Roll call *Greg Krawiec, Anna Brooks, Barbra Schult, Nancy Johnson, Sandy Miller, Ashlee Spannagel, Matt May, Jessica O’Conner, Sandy Warner, Doralene Abdel-Halim, Cale Hutchings, Karen Van De Walle, Tara Troester*
- III. Approve previous board minutes – 11.15.2021
 - i. *Motion: Mat May Second: Ashlee*
- IV. Treasurer’s Report (quarterly) –Sandy W. (sent to board)
 - i. *Money still in accounts receivable is from the IACTE conference*
 1. *Discussed how to alleviate this issue*
- V. Division Reports (briefly highlight upcoming initiatives/concerns/help needed)
 - a. IAAE – Jessica (sent to board)
 - i. *Annual Conference Planning is in full swing. Will take place June 27- June 29. 2022*
 - ii. *IAAE Awards Variety of applicants in the areas and our membership services committee will be identifying those winners*
 - iii. *FFA Contest season is in full swing. Legislative Symposium-February 1st. 8th Annual Black Ties Blue Jacket Gala-February 19th, Washington Leadership Conference on as planned. State Leadership Conference is still being planned as a face-to-face conference.*
 - iv. *Next Meeting February 8th*
 - b. IBEA – Barb
 - i. *NBEA 2022 Annual Convention, April 12-15 in Chicago Marriott Downtown Magnificent Mile, Info at <https://nbea.org/page/2022Convention>*
 - ii. *IBEA 2022 Fall Convention, September 25-26, Holiday Inn & Suites Des Moines-Northwest, 480 Merle Hay Road, Urbandale, IA, More info to come.*
 - iii. *District Leadership January 29th*
 - iv. *State Conference FBLA March 31st to April 2nd Coralville*
 - c. IFCSE – Doralene/Nancy
 - i. *Zoom Meeting January 17th*
 - ii. *Conference September 19th*
 - iii. *Survey suggestion: Informative on Lesson Content*
 - d. IHEA – Tammy
 - i. *No Report*
 - e. IITEA – Matt
 - i. *Doubled membership*
 - f. IWBL – Tara
 - i. *Annual Conference, April 14, 2022, Prairie Meadows, Altoona, [Registration](#) (\$140 until March 11, 2022; \$200 after), Share your work-based learning expertise at the conference by submitting a session proposal by Feb. 1 through a simple form.*

- ii. [Iowa Intermediary Network](#)
 - iii. *Next Meeting – Feb. 3, 2022*

- VI. ACTE Region III Representative Report – Greg Kepner
 - i. *Working to get Teach CTE PSA radio and videos selected & ready for CTE month*
 - ii. *Region III Newsletter sent out with social media messages*
 - iii. *Submit proposals for Region III Conference*
 - iv. *Region III is in Des Moines – Work in progress*

- VII. DE Liaison Report – Cale
 - i. *Legislative session started; governor discussing teacher apprentice model*
 - ii. *Schools are reporting CTE courses*
 - iii. *Massive shortage area*
 - iv. *CTE month – February*

- VIII. Program of Work - Standing Committee Reports
 - a. Audit Review – Sandy W. No report. Completed last fall.
 - b. Awards and Scholarship – Barb
 - i. *Portal has been updated. Revisions can be made and updated until February 15th*
 - ii. *Awards page has been updated on website*
 - iii. *We need to update groups and clarify teachers who are going to be nominated for awards.*
 - iv. *Barb reviewed the awards process and discussion was held regarding the ‘full’ award process from division through national. Barb was asked to walk members through the nomination process at the February meeting. Greg suggested an early start for nominations and submissions prior to heading out for summer breaks. Iowa has plenty of talent to be recognized and our collective goal should be to have a recipient for every award.*
 - c. Conference Planning – Karen
 - i. *State Conference Planning – September 20, 2022*
 - ii. *Need people on committee: Greg Krawiec, Ashlee Spannagel, Sandy Warning, Barb Schult (For Awards), Doralene Abdel-Halim, Greg Kepner, Sandy Miller*
 - d. Membership – Ashlee and Greg Krawiec – membership drive meeting to be scheduled
 - e. Policy Development – Susan, No Report.
 - f. Communications – Susan, No Report.
 - g. Nominating – Susan, No Report.

- IX. Ad Hoc Committee Reports
 - a. By-laws – Greg Krawiec
 - i. *By-laws complete. Greg thanked Karen Van de Walle, Greg Kepner, and Sandy Miller, for their dedication to revising the Association Bylaws over the past 18 months. Bylaws are now complete.*
 - ii. *Greg noted a new initiative in the Bylaws is that membership committee members are the past president and second vice president. As part of the change, two ‘best practices’ meetings are to be held each year with the divisional representatives responsible for membership. Please consider who the members will be and share at the February meeting.*

- b. Exec. Director Eval – Greg Krawiec
- X. Ex-officio reports
 - a. Executive Director –Sandy Miller (sent to board and attached)
- XI. Unfinished Business (Program of Work)
 - a. Presidential Scholar in CTE Nominations
 - i. 57 Iowa students selected of which 5 are 2022 CTE candidates...
Maxwell Aulwes, Chariton, Alexandra Curtu, IC West, Grace Gerleman, Decorah, Ashley Henneman, Stanton, Katrina Lambard, West Lyon
 - b. Bylaws Revision Update – Greg and Sandy
 - i. *House of Delegates passed with an electronic vote 15 Yes, 0 No, 2 did not vote.*
 - ii. Editing process is complete to include unification.
 - c. [Region III Conference 2022](#) – Sandy
 - i. Planning continues
 - ii. Registration, hotel, tentative schedule and call for proposals links are on the Region III website and our website
 - iii. Invitation with information was sent to all members, Region III executive directors and Policy Committee members
 - d. [CTE Day at the Capitol](#) – Sandy
 - i. Tuesday Feb 8, all are welcome
 - ii. Registration(free) due Feb 1– is on our website and in link above, eblast sent to members – *137 signed up so far*
 - iii. Governor Reynolds has been asked to sign Feb as CTE Month proclamation
 - iv. Donuts, Coffee, Hot Chocolate, Juice? *Approve Sandy to purchase: Motion: Ashlee Spannagel Second: Greg Krawiec Vote Approved*
 - e. ISCA and IASB Conferences – Sandy
 - i. Advocacy events were attended by Sandy M. with IACTE Display and Elissa Russ-Pogemiller, Clear Lake brought ag students to IASB
 - f. CareerTech VISION
 - i. Dec 1 – 4, New Orleans, Greg Krawiec, Greg Kepner, Sandy Miller, Barb Schult
 - ii. Recap
- XII. New Business – Program of Work
 - a. Unification
 - i. Process – Greg
 - 1. *Calls have occurred from Greg and Sandy with the State Membership officer centering on the unification process and with another call scheduled for this 1/28/22. The communication information for divisions will be created by the next meeting. Board members were asked to review the National ACTE site to review features and benefits of unification. Additionally, each division was asked to put forward a representative to assist in the rollout.*
 - ii. Establish ad hoc committee
 - b. Awards
 - i. Iowa 2022 Awards which are ACTE 2024 Awards are open for nominations – Barb

- ii. Iowa 2021 award winners can edit their application until February 15.
Applications will advance to Region III level to be announced on June 17 during Closing Session of Region III Conference
 - iii. Committee members needed to judge Iowa applications
 - c. [Iowa ACTE Best Practices Conference](#) Sept. 20, 2022 – Karen
 - i. Save the Date is on our Website
 - ii. Contract is signed and deposit paid
 - iii. Establish Committee
 - iv. *Notes on Human Trafficking and Hotels:* <https://dps.iowa.gov/department-public-safety-kicks-required-statewide-human-trafficking-training-initiative-lodging> and *locations:* <https://stopitiowa.org/certified-locations>
 - d. NPS
 - i. Early Bird registration by February 18
 - ii. CTSOs FCCLA, HOSA, TSA, FFA (SkillsUSA didn't have anyone so traded with TSA)

XIII. Other?

XIV. Adjourn.

Next Meetings:

- a. February 21
- b. March 28
- c. April 18
- d. May 16
- e. June 20

Executive Director Report
1.24.2022

Program of Work:

Member Value and Engagement

Website updates:

- Numerous updates – award recipients, Region III Conf, State Conf, CTE Day at Capitol

Bylaws Revisions

- House of Delegates passed Bylaws and Policy revisions via Google Form Ballot, Due by December 2.

Professional & Leadership Development

CareerTech VISION

- Hybrid conference December 1-4 with Board of Directors meeting November 29-30.
- As NEDA (National Executive Director Association) President: Gave NEDA board report, On NEDA panel for State Leadership Workshop, Led NEDA Sharing Session, gave welcome at virtual QAS and Membership Awards
- 72 from Iowa Registered (12 online) (19 NAAE) approx. 4000 Total with about ¼ virtual

Region III Conference

- June 15 – 17
- Embassy Suites, Des Moines
- Early Registration by May 15 \$225. After May 15 Registration will be \$250.

Advocacy and Awareness

- Iowa School Counselors Conference (ISCA): Iowa Events Center, Des Moines
Nov 15 7:15 a.m. or 9:00 a.m. – 4:00 p.m.
Nov 16 7:30 a.m. – Noon
- Iowa Association of School Boards (IASB) conference: Iowa Events Center, Des Moines
November 17, 2021, 3:30 – 5:00 with set-up prior
November 18, 2021, 9:00 a.m. – 2:00 p.m., Set-up 8:00 – 9:00 Elisa Russ-Poggemiller, Clear Lake HS
- CTE Day at the Capitol
February 8, 2022, 7:00 – 2:00. Let's fill the Rotunda with displays from every division! Spread the word in your divisions. Registration is open. There is no registration fee. A CTE Month Proclamation has been requested from Governor Reynolds.

NPS (National Policy Seminar)

- Working with DE

Strategic Partnerships

- Presidential Scholar Nominees
- Working with PACE (Postsecondary, Adult and Career Educators) to start a division

Innovation

- Region III CTE Teacher Shortage PSA Contest judging is taking place to prepare release for CTE Month

Membership Report: 1/24/2022

416 Affiliated & Associate Members paid dues this year.

Ag	133
Business	78
FCS	93
Health	5
Ind Tech	67
Adm	18
WBL	13
Other	7
SC	1
PACE	1

3 Student Members (Free)

Respectfully submitted,
Sandra Miller