



Board Meeting Minutes 7.16.19

CTE: Learning that Works for Iowa

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Laura Van Waardhuizen
- II. Attendance – Roll call – Laura VW, Lisa Stange, Kent Seuferer, Greg Kepner, Dana Lampe, Sandy Miller, Shannon Smith, Susan Seuferer, Sandy Warning
- III. Approve previous board minutes 6.21.19 – Greg Kepner moved, Susan 2nd approved
- IV. Treasurer’s Report July 1 2018 – June 30, 2019, Iowa ACTE Budget 2019-2020 - Sandy Warning
 - a. Report and Budget were presented. Please let Board know by the August meeting if we have any changes that are needed prior to the Annual Meeting. Sandy Warning had the numbers in from before and updated from the business meeting. What was sent is ready to be given to the auditor as per our request from the June meeting.
- V. Today’s reports can be very brief. Division Annual reports due to Sandy Miller by Sept 10
 - IAAE – Karen Van De Walle
 - IBEA – Shannon Smith
 - IFCSE – Kendra Gansen/Courtney Roll
 - IHEA – Maureen Weaver
 - IITEA – Dan KileyNo reports were given
- VI. ACTE Region III Representative Report – Greg Kepner
 - a. Early VISIONS registration has closed. Be sure to get yours in and flights soon!
- VII. DE Liaison Report – Lisa Stange
 - a. Pat Thieben has been appointed the interim CTE Bureau Chief. We finished interviews this week for the generalist in Ag or IT and hope to have that position as well as the Ind. Tech position filled in the next month. Working on Perkins V implementation as well as RPP meetings and the Self Study support.
- VIII. Executive Director Report and Membership Report – Sandy Miller 594 members! Working with a new caterer for our meeting. Board member info and items have been updated in the website. Looking to maybe recruit the Ind Tech group from Dan Kiley’s area to join
- IX. Program of Work

Member Value and Engagement

Committees

- Membership: Need payment and membership information of members for 2019 – 2020 from Ag person _____ and IHEA person - _____
- Awards:
 - Awards Applications Due Sept 1 to be submitted in Iowa ACTE Award portal – Dana Lampe
 - David Bunting Teacher Preparation Scholarship Due Sept 1 to Dana Lampe
 - Dana has been working to get other awards on our portal – no awards have been submitted and this is a reminder to do that soon! Dana sent a message to all reps last week and hope they are sending the info on to their divisions. Dana needs the awards committee names and contacts to our division. There are a couple of business awards that we hope to add as well. Dave Bunting will be on the portal in the future.

Professional and Leadership Development

- 2019-2020 IACTE officers and board members –, Need 2nd V.P. Please contact Laura if you have anyone in mind. We are to have 2 nominees if at all possible
- Iowa ACTE Conference, Tuesday, September 17, 2019 – Laura, Kendra, Greg, Lisa, Sandy, etc

- Keynote – John McHugh, Kwik Trip/Kwik Star
- ACTE presenter – Michael Connet,
- Budget – using last year's. We should be good
- Schedule at a Glance – Conf. committee is
- Registrations - 14 registrations currently
- Exhibitors
- Non-profit Exhibitors
- Caterer
- Career Tech VISION , December 4 – Dec 7, 2019
 - Attendees – Laura VW, Lisa, Greg, Sandy
 - Early-bird registration was due July 12
 - Voting Delegates? Greg, Laura VW and Sandy -- Our Policies say that we reimburse the President, 1st V.P. and 2nd V.P. and if one of these three is unable to attend, the Past President shall be eligible for reimbursement. The ACTE Region III Representative shall be eligible for reimbursement of expenses if either ACTE or ACTE Region III does not reimburse those expenses. We had three voting delegates last year.

Advocacy and Awareness

Set up prior to exhibit times listed. All events are open for volunteers.

- **School Administrators of Iowa (SAI) Conference (SAI), Wednesday, July 31, 2019, Community Choice Credit Union Convention Center, Des Moines, Exhibits 8:00 a.m. – 3:30 p.m., Booth #224 Who is coming from each division? Any volunteers?**
 - Sandy does not have anyone attending – we want to have each representative get one person from there from their service area. Please invite your teacher of the year to come as well with some students. Kent is going to check CTSOs. Sandy will check with NPS students and teachers of the year. Lisa will check with Tabitha Aanonson.
- Iowa School Counselor Association (ISCA) Conference Monday and Tuesday, November 4 – 5, 2018 Prairie Meadows Conference Center, Altoona, Exhibit registration has not opened. Exhibit times are usually Monday, November 4, 7:30 a.m. – 3:30 p.m.; Tuesday, November 5, 8:00 a.m. – Noon
- Iowa Association of School Boards Conference (IASB) Wed, November 20, 3:30 – 5:00 p.m.; Thursday, November 21, 9:00 – 2:00 p.m.; Community Choice Credit Union Convention Center - Iowa Events Center, Des Moines
- CTE Day at the Capitol Thursday, February 6, 2020

Strategic Partnerships – Sandy contacted the business person about the cling that we wanted to spend the dollars on a product that supports all of our divisions.

Innovation

- X. Other business NPS – December 1st would be when to get the letter out. Kent cannot go this year, but the DE will be having someone be charged with this activity. We discussed the rotation and changing to service area versus CTSOs. A longer conversation ensued. We need division rep input on this before the next board meeting. Could this cause a problem for the Business groups and how would they decide the rotation? We also discussed how CTSOs are recognized secondary vs. postsecondary. Some are different as they have different organizations. Those CTSOs recognized by the DE are: BPA, DECA, FBLA-PBL, FFA, HOSA, PAS, SkillsUSA, FCCLA, TSA

XI. Next Meeting **Thursday, August 15, 5:00 – 6:00**

XII. Adjourn