



**Iowa ACTE Board  
Minutes  
5.16.2022  
4:30 p.m.**

**CTE: Learning that Works for Iowa**

IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association
IWBL	Iowa Work Based Learning

- I. Call to Order
- II. Attendance – Roll call *Greg Krawiec, Barbara Schult, Sandy Miller, Ashlee Spannagel, Greg Kepner, Karen Van De Walle, Matt May, Tara Troester, Cale Hitchings, Anna Brooks, Nancy Johnson, Doralene Abdel-Halim, Susan Seufferer*
- III. Approve previous board minutes 4.18.2022
  - A. *Motion: ---*
  - B. *Second: Barb Schult*
  - C. *Approved*
- IV. Treasurer’s Report (quarterly) (October, January, April, July) Unofficial report sent.
- V. Division Reports
  - A. IAAE – Jessica: No Reports
  - B. IBEA – Barb
    - i. *Theme: Back to the Future*
    - ii. *September conference with registration open July 1*
    - iii. *Discussed unification: Positive discussion*
  - C. IFCSE – Doralene
    - i. *Meeting upcoming on June 10<sup>th</sup>*
  - D. IHEA - Tammy
  - E. IITEA – Matt
    - i. *Last meeting we held was 4/28/2022*
      - *June Conference being held at Wayne State [www.wsc.edu/cteconference](http://www.wsc.edu/cteconference) you can register for our 2nd Annual CTE Conference here at Wayne State College June 26-28. You can also see a tentative agenda that we will keep updated.*
      - *June 14-15 Miller Welding Training the Isle Hotel/Hawkeye CC*
      - *40 instructor limits.*
      - *Membership affiliation/unification*
      - *ACTE Unification fact sheet*
      - *Have had 2 meetings with Wayne state conference board*
      - *Working on plans for our IITEA Conference next year.*
    - ii. *Discussed unification: Unsure if they want to proceed*
  - F. IWBL – Tara
    - i. *IWBL Update*
      1. *Updated resources through Iowa Department of Education*
        - a. <https://educateiowa.gov/adult-career-comm-college/career-and-technical-education/iowa-quality-cte/work-based-learning>
        - b. *Formal Opinion on Iowa Code 92.9 regarding a district instructor evaluating student progress with site visits to appropriately oversee and award credit.*
        - c. *Operational sharing agreements for WBL Coordinators under Chapter 97*
      2. *Summer 2022 beginning work on SCED codes for state consistency*
- VI. ACTE Region III Representative Report – Greg Kepner
  - A. *Focusing on the conference*
- VII. DE Liaison Report – Cale
  - A. *Continuing with Perkins applications.*

- B. *New initiative: Meaningful career; will have trainings for educators, coaches, administration*
- VIII. Program of Work – Standing Committee Reports
  - A. Audit Review – No Report
  - B. Awards and Scholarship – Barb Iowa ACTE Award applications due August 1, another ACTE e-blast will be sent soon soliciting award nominees
  - C. Conference Planning – Karen
    - i. *First meeting is Wednesday*
  - D. Membership – Greg Krawiec & Sandy M
  - E. Policy Development – Susan
  - F. Communications – Susan
  - G. Nominating – Susan
- IX. Ad Hoc Committee Reports – none
- X. Ex-officio reports
  - A. Executive Director and Membership – Sandy M. *See Appendix A. page 4*
    - i. *Additional note: Bring students to showcase on the following dates: Email Sandy with availability*
      1. *August 3<sup>rd</sup> at the Iowa Event Center*
      2. *November 7<sup>th</sup> Iowa School Counselor Conference*
      3. *November 16<sup>th</sup>- 17<sup>th</sup> Iowa School Board Conference*
- XI. Unfinished Business
  - A. [Region III Conference](#) – Sandy & Sandy
    - i. Embassy Suites, Des Moines, June 15 – 17, 2022, All Board members please plan to attend, request registration and lodging from your school or RPP.
      1. *102 registered*
      2. *All board members are encouraged to register and attend!*
    - ii. Our board will help facilitate the 7 business and industry tours and be hosts to breakout sessions.  
Drivers and Host for:
      1. Kemin Industries: Host - Nancy, Driver – Barb, *(Nancy has car as backup)*
      2. DMACC Southridge: Host and Driver:
      3. Gateway Market need another driver:
 Host for:
      4. Central Campus: *Ashlee*
      5. DMACC Health Sciences Simulation Center: Cale
      6. World Food Prize Hall of Laureates:
    - iii. [Agenda at a Glance](#) here and SCHED app is ready for use.
    - iv. Each division if possible, please bring a **Basket for the CTE Support Fund Silent Auction**
    - v. Early registration ended May 15 \$225, After May 15, \$250.
    - vi. Exhibitors, BINGO with drawing
    - vii. Sponsors
    - viii. Sessions
    - ix. I-Cubs Game, Total Picnic Package with dessert and 1<sup>st</sup> Pitch Plans
    - x. Goodie Bag Spread Sheet
    - xi. Preconference Session
    - xii. Award of Merit
    - xiii. Awards Nominee Friday Luncheon only registration option
    - xiv. Hotel and Overflow hotel
    - xv. Polo or Cap
- XII. New Business
  - A. Program of Work 2021 – 2022

i. *Has been sent to each board member, review by June meeting, discuss then*

B. Unification

- i. Need each division rep to send Sandy M. their bylaws for review. She has IBEA and IPACE
- ii. Update on division conversations and plans to secure membership prior to division conferences. Feedback on Division specific Flyer?
- iii. Membership needs to be completed prior to Iowa ACTE conference registration to receive member registration price
  1. *Need to present to boards and allow groups to make up their mind.*
  2. *Members have benefits and would allow them to have more access to those resources*
  3. *Share information with each board; there are a lot of resources.*

C. Iowa ACTE Best Practices Conference

- i. Sept. 20, 2022
- ii. Registration will open July 1
- iii. Registration Fee for Members: \$100, Non-Members \$250?
- iv. First Conference Planning meeting Wed., May 18 @ 3:30
  1. Conference Planning Committee: Karen Van De Walle, Chair; Greg Krawiec, Greg Kepner, Ashlee Spannagel, Sandy Warning, Barb Schult, Doralene Abdel- Halim, Sandy Miller

D. PACE Report and request to be added as a division of Iowa ACTE

- i. *"I move to recognize PACE as a division of IACTE." -Susan Seuferer*
- ii. *Second: Ashlee Spannagel*
- iii. *Vote: Passed. One no vote*

E. Secretary Office vacancy beginning in June

- i. *Starting in June, going until next election after conference*
- ii. *Nancy Johnson Volunteered*

F. CTE Presidential Scholar Announcement

- i. Maxwell J. Aulwes, Chariton High School, Chariton, Iowa

XIII. Other

Adjourn: 6:02 pm

Next Meeting: June 20

## Appendix A

### May 16, 2022, Iowa ACTE Executive Director Report to the Board of Directors

#### Program of Work:

##### Member Value and Engagement

- Region III conference planning
- Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
- 2022 Presidential Scholars Program: Maxwell J. Aulwes, Chariton High School, in CTE

##### Professional & Leadership Development

###### Region III Conference

- June 15 – 17, 2022
- Embassy Suites, Des Moines
- Schedule at a Glance is on ACTE Region III and Iowa ACTE web pages
- Early Registration by May 15 \$225 After May 15 Registration \$250
- Working on menu items, budget, exhibitors, sponsors, call for proposals, tours, networking events, AV, Wednesday Leadership session led by LeAnn Wilson - ACTE Executive Director, webpage, agenda, goodie bags, CTE Fund silent auction, etc.

###### Iowa ACTE Conference

- Sept. 20, 2022, FFA Enrichment Center, Ankeny, IA
- First Conference Planning Meeting, May 18, 3:30

##### Advocacy and Awareness

- SAVE the Date- CTE Day at the Capitol for Thursday, February 9, 2023, 7:00 – 2:00 Full Rotunda
- School Administrators of Iowa (SAI) Conference, August 3, 2022
- Iowa School Counselors Association (ISCA) Conference, November 7-8, 2022
- Iowa Association of School Boards (IASB) Conference, November 16-17, 2022

##### Strategic Partnerships

- Working with PACE (Postsecondary, Adult and Career Educators) and IWBL to start a division
- Vendors/Sponsors for the ACTE Region III Conference
- ACTE and all divisions for Unification

##### Innovation

- Determining and completing unification process, communication of and benefits

#### Membership Report: 5/16/2022

**522 +11 = 533 Affiliated & Associate Members paid dues so far this year.**

Ag	194 + 0 = 194
Business	96 + 0 = 96
FCS	107 + 2 = 109
Health	5 + 0 = 5
Ind Tech	68 + 1 = 69
Adm	19 + 1 = 20
WBL	17 + 6 = 23
Other	8 + 1 = 9
SC	1 + 1 = 2
PACE	6 + 0 = 6

**4 Student Members (Free)**

Respectfully submitted,

Sandra Miller