



# Board Meeting Minutes 8/17/2020

## CTE: Learning that Works for Iowa

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IAAE	Iowa Association of Agricultural Educators
IBEA	Iowa Business Education Association
IFCSE	Iowa Family & Consumer Sciences Educators
IHEA	Iowa Health Educators Association
IITEA	Iowa Industrial Technology Educators Association

- I. Call to Order – Sandy Miller called the meeting to order at 5:07 PM
- II. Attendance – Roll call Katy Blatnick-Gagne, Susan Seuferer, Jessica O-Connor, Kendra Gansen, Laura Van Waardhuizen, Lisa Stange, Sandy Miller, Sandy Warning, Karen Van De Walle. Need 6 for a quorum so we are fine.
- III. Approve previous board minutes 7.9.20 (attached to the email) Edit the minutes to read minutes versus agenda. Motion to approve the minutes by Karen with the correction to the name. Seconded by Laura VW. Passed.
- IV. Reports
  - a. Division reports – (Briefly highlight upcoming initiatives/concerns/help needed from Iowa ACTE) *These can be emailed to Sandy M. prior to the meeting, especially if a rep cannot be in attendance.*
    - IAAE – Jessica O’Conno.r Ag has not met because of the special state fair edition. No new news.
    - IBEA – Shannon Smith No report. They had some online workshops held this summer that were good.
    - IFCSE – Kendra Gansen/Doralene Abdel-Halim. Because of the school year changes and that they are run by volunteers, they are keeping their ideas for next year and not holding a conference this year.
    - IHEA – Tammy Steinwandt No report.
    - IITEA – Dan Kiley No report.
  - b. ACTE Region III Representative Report – No report. Encourage everyone to register for VISIONS. Early bird is over the end of this month. LeAnn has a great recorded invitation that has been tweeted out. Please share. Fellows applications and a new mentorship program are starting. The Region III newsletter that comes out the end of the month will have that information. Be sure to check for the COVID resources on the ACTE website. There are recorded webinars that are very timely for this.
  - c. DE Liaison Report—Katy Blatnick-Gagne Continuing to coming up with a CTE classroom and lab considerations document coming out soon. Very similar to other state guidance that has been coming out. It is not required, but highly recommended. Held first CTSO state advisor academy meeting that went very well with over 130 registered. Typically 2 meetings a month are being held. WBL and Intermediaries work is happening to find resources for WBL because of COVID. The Bureau has had some discussions for reserve Perkins funds. One is for a counseling initiative (career counseling). Goal is to get student more aware of options out there and to give counselors more one on one guidance and partner with ICAP. A mentorship program is also one that is being discussed and it could possibly connect to IACTEs CTE Learn Platform. Still working virtually and coming in sparingly. Excited for school to get started.
  - d. Bylaws Revision—Sandy Miller shared that the committee met and they have a plan of action for next summer to have some changes ready for a vote. If anyone has any recommendations please talk to Sandy Miller or Greg Kraweic. They are meeting once a month.
  - e. Awards—Dana Lampe No report Division selections must be done soon and **the nominees must be in the portal by September 1<sup>st</sup>.**
  - f. Nominating Committee—Laura Van Waardhuizen One nomination for secretary. Cale Hutchings from the DE. Anna Brooks from West Marshall Agriculture. 2<sup>nd</sup> VP – none at this time Need the slate for the House of Delegates meeting. Please send any ideas to Laura VW.

- g. Unified Membership—Katy Blatnick-Gagne No report. There is a group that needs to meet. ACTE is aware. Lisa and Laura will let Katy know who their contact was from ACTE. We need information from ACTE and the board should be on board to get moving. Goal would be for a vote in September 2021.
  - h. Executive Director Report – Sandy Miller Virtual Conference has been most of the work since the last meeting. Website, registration link, exhibitor emails, etc. have all been sent out. Katy and Sandy learned some things from exhibiting at the SAI conference. Two videos were done by CTSOs (one FFA and one FCCLA) and there was a give-away of a hotel room by the Kirkwood Hotel. Greg also had some Kirkwood videos. Sandy has worked on an exhibitor “level” and sponsorships plan for conference. Continually works on membership files. Dave Bunting scholarship info has been sent out to Teacher Ed programs. Awards information has been communicated to update the portal with the Bunting scholarship being online as well. Hotel block cancelled and FFA Enrichment Center communicated with. Contract with ACTE is ready to be signed and sent this week. No meeting this month for the CTE Learn Platform and Michael Connet will be doing a session at conference.
  - i. Membership Report – Sandy Miller Because of the lack on conferences from our divisions, we are not getting new members. We have had 3 new members. Others will be expiring. Currently we have about 250 -300 members.
- V. Unfinished Business:
- a. Iowa ACTE Conference Update—Susan/Sandy
    - i. Reminder - Board members need to register
    - ii. Conference Planning meeting is tomorrow night.
    - iii. 14 registrations and 2 exhibitors currently (Zello and Reality Works)
    - iv. The DE will support again this year if Iowa ACTE sends an email asking for the support amount and what it is to be used for.
    - v. Question was brought up to see what Jeanette Thomas wanted to have done with Access and Equity sessions that she had asked about. Sandy Miller will be communicating with her.
    - vi. ACTE wants us to utilize SCHED. 30 minute sessions and 5 minutes for questions.
  - b. CTE Learn—Sandy/Katy ACTE will be sending us a bill.
  - c. Vision—Register by August 31 for early bird rate
- VI. New Business:
- a. Division Membership Drive Plans
    - i. Cancelled division conferences -- question on how they will be collecting dues since we rely on the reciprocal dues structure for our budget
    - ii. Reciprocity with division dues
      - 1. IBEA is having a virtual conference and must pay dues to attend
      - 2. IFCSE – Key Leaders have not done anything other than encouragement to join. Nothing has been set for that or awards.
      - 3. Have not heard about the rest of the affiliates. Sandy Miller had a question about if we collect Iowa ACTE dues should we collect division dues?
  - b. Dave Bunting Scholarship Applications due Sept 1
  - c. ISCA Conference – hasn’t happened yet
  - d. IASB Conference – Virtual but no exhibit hall and will have sponsorship opportunities
  - e. CTE Day at the Capital—Thursday, February 11
  - f. Fellows application See info under Region III, above
- VII. Adjourned by consensus.

Respectfully submitted,

Lisa Stange, secretary

