



**Iowa ACTE Board  
Meeting Minutes  
2.27.2023  
4:30 – 5:30 PM**

***CTE: Learning that Works for Iowa***

<i>IAAE</i>	<i>Iowa Association of Agricultural Educators</i>
<i>IBEA</i>	<i>Iowa Business Education Association</i>
<i>IFCSE</i>	<i>Iowa Family &amp; Consumer Sciences Educators</i>
<i>IHEA</i>	<i>Iowa Health Educators Association</i>
<i>IITEA</i>	<i>Iowa Industrial Technology Educators Association</i>
<i>IPACE</i>	<i>Iowa Postsecondary, Adult and Career Education</i>
<i>IWBL</i>	<i>Iowa Work Based Learning</i>

- I. Call to Order – President Karen VanDeWalle called the Zoom Meeting to order at 4:30 pm.
- II. Attendance – Present were Doralene Abdel-Halim, Sandy Warning, Nancy Johnson, Ashlee Spannagel, Karen VanDeWalle, Jeff Henderson for Brad Kinsinger, Tara Troester, Barb Schult, Jessica O’Conner, Marjorie Lane, Cale Hutchings, Greg Krawiec, and Sandy Miller Executive Director.
- III. It was moved by Tara Troester and seconded by Ashlee Spannagel to approve previous IACTE Board Minutes of 1/23/2023. Motion Carried.
- IV. Treasurer’s Report – No report. Sandy Warning only in Oct, Jan, April, July
- V. Division Reports
  - A. IAAE – Jessica O’Connor
    - Annual Conference
      - Planning is currently underway.
      - Will take place June 25- June 28th, 2023.
    - IAAE Awards
      - Membership services committee will be working through applications and selecting recipients.
    - Region III Conference
      - June 19th to the 21st in Alexandria, Minnesota
      - Iowa will host Region III NAAE in 2025.
    - FFA
      - Contest season is in full swing.
      - Legislative Symposium - January 31st
        - 700 students from 102 schools
      - 9th Annual Black Ties Blue Jacket Gala was held February 18th.
        - 10th Annual will be held February 17th, 2024.
      - State Leadership Conference
        - April 16th to the 18th
    - Membership
      - We are working through submitting membership to get everything completed.
    - Next Meeting
      - March 7th
  - B. IBEA – Barb Schult

The IBEA Conference will be held September 17-18, 2023, back-to-back with IACTE to facilitate easier attendance. The theme for 2023 is: One Teacher: Many Hats. We are in the process of obtaining ideas for possible keynote speakers, workshops and topics to be discussed and if a social will be held.

Megan Kupferschmid was elected IBEA President for 2023-2024 academic year and will plan the conference. IBEA’s emphasis will focus on regaining members who dropped off due to COVID or other constraints in recent years.

IBEA awards are available for nominations:

<https://www.ibeaonline.org/forms>

- Outstanding Business Educator - Secondary Level (7-12)
- Outstanding Business Educator - Post-secondary Level
- Outstanding New Business Educator - Secondary (1-5 year teacher)
- Outstanding New Business Educator - Post-secondary (1-5 year teacher)
- Outstanding CTSO Advisor (Due May 1)
- Hoffman Award Nominations (Due June 1)
- Distinguished Service Award Nominations (Due June 1)
- Service to Business Education Award Nominations (Due June 1)
- Iowa BEST Award

Business Education Teacher Mentoring Program

<https://www.ibeaonline.org/business-teacher-mentoring-program>.

C. IFCSE – Nancy Johnson/Marjorie Lane

- i. IFCSE met on Saturday, February 18, 2023, at MacKay Hall on the ISU Campus. We approved the \$1000.00 for the National Policy Seminar. The bulk of the meeting was spent planning our conference, “FCS Pathways to Success” which will be held August 2-3, 2023, on the Iowa State Campus. The Conference itself will start at 11:30 am on Wednesday, August 2. This year there will be a new, pre-conference session on Wednesday morning for teachers who are looking for information about classroom management, resources, FCCLA basics and building their programs. It is for open to all, but newer teachers are a focus. We will also have our banquet at Reiman Gardens.

D. IHEA – Tammy Steinwandt

- i. IHEA SIM Event: Held a 4-hour Virtual SIM event, Thursday 2/23. Event held 1pm-5pm. Had over 60 people attend, via ZOOM. Discussed the functionality of Sim, Debriefing and Pre-Debriefing.
- ii. IHEA Conference 2-day Conference June 7-8, FFA Building, DMACC Ankeny Campus. Theme is “Promoting Engagement for Holistic Learning”
- iii. Next IHEA Board Meeting March 2023

E. IITEA – Matt May – no report

F. IPACE – Brad Kinsinger

- i. Ashlee Spannagel reported they have their nonprofit status set. They are working on setting monthly meeting and writing the processes. Jeff Henderson attended the meeting in Brad’s absence.

G. IWBL – Tara Troester

IWBL Annual Conference

- [Agenda at a Glance](#)
- 100 registrants (including 6 exhibitors)
- Late registration closes 3/30/2023.
- New website in the works
  - Partnering with Waukee APEX students for new website and social media posts
- 3/2/2023 IWBL Coordinators Board Meeting

VI. Standing Committee Reports

A. Audit Review – Sandy Warning – no report

B. Awards and Scholarship – Barb Schult

The 2024 Iowa ACTE award applications have been revised and submitted to advance for the Region III level. The revisions deadline was extended to February 21, 2023. All of the applicants updated their applications except the Teacher of the Year.

2024 ACTE Counseling and Career Development Professional

Gena Gesing-Northeast Iowa Community College

Work Based Learning/Youth Apprenticeship Program

2024 Lifetime Achievement Award

Sandy Miller-Iowa ACTE Executive Director

2024 ACTE New Teacher of the Year

Nicole Craig-Tri-County

Agriculture Education

2024 Postsecondary Professional of the Year

Ashlee Spannagel-Southeastern Community College

Postsecondary, Adult and Career Education

2024 Teacher Educator of the Year

Laura Van Waardhuizen-Iowa State University

Family and Consumer Science Education

2024 ACTE Teacher of the Year

Terrence McGurren-Council Bluffs

Trade and Industrial Education

The awards portal will be updated for the David Bunting, 2023 Oran Beaty Leadership award and the new Sandra Miller CTE Teacher Preparation Scholarship application. Continue promoting and/or nominating candidates for the 2025 awards.

C. Conference Planning – Ashlee Spannagel

- i. The committee will meet again March 1.

D. Membership – Karen – no report

E. Policy Development – Greg Krawiec – no report

F. Communications – Greg Krawiec – no report

G. Nominating – Greg Krawiec – no report

VII. ACTE Region III Representative Report – Greg Kepner – no report

VIII. Ad Hoc Committee Reports

- A. Executive Director Successor Search – Ashlee Spannagel In the last couple of weeks there was a job posting to all membership last year and this year, to the board and on our website with a March 6 deadline for a letter of interest to be sent to Ashlee.

IX. Ex-officio Reports

A. DE Liaison Report – Cale Hutchings

- i. There was good CTSO participation at CTE Day at the Capitol.
- ii. There is a flurry of activity at the Statehouse.
- iii. Community College Day is Feb. 28, 2023
- iv. A few bills were passed, and some are heading to the floor for debate. There are CTE specific bills.
- v. No CLNAs need to be completed this year for Perkins Allocation.
- vi. FCS/Business Administrative consultants are on hold with the governor's reorganization bill.

- vii. CTE will be in a new division under the Division of Higher Learning.
  - B. Executive Director and Membership Report – Sandy Miller – see report below\*
- X. Unfinished Business
  - A. Advocacy
    - i. CTE Day at the Capitol – Was a huge success! Thursday, Feb 9. 7:00 a.m. – 2:00 p.m.
      - 1. Proclamation signed by Governor Reynolds and read by Lt. Governor Gregg
      - 2. 191 registered plus approximately 75 FCCLA members - Approximately 150 to 175 attended despite the ice/snowstorm.
      - 3. Donuts/Coffee/Hot Cocoa/Juice were purchased.
      - 4. Sandy Miller hosted an IACTE Exhibit and facilitated the event.
      - 5. Save the Date – 2024 CTE Day at the Capitol is February 6.**
    - ii. National Policy Seminar – March 19 – 22, Four CTSO state officers, FCCLA – Ian Hertenstein, FFA – Ryan Wolf, HOSA – Sanya Oli, Skills USA – Allyson Ball, plan to attend. Iowa ACTE pays up to \$1000 for each student’s documented expenses.
      - 1. Zoom training sessions – Two of four are completed.
      - 2. Appointments with legislators are being made.
      - 3. Request for additional support for students?
        - a. Registration \$80
        - b. Hotel 1/2 room \$475
        - c. Flight \$415 to \$450
        - d. Metro \$20
        - e. Food
    - iii. **It was moved by Ashlee Spannagel to provide an additional \$150.00 per student to cover the Metro and Food at the National Policy Seminar. Second by Greg Krawiec. Motion carried.**
  - B. Executive Director Search
    - i. The Job posting went out to all membership including Ag. Sandy sent it to everyone possible and it was posted on the IACTE website. Our Board members e-mailed it to their members. The deadline is March 6 and we have received 3 letters of interest as of today. The executive Committee will meet after that date.
    - ii. Cale Hutchings suggested that we look at a different type of Executive Director to include possibly event planning and managing a lobbying group.
  - C. Iowa ACTE State Conference, September 19, 2023, FFA Enrichment Center
    - i. Call for Proposals will open March 1.
    - ii. Conference Planning Committee Meeting – March 1 @ 4:30.
- XI. New Business:
  - i. Membership – Board Members must be members of IACTE and ACTE to serve on the board. Our current bylaws state:  
*Article V. MEMBERSHIP*  
*E. Voting and Holding Office*  
*Affiliated, Educational Institution and Industry/Business Members may be candidates for elected offices, hold positions on the Board of Directors, and vote on any business of the Association. Note: Officers and Directors must be members of Iowa ACTE, ACTE and their divisions, if applicable.*

- ii. Several board members are not current members.
- iii. All members will check their membership status and bring it up to date if necessary.

B. Awards

- i. Iowa Award of Merit – Nominations are due to Sandy M. by March 20 so we can vote at our next board meeting. Iowa may give two awards this year.
- ii. Nominations for 2023 Iowa Awards (2025 ACTE awards) and the David Bunting and Sandra Miller scholarships are due August 1 in the awards portal.

C. The June 12 meeting is cancelled due to the Region III conference being held on June 12-14.

- i. Instead, we will plan a celebration party for Sandy. A Doodle poll will follow.

D. Other Business

- i. We will plan a celebration party for Sandy. Ashlee asked Sandy Miller to put out a Doodle poll to find a date for this celebration.

XII. Ashlee Spannagel moved to adjourn the meeting at 6:36 pm. Second by Tara Troester. Motion carried. Meeting adjourned at 6:36 pm.

Future Meeting Dates: Mondays, 4:30 – 5:30 via Zoom – March 27, April 24, May 22, June 12

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\*Executive Director Report

Sandy Miller

January 27, 2023

Program of Work:

Member Value and Engagement

Membership Report:

The SCM (State Chapter Module) is up and running and S.W. and S.M. understand its functions. It is proving to be very beneficial. Checks to divisions for July – December have been written.

By 2/27/2023

IACTE Membership for 2022-2023

July through December: 143 members

January membership: +9

Paid to SW: 4

Total Professional Members: 156

Student Members: 9

Unified Membership

What are divisions doing at conference time (reduced price for members vs. more expensive price for non-members) and all year to encourage membership and explain and advocate for unification? If dues are collected at any level, they need to be collected for all levels otherwise we are not following our bylaws.

Board Members need to check their membership status and keep membership current.

IWBL Conference Exhibit – April 4, 2023

IHEA Conference Exhibit – June 14 – 15, 2023

IAAE Conference Exhibit – June 26 – 27, 2023

## Awards

Iowa ACTE Award of Merit – Iowa may select two this year.

2023 recipients will move on to Region III level on March 1

Iowa Award nominations and two teacher prep scholarship nominations due August 1, 2023

## Professional & Leadership Development

Iowa ACTE Best Practices Conference 2023 planning is underway. Call for Proposals will open March 1.

Region III Conference is June 12 - 14, Springfield, MO area. Look on Region III page of ACTE website for information.

CTE Learn modules and ACTE webinars are available.

## Advocacy and Awareness

CTE Day at the Capitol: February 9, 2023, was a huge success! The Rotunda was filled with CTE displays from all levels Middle School through college level from every division showcasing High Quality (HQ) CTE programs and learning. Lt. Governor Adam Gregg read the signed Proclamation declaring February as CTE Month in the Rotunda for all to witness. He then stayed around for over a half hour to engage with the students, take pictures and learn about the HQ CTE programs across the state.

## Strategic Partnerships

Iowa ACTE sponsors four CTSO students with \$1000 each to attend the National Policy Seminar (NPS) in Washington D.C. March 19 – 22. Two of the four Zoom training sessions have happened so far. Room reservations and discounted registration is supported by ACTE. IFCSE supports the FCCLA student by contributing up to \$1000 for the student's adviser to chaperone. HOSA and SkillsUSA Iowa is supporting their state executive director to attend to chaperone their two high school students. One chaperone has registered, the other is not planning to register. We have always encouraged the chaperones to register.

Students attending are:

Ryan Wolf, FFA, NE State Vice President

Ian Hertenstein, FCCLA President

Sanya Oli, HOSA President

Alyson Ball, SkillsUSA Iowa State Officer

Respectfully submitted,

Sandra Miller