



***Iowa ACTE Board
Meeting Minutes
11.14.2022
4:30 – 5:30 PM***

CTE: Learning that Works for Iowa

<i>IAAE</i>	<i>Iowa Association of Agricultural Educators</i>
<i>IBEA</i>	<i>Iowa Business Education Association</i>
<i>IFCSE</i>	<i>Iowa Family & Consumer Sciences Educators</i>
<i>IHEA</i>	<i>Iowa Health Educators Association</i>
<i>IITEA</i>	<i>Iowa Industrial Technology Educators Association</i>
<i>IPACE</i>	<i>Iowa Postsecondary, Adult and Career Education</i>
<i>IWBL</i>	<i>Iowa Work Based Learning</i>

- I. Call to Order – The meeting was called to order by President Karen VanDeWalle at 4:30 pm.
- II. Attendance – Roll call. Karen Van De Walle, Nancy Johnson, Doralene Abdel-Halim, Greg Krawiec, Tara Troester, Jessica O’Connor, Brad Kinsinger, Sandy Warning, Matt May, Ashlee Spannagel, Cale Hutchings, Greg Kepner, Sandy Miller (Executive Director), and Lauri Hughes (IHEA visitor).
- III. Approve previous IACTE Board Minutes 8.5.2022, 10.24.2022
 - i. Moved by Ashlee Spannagel and seconded by Tara Troester to approve the minutes of Aug. 5, 2022. Motion Carried. Moved by Ashlee Spannagel and seconded by Brad Kinsinger to approve the Oct. 24, 2022 minutes. Motion carried.
- IV. Treasurer’s Report – Sandy Warning - only in Oct, Jan, April, July
- V. Division Reports
 - A. IAAE – Jessica O’Connor – no updates
 - B. IBEA – Barb Schult - no updates
 - C. IFCSE – Nancy Johnson/Marjorie Lane
 - i. We finally got information from the FFA Enrichment Center and the dates we want are not available. As of now we are not giving up our date, but I will be contacting our key leaders this week to make a decision.
 - D. IHEA – Tammy Steinwandt – Lauri Hughes reported in Tammy’s absence. – A virtual simulation event coming up December 14, 1-4 p.m. Thank you for working through membership questions. The annual conference will be in-person June 7-8, 2023 at the FFA Enrichment Center.
 - E. IITEA – Matt May – They are going through the feedback from last conference for planning next conference.
 - F. IPACE – Brad Kinsinger – IPACE is getting messaging out about how to update membership.
 - G. IWBL – Tara Troester – Josh Davies , Iowa Workforce Development, will be the Keynote for the conference.
- VI. Standing Committee Reports
 - A. Audit Review – Sandy Warning
 - i. Sandy has not received the Audit Report feedback yet.
 - B. Awards and Scholarship – Barb – no report
 - C. Conference Planning – Ashlee
 - i. They have not met but briefly talked after the last meeting. She sent an email for volunteers to help plan the conference and had a few responses. They may meet between Thanksgiving and Christmas.
 - D. Membership – Karen – no report

- E. Policy Development – Greg Krawiec – no report
- F. Communications – Greg Krawiec – no report
- G. Nominating – Greg Krawiec – The nominating is done for this year.
- VII. ACTE Region III Representative Report – Greg Kepner
 - A. Career Tech Vision is coming up and you can still register. Mock interviews for Region III winners that are moving on were held. The Region III committee has not met since our last state meeting.
- VIII. Ex-officio Reports
 - A. DE Liaison Report – Cale Hutchings
 - i. Secondary districts are providing their reports so that process is starting. Many initiatives are ongoing with the teacher preparation group. Apprenticeship programs around education are exciting and ongoing. They are getting ready for the legislative season. FCS and other positions will be moved to later to better attract someone who is coming out of a contract to attract a larger pool of applicants.
 - ii. The Intermediary position is being moved out of the DE – It is still in negotiations as to what that will look like.
 - B. Executive Director and Membership Report – Sandy Miller *see report attached
- IX. Unfinished Business
 - A. IACTE Conference – Karen, Sandy M & Sandy W.
 - i. They will reflect on the conference evaluations at the next conference planning meeting.
 - B. CTE Presidential Scholar Nominations – Top 5 names were submitted to Dennis Harden
 - C. Advocacy
 - i. ISCA – Iowa School Counselors Conference, November 7 – 8
 - 1. No student representation – CTSOs had a busy week with other state activities so did not represent. Postsecondary programs would fit well for counselors to see the opportunities after high school.
 - ii. IASB Conference – Iowa Association of School Boards Conference,
 - 1. November 16 – Sandy Warning will help on Wednesday
 - 2. November 17 – Jane Hoegh, Hampton-Dumont Prostart. They will make fruit filled crepes using a butane burner for demos and samples.
- X. New Business:
 - A. Membership
 - i. Dues collection at each division conference time
 - ii. Lauri Hughes is here to represent IHEA and network with us. The IACTE and ACTE dues must be submitted together since division and state memberships by themselves cannot be accepted. We have work to do on this. Payments over four payments if that helps.
 - B. Advocacy
 - i. CTE Day at the Capitol – Thursday, Feb 9. 7:00 a.m. – 2:00 p.m.

1. Look for information on our website. Sandy will request a proclamation declaring February as CTE Month from Gov. Reynolds and ask the governor to sign it in the rotunda. Teachers will be asked to register on the Google form on our website. All CTE programs are invited to attend, set up displays in the Rotunda and visit with their legislators about the importance of CTE.
 2. Postsecondary Advocacy arm reached out to see how they can support us. Sandy will reach out to them.
 3. Serving donuts and juice was mentioned, but no motion was entertained.
- ii. National Policy Seminar March 19 - 22, 2023 – CTSOs in rotation: FCCLA, HOSA, Skills USA, FFA. Each CTSO is asked to select their representative. Sandy Miller coordinates their lodging, registration, training, travel, legislative meetings in Washington DC. We will use the CTSO rotation from 2020 because NPS was cancelled due to COVID that year.
 - iii. It was moved by Ashlee Spannagel and seconded by Greg Kepner to cover the registration, travel, and lodging to provide an additional adult to assist with the prep and then to attend the National Policy Seminar and that individual to be Sandy Warning. Motion carried.
- C. State Chapter Module (SCM) – SW, SM have access and have been trained, SFD soon will no longer be sent to us. We will have to extract it from SCM.

D. VISION

- i. 62 registered from Iowa by Nov. 9
- ii. State Leadership Workshop, Wednesday, Nov. 30 - Great for all Board members. Sandy M is attending.
- iii. Awards Gala, Wednesday, Nov. 30
- iv. First -Time Attendees Orientation, Thursday, Dec 1, 7 – 8 am
- v. Assembly of Delegates, Thursday, Dec. 1, 10:00 – 11:30 – Karen, Greg, Greg, Sandy, Alternates – Laura VW, Lisa S.
- vi. NEDA sharing and SCM – Thursday (Sandy)
- vii. SCM training with Developer – Friday, December 2, 4-5:00
- viii. State Leaders Breakfast, Saturday, Dec. 3, 8-9 a.m. – Greg, Greg, Karen, Laura VW, Lisa S., Cale, Sandy M.

E. Sandy's Retirement

- i. It was moved by Ashlee Spannagel and seconded by Greg Kepner to form an ad hoc committee to search for a new Executive Director. Motion Carried.
- ii. The Chair of this committee is Karen VanDeWalle.
 1. The committee will consist of the executive committee of Karen Van De Walle, Ashlee Spannagel, Doralene Abdel-Halim, Greg Krawiec, Greg Kepner, Nancy Johnson, Sandy Warning and Sandy Miller. Cale Hutchings volunteered to be on the committee and all board members are encouraged to join this committee.

F. Other Business: none

XI. Adjourned. Meeting was adjourned at 5:40 pm.

Future Meeting Dates: Mondays, 4:30 – 5:30 via Zoom

December – No Meeting

January 23, 2023

February 27, 2023 March 27, 2023

April 24, 2023

May 22, 2023

June 12, 2023? (Region III Meeting date)

Executive Director Report

November 14, 2022

Program of Work:

Member Value and Engagement

Membership Report:

Working to record membership.

Unified Membership

How's it going? What help do divisions need? What are the successes? Struggles? What are divisions doing at conference time and all year to encourage membership and explain and advocate for unification?

Website updates:

- Committees
- CTE Day at the Capitol – registration link, informational letter
- Conference 2023 Save the Date flyer
- iCEV logo is posted as promised

Professional & Leadership Development

Iowa ACTE Best Practices Conference was a success. Sept 20, 2022, FFA Enrichment Center, Ankeny, IA

- Conference Evaluation, thank you messages sent

Advocacy and Awareness

Iowa School Counselors Conference (ISCA): at Iowa Events Center, Des Moines

Nov 7-8, Sandy M. attended

Iowa Association of School Boards (IASB) conference: Iowa Events Center, Des Moines

November 16, 2022, 3:30 – 5:00 with set-up prior, Sandy W. and Sandy M.

November 17, 2022, 9:00 a.m. – 2:00 p.m., Set-up 8:00 – 9:00, Jane Hoegh, Pro Start and Sandy M.

CTE Day at the Capitol: February 9, 2023, 7:00 – 2:00. Let's fill the Rotunda with displays from every division! Spread the word in your divisions. A registration form is on our website and will be sent out.

There is no registration fee.

Strategic Partnerships

Presidential Scholar Nominees – Five names were sent to Dennis Harden at the DE.

Respectfully submitted,

Sandra Miller