

ACTE STORE PRODUCT ORDER FORM

Bill to Address

Name: _____
 Institution: _____
 Tax Exempt #: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 E-mail: _____ ACTE Member #: _____

Ship to Address

Name: _____
 Institution: _____
 Address: _____
 (Orders cannot be shipped to P.O. Boxes)
 City: _____ State: _____ Zip: _____
 E-mail (If different from billing): _____

Please allow two weeks for delivery

ACTE 6-digit member number is required for member prices. See your ACTE member card or Techniques mailing label.

Join ACTE today and enjoy immediate member discounts on these products!
 Call 800-826-9972 (M-F 9:00 a.m.–5:00 p.m. ET).

Quantity	Product #	Title	Price Each	Amount

Method of Payment

- Check/Money Order (Payable to ACTE)
 Purchase Order (\$50 minimum) *(Purchase order must be attached for billing)*
 Visa MasterCard Discover AmEx

Card #: _____

Expiration Date: _____ Security Code: _____

Total amount of all items

5% sales tax (VA residents only)

Shipping/Handling

(\$7 for orders of \$70 or less;
 over \$70.00 is 10% of your total)

All Orders must include shipping and handling charges.

Total

Easy Ordering Instructions

Shop ACTE online, through the catalog or over the phone. ACTE makes it easy for you to order your must-have resources and **ACTE members receive special discounts by presenting their member ID# when ordering.**

- **Shop Online:** Visit www.acteonline.org/shopacte.cfm to begin shopping.
- **Phone:** Call the ACTE Store at 800-826-9972 x317. Credit card orders can be taken by phone. We accept Visa, MasterCard, Discover and American Express.
- **Fax:** Fax your order or Purchase Order (\$50 minimum) to 703-683-7424, Attn: ACTE Store
- **Mail:** Mail your order with check or Purchase Order to: ACTE Store, 1410 King Street, Alexandria, VA 22314

- Send me information on ACTE membership!
 Other books or products you'd like to see from ACTE:

ACTE's Unconditional Guarantee: We want you to be satisfied with the resources you purchase from ACTE. We will grant full refunds, (less shipping and handling), for materials returned to us in a resalable condition within 30 days of the invoice date. Bookstores please note: You may return books up to three (3) months (90 days) of invoice date. Return requests must be in writing. Sale items are non-refundable. **Review copies are not available.**

