

**CALL FOR PRESENTATIONS**

**NCLA/ACTE Best Practices Conference  
September 29 – October 1, 2009 • Austin, Texas**

DEVELOPING A QUALITY WORKFORCE IN A SHRINKING ECONOMY

**PURPOSE:**

The Best Practices conference is designed to provide attendees **the opportunity to learn about exciting career and technical education programs and practices from around the country.** Information on these effective programs and practices will be shared with the field through a variety of media to provide states and local education agencies with ideas for development of their own programs and practices to successfully prepare students for CTE careers.

**PROCESS:**

1. Submit an application for presentation (see criteria below) by **May 8, 2009.**
2. A team of NCLA reviewers will evaluate the applications.
3. You may submit collateral materials with your application to support your presentation as a best practice/program/event.
4. No application materials will be returned.
5. All applicants will be notified whether or not their proposal has been accepted by **June 6, 2009.**

**DEADLINE:**

The deadline for this application is **May 8, 2009**  
Submit electronic materials to: [tomgobucks@insight.rr.com](mailto:tomgobucks@insight.rr.com)  
General Mail Service to:  
Thomas N. Applegate, NCLA, Executive Director  
P.O. Box 2473, Westerville, OH 43086-2473



**BEST PRACTICES PRESENTATION APPLICATION FORM**

Institution Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Program or Practice Title: \_\_\_\_\_

Program or Target Population: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**PRESENTER(S) NAME(S) AND CONTACT INFORMATION:**

All presenters are required to register and pay the conference registration fee. (Please copy this page if more than two presenters.)

Job Title: _____	Job Title: _____
Fax Number: _____ E-mail: _____	Fax Number: _____ E-mail: _____
Name: _____	Name: _____
Address: _____	Address: _____
City: _____ State: _____	City: _____ State: _____
Zip Code: _____ Phone: _____	Zip Code: _____ Phone: _____

## SESSION DESCRIPTION

**Session Title:** \_\_\_\_\_

Session Description for use in the conference program (please limit to three sentences):

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Session learning outcome for attendees:

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In not more than one page explain how the program/practice/event that you are proposing to be presented meets one or more of the following best practice criteria.

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### Planning

- Includes a logical and achievable planning schedule that efficiently uses the resources available and reflects the goals of the “practice.”
- Collaborates with CTE business and postsecondary partnerships.
- Includes at least a component of work-based learning opportunities.

### Learning Criteria

- Incorporates core academic learning
- Stretch learning, *e.g.* students earning national industry certification, college credit, complete a capstone project.
- Student engagement—students are motivated and committed to learning, have a sense of belonging and accomplishment, have positive relationships with adults, peers and parents who support learning.
- Personal skill development—21st century skills.

### Implementation

- Requires a reasonable expenditure for facilities, equipment and other costs related to the outcome.
- Intentionally recruits diverse ethnic and gender populations, including special needs students, English language learners, students from poverty and gifted and talented students.

### Evaluation

- The “best practice” is evaluated using appropriate qualitative and/or quantitative methods.
- Can provide recommendations for other planning a similar “best practice.”

### Results

- The “best practice” affects the intended audience.
- Information on the “best practice” has been disseminated.