

## ACTE Nomination Guidelines for the T&I New Teacher Award 2014

*The T&I Awards committee is piloting a new award format this year. We hope it encourages more nominations than in the recent past while preserving the integrity of the process.*

1. The nominator must address the following questions/inquiries in 300 words or less (MS Word, Double-spaced, 12 pt, 1" margins, Arial font):
  - a. Why does the nominee deserve to be recognized as the T&I New Teacher at the national level?
  - b. How has the work of the nominee improved CTE at the local, state, and national or international levels?
  - c. Briefly describe the nominee's work in the areas of research and service.
2. Submit an electronic copy of the nominee's resume as a PDF attachment. This **MUST** include the nominee's contact information (i.e., email address, phone number) and a digital picture (head shot) of her/him in a jpeg format.

### NOTES:

- a. CTE teachers with less than five (<5) years of teaching experience are eligible for the T&I New Teacher Award.
- b. Proof of current ACTE (state or national) membership is required
- c. Submit the 2 documents above via email to [jgaal@carpdc.org](mailto:jgaal@carpdc.org)  
Indicate the following in the email's subject line:  
**T&I New Teacher Award: *Nominee's name***
- d. Submissions **MUST** be received on or before close of business on Monday, **September 15, 2014**.
- e. Awardees will be notified via email on or before Wednesday, October 15, 2014.
- f. Awardees **MUST** attend the T&I Business meeting, in Nashville, TN, to be held prior to the Career Tech Vision 2014.